

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held July 20, 2021**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Dean Peranteaux, Lindsey Cox, Mike Bailey, Karla Borders, Kyle Larson and Kristy Salisbury. Council Member Dean Peranteaux led the pledge of allegiance; and Mayor Gard conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Clerk/Human Resource Director Kristin S. Watson, City Administrator Tony Tolstedt, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Interim Community Development Director Dave Paskett, and Animal Control Officer Shannon Sanderson.

**Approval of the Agenda** – Council Member Larsen moved, seconded by Council Member Borders to approve the agenda, with the addition of an open container permit application to the consent agenda. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – Darrell Watson, Norco Manager. Julie Buller with Riverton Ambassadors wanted to thank Megan Sims for the balloon rally; also invited to the WRVC meeting Thursday @ 10:00 AM Shoshoni Senior Center; Chamber Director being considered this year and RA support of Janet Winslow; spoke in reference to the strong mayor and also commended the City employees for supporting the community and the events. Jason Howard spoke in regards to commercial recycling.

**Consent Agenda** – City Clerk/Human Resource Director Kristin S. Watson read the consent agenda items by title only: Approval of the Minutes – July 6, 2021 Regular Council Meeting; Approval of the Minutes – July 14, 2021 Special Council Meeting; Approval of the Minutes – July 20, 2021 Finance Committee Meeting; Approval of the Finance Committee Recommendations – July 20, 2021 claims to be paid in the amount of \$239,266.19, Elan credit card in the amount of \$1,091.48, manual checks in the amount of \$6,964.77, and payroll & liabilities for 7/2/2021 and 7/9/2021 in the amount of \$214,744.58 for a total of \$462,067.02. Approval of the Municipal Court Report for the month of June 2021. Open container permit application: Kourtney Hanger, Family Fire Poker Run & Benefit Dinner, N 7<sup>th</sup> E from Main St ending at the alley before East Fremont Ave, July 31, 2021, 4:00 PM – 11:00 PM. Council Member Salisbury moved, seconded by Council Member Borders to approve the consent agenda as presented. Motion passed unanimously with Council Member Peranteaux abstaining from the Traveling Computers and WyoNet claims; and Council Member Mike Bailey abstaining from the Bailey's claims.

**Consideration of EDGE Agreement: Riverton Medical District** – City Administrator Tony Tolstedt presented the Agreement for Use of Economic Development Tax Funds, which is an agreement between the City of Riverton and Riverton Medical District (RMD). RMD was granted 73.33% of the economic development tax distributed and received through December 31, 2022, up to a maximum of \$880,000.00. Council Member Larsen moved, seconded by Council Member Cox to approve the agreement of the use of economic development tax funds for Riverton Medical District. Motion passed unanimously.

**Consideration of Ordinance No. 21-009, 2<sup>nd</sup> Reading: Light Manufacturing, Commercial Zoned Property** – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 21-009 by title only. This ordinance will provide more flexibility within commercially zoned properties and allow for the ability of occupants to not only provide retail sales, but manufacture those goods on-site. Council Member Borders moved, seconded by Council Member Peranteaux to adopt Ordinance No. 21-009 on 2<sup>nd</sup> reading. Motion passed unanimously.

**Bid Award: Pershing Chip Seal Project** – Public Works Director Kyle Butterfield reported on the 2021 Chip Seal Project and the two bids that were received. Council Member Bailey moved, seconded by Council Member Cox to award the 2021 Pershing Chip Seal Project to 71 Construction, Inc. in the amount of \$82,281.00. Motion passed unanimously.

**Public Hearing & Consideration of Ordinance Nos. 21-011, 21-012, 21-013: Revision to RMC Title 6: Animals** – Chief of Police Eric Murphy introduced Animal Control Officer Shannon Sanderson. Ms. Sanderson presented Ordinance Nos. 21-011, 21-012, 21-013, which will provide staff the ability to mitigate animal control issues and work with pet owners on responsible ownership. Council Member Borders moved, seconded by Council Member Bailey to open the public hearing. Motion passed unanimously. Julie Buller, Mary Ellen Christiansen, and Gina Gladman approached the Council in support of these ordinances. There being no others to address the Council, Council Member Bailey moved, seconded by Council Member Borders to close the public hearing. Motion passed unanimously.

