

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held August 17, 2021**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Dean Peranteaux, Lindsey Cox, Mike Bailey, Karla Borders, Kyle Larson and Kristy Salisbury. Council Member Borders led the pledge of allegiance; and Mayor Gard conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Clerk/Human Resource Director Kristin S. Watson, City Administrator Tony Tolstedt, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Acting Community Development Director Dave Paskett, and Administrative Assistant/Deputy City Clerk Megan Sims.

**Approval of the Agenda** – Council Member Borders moved, seconded by Council Member Bailey to approve the agenda as presented. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – None.

**Consent Agenda** – City Clerk/Human Resource Director Kristin S. Watson read the consent agenda items by title only: Approval of the Minutes – August 3, 2021 Regular Council Meeting; Approval of the Minutes – August 17, 2021 Finance Committee Meeting; Approval of the Finance Committee Recommendations – August 17, 2021 claims to be paid in the amount of \$322,078.42, Elan credit card in the amount of 8,181.08, manual checks in the amount of \$3,000.00, and payroll & liabilities for 7/29/2021 & 7/30/2021 in the amount of \$386,899.09, for a total of \$720,158.59; and Approval of the Municipal Court Report for the month of July 2021. Council Member Bailey moved, seconded by Council Member Peranteaux to approve the consent agenda as presented. Motion passed unanimously with Council Member(s) Bailey & Peranteaux abstaining from Bailey Enterprises, Traveling Computers & Wyonet claims on the claims approval list.

**EDGE Committee Appointment: Dave Jost, Alternate** – Mayor Gard reported on receiving letters of interest to serve on the EDGE Committee as an alternate which is to replace the late Brett Watson. Council Member Borders moved, seconded by Council Member Bailey for the Mayoral appointment of Dave Jost as an alternate on the EDGE Committee. Motion passed unanimously.

**Public Hearing & Consideration of Fireworks Permit Application: Riverton High School** – City Clerk/Human Resource Director Kristin S. Watson reported on receiving a firework permit application from the Riverton High School for the purpose of firing a cannon during all home football games when the Wolverines score. Council Member Borders moved, seconded by Council Member Cox to open the public hearing for the firework permit application. Motion passed unanimously. RHS Athletic Director, Reggie Miller was in attendance. There being no one to address the Council, Council Member Bailey moved, seconded by Council Member Borders to close the public hearing. Motion passed unanimously. Council Member Cox moved, seconded by Council Member Borders to approve the firework permit application from the Riverton High School. Motion passed unanimously.

**Consideration of Agreement for Temporary Waiver of Riverton Municipal Code 13.20.210 for Property Located at 1220 E Monroe Ave** – Public Works Director Kyle Butterfield presented an agreement between the City of Riverton and Janet Dale Skaggs Conard which is for the temporary waiver of Riverton Municipal Code 13.20.210 (*A separate and independent building sewer shall be provided for every building*). Mr. Butterfield has stated that Ms. Conard will be connecting 1380 E Monroe Avenue and 1550 East Monroe Avenue to the wastewater utility via temporary building sewer lines that connect to the existing building sewer lines for 1220 E Monroe Avenue and 1540 E Monroe Avenue. Council Member Bailey moved, seconded by Council Member Peranteaux to approve the agreement between the City of Riverton and Janet Dale Skaggs Conard for temporary waiver of RMC 13.20.210. Motion passed unanimously.

**Consideration of Ordinance No. 21-011, 3<sup>rd</sup> & Final Reading: Cruelty to Animals** – City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-011 by title only. This ordinance addresses the cruelty to animals in section 6.04.050. Council Member Bailey moved, seconded by Council Member Borders to adopt Ordinance No. 21-011 on third and final reading. Roll call vote was conducted and the motion passed unanimously.

**Consideration of Ordinance No. 21-012, 3<sup>rd</sup> & Final Reading: Animal Control** – City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-012 by title only. This ordinance addresses the duties of the Animal Control Officer. Council Member Peranteaux moved, seconded by Council Member Bailey to adopt Ordinance No. 21-012 on third and final reading. Roll call vote was conducted and the motion passed unanimously.

**Consideration of Ordinance No. 21-013, 3<sup>rd</sup> & Final Reading: Animal Ownership** – City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-013 by title only. This ordinance addresses the responsibility and ownership of animals. Council Member Cox moved, seconded by Council Member Borders to adopt Ordinance No. 21-013 on third and final reading. Roll call vote was conducted and the motion passed unanimously.

**Consideration of Lease Agreement: 307 Chariot/Calcutta Racing** – Public Works Director Kyle Butterfield presented a lease agreement with 307 Chariot/Calcutta Racing who have requested the use of public land at the corner of HWY 26 and Paradise Valley Road for the use of and constructed for horse drawn chariot races and other equestrian related activities. The term of lease is for five years with the lease payment of \$1 per year. Council Member Bailey moved, seconded by Council Member Cox to approve the agreement between the City of Riverton and 307 Chariot/Calcutta Racing. Motion passed unanimously.

**Consideration of Ordinance No. 21-015, 2<sup>nd</sup> Reading: Council Concurrence of Senior Staff Appointment Practices** – City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-015 by title only. This ordinance addresses the Governing Body to be able to participate in the appointment practices of department head positions. Council Member Peranteaux moved, seconded by Council Member Bailey to adopt Ordinance No. 21-015 on second reading. Motion passed unanimously.

**Quarterly Fiscal Health Report** – Finance Director Mia Harris presented a report to the Council reflecting the City’s year end fiscal health report from July 1, 2020 through June 30, 2021. Mrs. Harris reported on the revenues verses expenditures in the general fund and enterprise funds. Also reviewed were the airport funds. No action was taken.

**Council Committee Reports & Council Members’ Roundtable** – Council Member Larson commented on the upcoming Main St project; Council Member Salisbury reported on the Riverton Chamber of Commerce meeting she attended; Council Member Cox commented on the PAWS & Senior Center Endowment meetings she attended; and Council Member Borders reported on the Community Engagement meeting she attended.

**City Administrator’s Report** – City Administrator Tony Tolstedt reported on being appointed to serve on Legislative Leadership Committee and commented on the upcoming EDGE Committee, RCEDA, and FCAG meetings.

**Mayor’s Comments** – Mayor Gard reported on the Riverton Ambassadors meeting; informed of the Modeler’s Park which will be relocated in the near future; commented on the Kiwanis project, Sleep in Heavenly Peace, which builds beds for children in need; reported on meeting with the Shoshone Tribal Leaders. Mayor Gard also commented on the current problem with an excess amount of weeds.

**Executive Session** – Council Member Peranteaux moved, seconded by Council Member Borders to convene into Executive Session for the purpose of personnel at 8:10 p.m. Motion passed unanimously. Staff attending the Executive Session is City Administrator Tony Tolstedt and City Clerk/Human Resource Director Kristin S. Watson. Council Member Bailey moved, seconded by Council Member Cox to reconvene into Regular Session at 9:31 p.m. Motion passed unanimously.

**Adjourn** – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 9:32 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

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Richard P. Gard  
Mayor

ATTEST:

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Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: September 10<sup>th</sup> 2021