

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held August 3, 2021**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Dean Peranteaux, Mike Bailey, Karla Borders, Kyle Larson and Kristy Salisbury. Council Member Borders led the pledge of allegiance; and Council Member Larson conducted the invocation.

Roll call was conducted. Council Member Peranteaux moved, seconded by Council Member Bailey to excuse Council Member Lindsey Cox from tonight's meeting. Motion passed unanimously. Mayor Gard declared a quorum of the Council.

City Staff present: City Clerk/Human Resource Director Kristin S. Watson, City Administrator Tony Tolstedt, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Operations Division Manager Brian Eggleston, Acting Community Development Director Dave Paskett, Animal Control Officer Shannon Sanderson and Administrative Assistant/Deputy City Clerk Megan Sims.

**Approval of the Agenda** – Council Member Borders moved, seconded by Council Member Bailey to approve the agenda as presented. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – Mary Ellen Christensen approached the Council and expressed opposition in regards to the proposed Ordinance No. 21-015.

**Consent Agenda** – City Clerk/Human Resource Director Kristin S. Watson read the consent agenda items by title only: Approval of the Minutes – July 20, 2021 Regular Council Meeting; Approval of the Minutes – July 20, 2021 Executive Session; Approval of the Minutes – August 3, 2021 Finance Committee Meeting; Approval of the Finance Committee Recommendations – August 3, 2021 claims to be paid in the amount of \$665,696.88 and payroll & liabilities for 7/16/2021 in the amount of \$377,904.20 for a total of \$1,043,601.08; Replat of Lots 4, 5, & 6, Block 11, Woodridge Estates, Petitioners: Eileen & William Owens, Tony & Cheryl Crippen, and Judy & Carey Powell; and Open Container Permit Application: **Lander Medical Clinic**, Annual Office Party, Sunset Park, August 20, 2021, 2:00 pm – 9:00 pm. Council Member Borders moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously with Council Member Peranteaux abstaining from any Traveling Computers & Wyonet claims on the claims approval list.

**Consideration of Ordinance No. 21-009, 3<sup>rd</sup> & Final Reading: Light Manufacturing, Commercial Zoned Property** – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 21-009 on third reading by title only. This ordinance will provide more flexibility within commercially zoned properties and allow for the ability of occupants to not only provide retail sales, but manufacture those goods on-site. Council Member Larson moved, seconded by Council Member Peranteaux to adopt Ordinance No. 21-009 on 3<sup>rd</sup> and final reading. Roll call vote was conducted and the motion passed unanimously.

**Consideration of Ordinance No. 21-011, 2<sup>nd</sup> Reading: Cruelty to Animals** – Animal Control Officer Shannon Sanderson presented Ordinance No. 21-011 on 2<sup>nd</sup> reading. This ordinance addresses the cruelty to animals in section 6.04.050. City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-011 by title only. Council Member Peranteaux moved, seconded by Council Member Bailey to adopt Ordinance No. 21-011 on first reading. Motion passed unanimously.

**Consideration of Ordinance No. 21-012, 2<sup>nd</sup> Reading: Animal Control** – City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-012 by title only. This ordinance addresses the duties of the Animal Control Officer. Council Member Peranteaux moved, seconded by Council Member Bailey to adopt Ordinance No. 21-012 on first reading, with an amendment to section 6.08.040, revising dogs to animals, and section 06.08.130, addressing the witnessing of animal cruelty. Motion passed unanimously.

**Consideration of Ordinance No. 21-013, 2<sup>nd</sup> Reading: Animal Ownership** – City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-013 by title only. This ordinance addresses the responsibility and ownership of animals. Council Member Salisbury moved, seconded by Council Member Bailey to adopt Ordinance No. 21-013 on second reading. Motion passed unanimously.

**Bid Awards:**

- a) Operations Division Manager Brian Eggleston reported of the purchase of one (1) full size, 2022 Pursuit Rated, 4WD, 4DR, Police Package SUV. Mr. Eggleston stated that one bid was received from Fremont Chevrolet, Buick, GMC in the amount of \$40,126.00. Council Member Borders moved, seconded by Council Member Peranteaux to award the purchase of the full size, 2022 Pursuit Rated, Police Package SUV to Fremont Chevrolet, Buick, GMC in the amount of \$40,126.00. Motion passed unanimously.

