

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held June 1, 2021
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Dean Peranteaux, Lindsey Cox, Mike Bailey, Karla Borders, Kyle Larson and Kristy Salisbury. Council Member Bailey led the pledge of allegiance; and Council Member Larson conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Clerk/Human Resource Director Kristin S. Watson, City Administrator Tony Tolstedt, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr, and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Borders moved, seconded by Council Member Bailey to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen’s Comments – None.

Consent Agenda – City Clerk/Human Resource Director Kristin S. Watson read the consent agenda items by title only: Approval of the Minutes – May 18, 2021 Regular Council Meeting; Approval of the Minutes – June 1, 2021 Finance Committee Meeting; Approval of the Finance Committee Recommendations – June 1, 2021 claims to be paid in the amount of \$456,664.22, manual checks in the amount of \$2,939.58, and payroll & liabilities for 5/21/2021 in the amount of \$458,475.78 for a total of \$918,079.58; Open Container Permit Application: **Riverton Lions Club**, Annual Club Celebration, June 7, 2021 at Sunset Park, 6:00 pm – 8:00 pm; Replat: Lot 106A, Country Club Villages First Addition, located on Tam O’Shanter, Petitioners: Bill & Georgette Mallon; and Access & Utility Easement located on a parcel of land located in the NW1/4 SW1/4, S12, and NE1/4 SE1/4, S11, T1N, R3E, W.R.M., Petitioners: Richard U. & Dorliss J. Family Trust. Council Member Larson moved, seconded by Council Member Salisbury to approve the consent agenda as presented. Motion passed unanimously.

Airport Board Appointment: Alternate – Mayor Gard reported of a vacant seat on the Airport Board as an alternate which he is recommending to fill that seat with community member Jay Reddon. Mr. Reddon will serve the on the board for the remainder of the 2021 term. Council Member Borders moved, seconded Council Member Cox to appoint Jay Reddon as an alternate member to the Airport Board. Motion passed unanimously.

Ordinance No. 21-005, 3rd & Final Reading: Unauthorized Use of a Motor Vehicle – Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-005 by title only. This ordinance will allow the Riverton Police Department to issue citations for unauthorized use of a motor vehicle through the City of Riverton municipal court rather than circuit court. Council Member Bailey moved, seconded by Council Member Peranteaux to adopt Ordinance No. 21-005 on 3rd & final reading. Roll call vote was conducted and the motion passed unanimously.

Ordinance No. 21-007, 2nd Reading: Riverton Municipal Code Section 15.08.060 ‘Electrical Inspector’ Revision – City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-007 by title only. This ordinance amends Section 15.08.060 to provide the ability of the city to employ or contract services for electrical inspections. Council Member Larson moved, seconded by Council Members Borders to adopt Ordinance No. 21-007 on second reading. Motion passed unanimously.

Plat: Al Baur Addition, Currently Located at 101 East Monroe Ave, Petitioner: Alan Baur – Community Development Director Eric Carr reported of a request to plat a four-acre parcel to create a five-lot subdivision on the south side of East Monroe Avenue between South 1st Street East and South 2nd Street East. Staff recommends approval of the proposed subdivision upon dedication of a right-of-way width of seventy-four feet. Council Member Larson moved, seconded by Council Member Borders to approve the Al Baur Addition to the City of Riverton with the right-of-way width at sixty-nine feet, to include an easement of an additional five feet on the plat. The right-of-way dedication and easement will total seventy-four feet. Motion passed unanimously.

Public Hearing & Consideration of New Restaurant Liquor License for La Luna, LLC – City Clerk/Human Resource Director Kristin S. Watson reported of a new restaurant liquor license application received from La Luna, LLC. This is restaurant liquor license will be housed at 711 E Main St. Council Member Bailey moved, seconded by Council Member Cox to open the public hearing. Motion passed unanimously. There being no one to address the Council in regards to the new restaurant liquor license, Council Member Bailey moved, seconded by Council Member Peranteaux to close the public hearing. Motion passed unanimously. Council Member Salisbury moved, seconded by Council Member Borders to approve the new restaurant liquor license for La Luna, LLC, contingent upon the licensee receiving a valid food service permit. Motion passed unanimously.

Wind River Visitors Council Budget – Helen Wilson from the Wind River Visitors Council approached the Council to discuss the proposed FY2022 Wind River Visitors Council budget. Ms. Wilson presented the Council with a detailed budget. With further discussion from the Council and Ms. Wilson, Council Member Larson moved, seconded by Council Member Bailey to approve the proposed Wind River Visitors Council Budget. Motion passed unanimously.