**Consideration of Ordinance No. 21-011, 1<sup>st</sup> Reading: Cruelty to Animals** – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 21-011 by title only. Council Member Borders moved, seconded by Council Member Bailey to adopt Ordinance No. 21-011 on first reading, with an amendment to the definition of aggressive

animal to provide clarification on when and where an animal can be deemed an aggressive animal. Motion passed unanimously.

**Consideration of Ordinance No. 21-012, 1<sup>st</sup> Reading: Animal Control** – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 21-012 by title only. Council Member Peranteaux moved, seconded by Council Member Bailey to adopt Ordinance No. 21-012 on first reading, with an amendment to section 1.A. to ensure due process, as well as soften the language related to the handling of a vicious dog. Motion passed unanimously.

**Consideration of Ordinance No. 21-013, 1<sup>st</sup> Reading: Animal Ownership** – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 21-013 by title only. Council Member Borders moved, seconded by Council Member Cox to adopt Ordinance No. 21-013 on first reading. Motion passed unanimously.

**307 Chariot/Cutter Racing Presentation** – Public Works Director Kyle Butterfield introduced Bridgette Kuegeler with Fremont County Chariot Races. Ms. Kuegeler discussed the opportunity to lease a piece of city-owned property west of Paradise Valley Road that is within City Limits. No action was taken; however, it was the consensus of the Council to have staff develop a lease agreement for the property to bring forward for consideration by the Council.

**Council Committee Reports & Council Members' Roundtable** – Council Member Peranteaux commented on the IDEA, Inc. tour, the balloon rally, and expressed appreciation for Main Street being open for the events. Council Member Cox commented on PAWS and Little League. Council Member Bailey commented on FORCC, the balloon rally, and happy days. Council Member Borders reported on the FCS#25 Rec Board budget process, the community engagement committee meeting, and commented on the balloon glow and fireworks show. Council Member Larsen reported on the FCSWDD meeting, and commented on his local airport experience. Council Member Salisbury commented on the happy days event, the adventure course that the Riverton Chamber of Commerce provided, and thanked the parks department staff for their support of the event.

**City Administrator's Report** – City Administrator Tony Tolstedt commented on the 56 Permit, which will be open August 15, 2021 through October 31, 2021. The city will be seeking volunteers and landowner permissions. Mr. Tolstedt also commented on his attendance at the WAM convention that was held in Cheyenne. Mr. Tolstedt informed the Council that there have been 1041 enplanements already this month at Central Wyoming Regional Airport.

**Mayor's Comments** – Mayor Gard commented on a call with the Governor's office regarding the solar farm south of Riverton; his meeting with Fremont County regarding the cost of incarcerations at the FC Detention Center; the many events around Riverton this month; his attendance at the WAM convention; the road construction projects around town; and the car show and balloon rally, expressing gratitude to Megan Sims and the Rendezvous Committee for the successful weekend event.

**Executive Session: Personnel** – Council Member Cox moved, seconded by Council Member Peranteaux to convene into executive session for the purpose of personnel. Motion passed unanimously at 8:59 p.m. City Clerk/Human Resource Director attended for the purpose of record taking. Council Member Peranteaux moved, seconded by Council Member Borders to reconvene into regular session. Motion passed unanimously at 10:21 p.m. ACTION ITEM: Council Member Bailey moved, seconded by Council Member Cox to allow Council to participate in the immediate hiring and approval of senior staff positions, and to instruct staff to develop an ordinance for council's consideration reflecting council concurrence with the employment practices of senior staff positions. Motion passed unanimously.

**Adjourn** – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 10:24 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

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Richard P. Gard  
Mayor

ATTEST:

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Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: *August 20, 2021*