- b) Operations Division Manager Brian Eggleston reported of the purchase of (2) new medium duty Dump/Sander trucks. Mr. Eggleston stated that three bids were received with the lowest and most responsive received from Fremont Chevrolet, Buick, GMC in the amount of \$46,186.00 for each vehicle. Council Member Borders moved, seconded by Council Member Peranteaux to award the purchase of two (2) 2021 Chevrolet 5500 cab/chassis truck to Fremont Chevrolet, Buick, GMC in the amount of \$92,372.00. Motion passed unanimously.
- c) Operations Division Manager Brian Eggleston reported of the purchase one (1) 2022 Chevrolet 1500 work truck for the Airport Division from Fremont Chevrolet, GMC, and Buick in the amount of \$32,251.00. Mr. Eggleston stated per Wyoming State Statute, municipalities are granted the Governmental Entities Cooperative Purchasing clause, which allows the ability to purchase vehicles based off a competitive bid from another government entity, which is from a bid submitted to the Wyoming Department of Transportation. Council Member Bailey moved, seconded by Council Member Larson to award the purchase of the 2022 Chevrolet 1500 work truck from Fremont Chevrolet, Buick, GMC in the amount of \$32,251.00. Motion passed unanimously.
- d) Operations Division Manager Brian Eggleston reported of the purchase two (2) 2022 Chevrolet 3500 Cab & Chassis trucks for the Collection & Distribution Department and the Sanitation Department from Fremont Chevrolet, GMC, and Buick in the amount of \$59,544.00. Mr. Eggleston stated per Wyoming State Statute, municipalities are granted the Governmental Entities Cooperative Purchasing clause, which allows the ability to purchase vehicles based off a competitive bid from another government entity, which is from a bid submitted to the Wyoming Department of Transportation. Council Member Larson moved, seconded by Council Member Borders to award the purchase of two (2) 2022 Chevrolet 3500 Cab/Chassis trucks from Fremont Chevrolet, Buick, GMC in the amount of \$59,544.00. Motion passed unanimously.

**Public Hearing & Consideration of Ordinance No. 21-015, 1<sup>st</sup> Reading: Council Concurrence of Senior Staff Employment Practices** – City Clerk/Human Resource Director Kristin S. Watson presented Ordinance No. 21-015. This ordinance addresses the Governing Body to be able to participate in the employment practices of department head positions. Mrs. Watson read Ordinance No. 21-015 by title only. Council Member Borders moved, seconded by Council Member Peranteaux to open the public hearing. Motion passed unanimously. Members from the public addressed the Council regarding this ordinance. There being no others to address the Council, Council Member Bailey moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously. Council Member Peranteaux moved, seconded by Council Member Bailey to adopt Ordinance No. 21-015 on 1<sup>st</sup> reading, with amendments throughout to be considered on second reading. Motion passed unanimously.

**Council Committee Reports & Council Members’ Roundtable** – Council Member Borders reported on the FCSD #25 Recreation Board Meeting she attended; Council Member Larson reported on the enplanements at the Central Wyoming Regional Airport; Council Member Salisbury commented on the upcoming Riverton Chamber of Commerce meeting; Council Member Bailey commented on the great work at the Airport; and Council Member Peranteaux also commented on the Airport.

**City Administrator’s Report** – City Administrator Tony Tolstedt commented on the Chapter 56 permit public meeting; reported on the Pershing Chip Seal project; reported on the EDGE application process which applications closed on July 31, 2021; and informed of the upcoming meetings: FORCC, Airport, and EDGE.

**Mayor’s Comments** – Mayor Gard thanked the City staff for their help for the little league tournament; commented on the calls for service at the PD; reported on the current jail count at the Fremont County Detention Center; reported on the Pershing Chip Seal project & public meeting; commented on the FCAG meeting; and expressed his appreciation to ACO Shannon Sanderson for her diligent work on the Chapter 56 permit.

**Adjourn** – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 9:12 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

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Richard P. Gard  
Mayor

ATTEST:

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Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: *August 31, 2021*