

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held October 5, 2021**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Dean Peranteaux, Lindsey Cox, Karla Borders, Kyle Larson, and Kristy Salisbury. Council Member Larson led the pledge of allegiance; and Council Member Borders conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present were: City Clerk/Human Resource Director Kristin S. Watson, City Administrator Tony Tolstedt, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Mike Miller, and Administrative Assistant Tisha Tuttle.

Council Member Peranteaux moved, seconded by Council Member Larson to excuse Council Member Bailey from tonight's meeting. Motion passed unanimously.

**Approval of the Agenda** – Council Member Borders moved, seconded by Council Member Cox to approve the agenda as presented. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – Kevin Kershisnik with IDEA, Inc. and Ernie Over with FAST Committee informed the Council that October is Economic Development Month, as well as notified the Council of the Wyo Connect meeting that will be held at City Hall that this week. They also thanked the Council for the support on the airport's continuing successes. Mayor Gard expressed his appreciation to the citizens who use the airport, the FAST Committee, and City Staff for the success of the Airport.

**Consent Agenda** – City Clerk/Human Resource Director Kristin S. Watson read the consent agenda items by title only: Approval of the Minutes – September 21, 2021 Regular Council Meeting. Approval of the Minutes – October 5, 2021 Finance Committee Meeting. Approval of the Finance Committee Recommendations – October 5, 2021: claims to be paid in the amount of \$288,952.28, manual check(s) in the amount of \$3,000.00, payroll/liabilities for 9/24/2021 in the amount of \$481,918.51, for a total of \$773,870.79. Approval of the Replat: Ed Steele Tract, Lot 1, Block 1, Forest Park First Addition AND Lot 1, Block 13, Woodridge Estates – Petitioners Edgar and Christine Steele. Council Member Borders moved, seconded by Council Member Larson to approve the consent agenda as presented. Motion passed unanimously, with Council Member Peranteaux abstaining from the WyoNet claim on the finance claim approvals.

**Public Hearing and Consideration of Ordinance No. 21-010, 1st Reading: Amending Water Meter Ordinance** – Public Works Director Kyle Butterfield presented Ordinance No. 21-010 which amends the procurement process for the purchase and installation of water meters and necessary appurtenances. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 21-010 by title only. Council Member Peranteaux moved, seconded by Council Member Cox to open the public hearing. Motion passed unanimously. Being no one to speak, Council Member Larson moved, seconded by Council Member Salisbury to close the public hearing. Motion passed unanimously. Council Member Larson moved, seconded by Council Member Borders to adopt Ordinance No. 21-010 on first reading. Motion passed unanimously.

**Edge Committee Recommendation(s)** – City Administrator Tony Tolstedt reported on the Edge Committee recommendations, stating that the committee reviewed six (6) applications for funding and are ultimately recommending funding for one (1) applicant, which is Kifaru in the amount of \$80,000. Council Member Larson moved, seconded by Council Member Cox to approve the Edge Committee Recommendations to Kifaru in the amount of \$80,000 and direct staff to develop a funding agreement for future consideration. Motion passed unanimously.

**Consideration of Bid Award: Sewer Manhole Replacement** – Public Works Director Kyle Butterfield reported on the two (2) bids that were received for the Smith Road Manhole Replacement Project. After discussion on repair versus replacement options, it was the consensus of the Council to request staff to conduct additional research on the potential project. With the 30-day contractor bid holds in place with the submittal of the bids, staff indicated that more research will be completed during this timeframe and will be brought before Council at the next Regular Council Meeting. No action was taken.

**Consideration of Airport Grant: Weather Observation Equipment** – Public Works Director Kyle Butterfield reported on the ARI019A grant through WYDOT for the purpose of constructing a weather observation station at Central Wyoming Regional Airport. Council Member Peranteaux moved, seconded by Council Member Cox to accept the ARI019A Grant in the amount of \$45,000. Motion passed unanimously.

**Quarterly Sales Tax Report.** – City Administrator Tony Tolstedt presented the Quarterly Sales Tax Report for the first quarter of Fiscal Year 2022. Mr. Tolstedt reported on the health of the revenues received for the 1% fund, half-cent fund, and the general fund sales and use taxes. No action was taken.

**Council Committee Reports & Council Members' Roundtable** – Council Member Borders invited citizens to check out the Go Riverton Facebook page as there is information about community events posted there. Council Member Larson

commented that he has seen many of the Central Wyoming Regional Airport ads on Facebook and commended Public Works Director Kyle Butterfield on getting the word out. Council Member Salisbury reported on the Downtowners Fall Festival success and the Chamber's Meet and Greet that went well, and thanked all who attended.

**City Administrator's Report** – City Administrator Tony Tolstedt reported on the upcoming FORCC meeting and the FAST meeting. Mr. Tolstedt also introduced Michael Miller to the Council. City Administrator Tony Tolstedt also thanked WYDOT for their continued cooperation and support of community events that affect the City's main corridors and require a concerted effort between WYDOT, the City, and the applicant.

**Mayor's Comments** – Mayor Gard reported that the Meet and Greet held in Council Chambers on Friday October 1<sup>st</sup> had approximately 60 attendees and thanked Detective Whiteplume and his family for their positive efforts. Mayor Gard also discussed the North access to Smith's parking lot and indicated that staff has contacted the property owners for repair. Mayor Gard commented on the REEDA meeting he attended and the number of enplanements for the month of September. Mayor Gard attended an FCAG meeting, where the discussion surrounded the ambulance service subsidy that was requested by the County. This item will be up for Council consideration at a future meeting.

**Executive Session** – Council Member Borders moved, seconded by Council Member Peranteaux to convene into Executive Session for the purpose of Real Estate at 8:48 p.m. Motion passed unanimously. Mayor Gard invited City Clerk/Human Resource Director Kristin Watson and City Administrator Tony Tolstedt to attend. Council Member Larson moved, seconded by Council Member Borders to reconvene into Regular Session. Motion passed unanimously at 9:04 p.m. ACTION ITEM(S) FROM EXECUTIVE SESSION: Council Member Salisbury moved, seconded by Council Member Cox to direct staff to begin the sale process of a property located at the SW end of Chandelle Blvd, and also work towards the replatting of the property, as required. Motion passed unanimously.

**Adjourn** – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council Meeting at 9:08 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

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Richard P. Gard  
Mayor

ATTEST:

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Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: