

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held October 19, 2021**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Dean Peranteaux, Lindsey Cox, Mike Bailey, Kyle Larson, and Kristy Salisbury. Mayor Gard led the pledge of allegiance; and Council Member Larson conducted the invocation.

Roll call was conducted. Council Member Larson moved, seconded by Council Member Bailey to excuse Council Member Borders from tonight's meeting. Motion passed unanimously. Mayor Gard declared a quorum of the Council.

City Staff present were: Deputy City Clerk Megan Sims, City Administrator Tony Tolstedt, Public Works Director Kyle Butterfield, Police Captain Wes Romero, Finance Director Mia Harris, Community Development Director Mike Miller, and Administrative Assistant Tisha Tuttle.

**Approval of the Agenda** – Council Member Bailey moved, seconded by Council Member Peranteaux to approve the agenda as presented. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – None.

**Consent Agenda** – Deputy City Clerk Megan Sims read the consent agenda items by title only: Approval of the Minutes – October 5th, 2021 Regular Council Meeting; Approval of the Minutes – October 5th, 2021 Executive Session Minutes; Approval of the Minutes – October 19th, 2021 Finance Committee Meeting; Approval of the Finance Committee Recommendations – October 19th, 2021: claims to be paid in the amount of \$535,603.31, Elan Credit Card in the amount of \$1,898.41, manual checks in the amount of \$11.02, and payroll/liabilities for 10/8/21 in the amount of \$222,190.98 for a total of \$759,704.62; Approval of the Municipal Court Report for the Month of September 2021; and Approval of the Plat of Polson Estates Subdivision Lot 4 Re-Subdivision (County) Petitioner Travis Barton. Council Member Larson moved, seconded by Council Member Cox to approve the consent agenda as presented. Motion passed unanimously with Council Member Peranteaux abstaining from the WyoNet claim on the finance claim approvals and Council Member Bailey abstaining from the Bailey Enterprise claims on the finance claim approvals.

**Consideration of Bid Award: Sewer Manhole Replacement – Smith Road** – Public Works Director Kyle Butterfield reported that staff has explored the alternative options as directed and brought forward by Council at the October 5, 2021 meeting regarding the Smith Road Manhole Replacement Project. Mr. Butterfield introduced City Engineer Brendan Thoman who reviewed five options: grout and patch failing bricks; rehabilitate the existing manhole with a liner; sleeve or cast-in place rehabilitation; relocate manhole, divert collection lines, and abandon existing manhole; and leave base in place and replace failing brick walls with concrete risers. The consensus of the Council is to further explore the sleeve or cast-in place rehabilitation option. Council Member Larson moved, seconded by Council Member Bailey to reject the current bids, which are from 71 Construction and Bornhoft Construction, for the Smith Road Manhole Replacement Project. Motion passed unanimously.

**Public Hearing and Consideration of Liquor License Transfer of Ownership – SANDERI, LLC** – Deputy City Clerk Megan Sims reported on the Consideration of Liquor License Transfer of Ownership from Sundowner Station, Inc. to SANDERI, LLC. Council Member Peranteaux moved, seconded by Council Member Peranteaux to open the public hearing. Motion passes unanimously. Being no one to speak, Council Member Larsen moved, seconded by Council Member Cox to close the public hearing. Motion passed unanimously. Council Member Cox moved, seconded by Council Member Salisbury to approve the retail liquor license transfer of ownership as presented. Motion passed unanimously.

**Consideration of Ordinance No. 21-010, 2nd Reading: Amending Water Meter Ordinance** – Deputy City Clerk Megan Sims read Ordinance No. 21-010 by title only, which amends the procurement process for the purchase and installation of water meters and necessary appurtenances. Council Member Peranteaux moved, seconded by Council Member Cox adopt Ordinance No. 21-010 on second reading. Motion passed unanimously.

**Consideration of Non-Operational Extension for Starting Gate, LLC** – Deputy City Clerk Megan Sims presented the request from Starting Gate, LLC for a non-operational extension on their liquor establishment due to extenuating circumstances surrounding the remodel. Council Member Bailey moved, seconded by Council Member Cox to approve the extension for Starting Gate, LLC to remain non-operational for no more than one year while they finalize remodeling efforts. Motion passed unanimously.

**Consideration of Ground Ambulance Subsidy** – City Administrator Tony Tolstedt reported on the request from the Fremont County Commissioners for a one-time ground ambulance subsidy in the amount of \$100,000. Council Member Peranteaux moved, seconded by Council Member Bailey to deny the request at this time and proceed with discussion for the development of a complete funding model for ground ambulance services. Motion failed unanimously.

**Council Committee Reports & Council Members' Roundtable** – Council Member Bailey commented on the FORCC committees' progress and looking forward to next year's projects. Council Member Bailey also mentioned the Manufacturing tour he went on around Riverton and the vast growth and neat things Riverton has to offer. Council Member Cox mentioned that the PAWS meeting is on Thursday the 21<sup>st</sup> of October. Council Member Peranteaux discussed the Rec

Board Meeting where they discussed the volunteer of the year award and going through the annual report and state audit. Council Member Larson noted that the solid waste meeting is next Monday the 25<sup>th</sup> of October.

**City Administrator's Report** – City Administrator Tony Tolstedt reported on the Ambassadors meeting and their upcoming Tree Lighting Ceremony at the end of November. The Edge meeting will be on November 18<sup>th</sup> as they continue to make forward progress on agreements in the works. Also mentioned was the Winter W.A.M. conference in February and suggested that if Council Members would like to attend to contact him soon so that arrangements can be made.

**Mayor's Comments** – Mayor Gard discussed the North access to Smith's parking lot (on the library side) and indicated that staff has contacted the property owners for repair. Mayor Gard commented on the FCDC reported numbers. The Mayor discussed a meeting he had with Matt Wright one of the advocates for the Skate park and discussed the suggestions that were given. Mayor Gard sought clarification of the Veterans Day Parade in Riverton. He also extended a congratulations to Riverton Police Department as a commendation of their service that was recognized by CWC.

**Adjourn** – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council Meeting at 8:46 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

---

Richard P. Gard  
Mayor

ATTEST:

---

Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: November 9<sup>th</sup> 2021