

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held November 2, 2021
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Dean Peranteaux, Lindsey Cox, Mike Bailey, Karla Borders, Kyle Larson, and Kristy Salisbury. Council Member Cox led the pledge of allegiance; and Council Member Bailey conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present were: City Clerk/Human Resource Director Kristin Watson, City Administrator Tony Tolstedt, Public Works Director Kyle Butterfield, Police Chief Eric Murphy, Finance Director Mia Harris, Community Development Director Mike Miller, and Administrative Assistant Tisha Tuttle.

Approval of the Agenda – Council Member Borders moved, seconded by Council Member Cox to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen’s Comments – None.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – October 19, 2021 Regular Council Meeting. Approval of the Minutes – November 2, 2021 Finance Committee Meeting. Approval of the Finance Committee Recommendations – November 2, 2021; claims to be paid in the amount of \$454,386.78, payroll & liabilities for 10/22/2021 in the amount of \$479,776.32, for a total of \$934,163.10. Council Member Peranteaux moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously.

Consideration of Ordinance No. 21-010, 3rd & Final Reading: Amending Water Meter Ordinance – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 21-010 by title only. This ordinance would amend the procurement process for the purchase and installation of water meters and necessary appurtenances. Council Member Cox moved, seconded by Council Member Borders to adopt Ordinance No. 21-010 on third and final reading. A roll call vote was conducted and the motion passed unanimously.

Consideration of Bid Award: Detective Vehicles – Fleet and Sanitation Supervisor Dan Adcock reported that the City received bids for the two detective vehicles from Fremont Ford Riverton in the amount of \$53,338.80 and Fremont Chevrolet Buick GMC Riverton in the amount of \$53,060.00. Council Member Larson moved, seconded by Council Member Borders to award the purchase of two detective vehicles to Fremont Chevrolet Buick GMC in the amount of \$53,060.00. Motion passed unanimously.

Consideration of Bid Award: WWTP Heating Unit – Public Works Director Kyle Butterfield reported on the bid received for the Wastewater Treatment Plant Make-up Air Unit (MAU) Replacement project from Sweetwater Aire in the amount of \$79,161.00. Council Member Bailey moved, seconded by Council Member Cox to award the base bid for the Wastewater Treatment Plant Make-up Air Unit (MAU) Replacement project to Sweetwater Aire in the amount of \$79,161.00. Motion passed unanimously.

Consideration of EDGE Funding Agreement – CWC – City Administrator Tony Tolstedt presented the agreement for EDGE half cent funding with the Central Wyoming College regarding construction of a new Equine Events Center. Council Member Bailey moved, seconded by Council Member Borders to approve the EDGE funding agreement between the City of Riverton and Central Wyoming College. Motion passed unanimously.

Executive Session – Real Estate – Council Member Larson moved, seconded by Council Member Bailey to convene into Executive Session for the purpose of Real Estate. Motion passed unanimously at 7:20 p.m. Council Member Larson moved, seconded by Council Member Bailey to reconvene into Regular Session. Motion passed unanimously at 7:34 p.m. Council Member Larson moved, seconded by Council Member Salisbury to accept the highest bid for 3105 Chandelle Blvd, contingent upon the replat being completed prior to closing on the property. Motion passed unanimously.

Quarterly Fiscal Health Report – Finance Director Mia Harris presented a report to the Council reflecting the City’s fiscal health from July 1, 2021 to September 30, 2021, which is the first quarter of the fiscal year. Mrs. Harris reported on the revenues versus expenditures in the general fund and enterprise funds. Also reviewed were the airport funds. No action was taken.

Council Committee Reports & Council Members’ Roundtable – Council Member Cox reported on the PAWS meeting and the Little Women Play at CWC. Council Member Karla Borders reported on the FCSD #25 meeting and various events in the community. Council Member Larson reported on the Fremont County Solid Waste Disposal District meeting and the continued enplanements at the Airport. Council Member Salisbury reported that the Chamber meeting is coming up this week and praised Janet Winslow, Chamber Executive Director, on her efforts.

City Administrator's Report – City Administrator Tony Tolstedt reported on multiple upcoming meetings. Also reported that the Veterans Day Parade will be on September 11, 2021 with a pancake breakfast at the fairgrounds at 7:00 a.m. Mr. Tolstedt also thanked Council and staff for the successful Halloween open house.

Mayor's Comments – Mayor Gard reported on meeting with the City Administrator of Cody WY regarding electrical inspection legislation; a meeting with the Director of CWC; FCAG meeting in Dubois; thanked the property owner of the north access road to Smith's for making necessary repairs; commented on the County jail report; commended staff, committee members and the community for the record enplanements; thanked staff for their attention to the flooded storm drains; and commented on the CWC Basketball game. Ms. Janet Winslow, Executive Director of the Riverton Chamber of Commerce, thanked the City of Riverton for hosting a successful trick-or-treating event on Halloween and also commended the Police Department for making the streets friendly while on patrol. Ms. Mia Harris also reported that the Riverton Senior Center solar panel project has been completed and a grand unveiling is scheduled for November 17, 2021, at 11:00 a.m.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council Meeting at 8:13 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

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