EDGE (half cent tax) Funding Recommendations – City Administrator Tony Tolstedt presented recommendations on behalf of the EDGE Committee regarding allocations of the half cent tax funding. Mr. Tolstedt reported of the committee receiving seven (7) applications with the following applicants being recommended for funding with the following funding restrictions/terms: Riverton Medical District - \$300,000 per year for two (2) years; and CWC Rocky Mountain Complex - \$155,000 one-time with special contingencies: the applicant must keep the project scope as provided in the funding request and provide the required matching funds. After discussion within the Council, Council Member Salisbury moved, seconded by Council Member Larson to allocate \$440,000 per year for two (2) years to the Riverton Medical District, \$100,000 one-time to CWC Rocky Mountain Complex and have staff prepare funding agreements. Motion passed unanimously.

Public Hearing and Consideration of Ordinance No. 21-006, 1st Reading: Riverton Municipal Code Chapter 5.04 Alcoholic Beverages Revision – City Clerk/Human Resource Director Kristin S. Watson presented Ordinance No. 21-006 which updates the Riverton Municipal Code with changes that were made during the 2021 Legislative session, as well as clean-up the order and language of the alcoholic beverages chapter. City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-006 by title only. Council Member Larson moved, seconded by Council Member Peranteaux to open the public hearing. Motion passed unanimously. There being no one to address the Council, Council Member Bailey moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously. Council Member Bailey moved, seconded by Council Member Borders to adopt Ordinance No. 21-006 on first reading. Motion passed unanimously.

Public Hearing and Consideration of Ordinance No. 21-008, 1st Reading: Commercial C-1 Zoning District; allowing dwelling units on a portion of the ground floor – Community Development Director Eric Carr presented Ordinance No. 21-008 which amends section 17.56.040 to allow a maximum noncommercial use of fifty percent (50%) on the ground floor within Commercial C-1 zoning on the non-street side. City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-008 by title only. Council Member Larson moved, seconded by Council Member Borders to open the public hearing. Motion passed unanimously. There being no one to address the Council, Council Member Bailey moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously. Council Member Borders moved, seconded by Council Member Peranteaux to adopt Ordinance No. 21-008 on first reading. Motion passed unanimously.

Resolution No. 1435: Weed & Pest Program Participation – Public Works Director Kyle Butterfield presented Resolution No. 1435 which establishes and administers a weed and pest control program in the jurisdictional limits of the City of Riverton. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1435 by title only. Council Member Cox moved, seconded by Council Member Bailey to approve Resolution No. 1435. Motion passed unanimously.

Resolution No. 1436: Second Amendment Rights – Mayor Gard presented Resolution No. 1436 which is in support for the rights of citizens to bear arms pursuant to the Second Amendment of the United States Constitution and Article 1, Section 24 of the Constitution of Wyoming. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1436 by title only. Council Member Borders moved, seconded by Council Member Bailey to approve Resolution No. 1436. Motion passed unanimously.

Wyoming Department of Health Wastewater Sampling Agreement – Public Works Director Kyle Butterfield reported of the agreement between the City of Riverton and the Wyoming Department of Health (DEH) for the purpose of participating in a SARS-CoV-2 monitoring and wastewater sampling program that is set to expire on June 30, 2021. The agreement presented to the Council will extend the agreement through the end of the calendar year and the agreement states that DEH will pay the city up to \$25,000 for sampling performed at the Wastewater Treatment Plant. Council Member Larson moved, seconded by Council Member Salisbury for the approval of the wastewater sampling and SARS-CoV-2 monitoring contract agreement with the Wyoming Department of Health. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member Larson reported on the FCSWDD meeting and the airport enplanements; and Council Member Borders reported on upcoming events that can be viewed on goriverton.com.

City Administrator's Report – City Administrator Tony Tolstedt commented on upcoming meetings: Ambassadors, EDGE Committee, Special Council Meeting. Mr. Tolstedt announced the Community Development Director Eric P. Carr has formally submitted his resignation from the City effective June 25th and thanked him for his diligent work for the City.

Mayor's Comments – Mayor Gard commented the following meetings: Planning Commission, EDGE Committee, REDA meeting; reported of participating in a ride along with Riverton Police Department officers one evening;

commented on the Arbor Day Celebration; reported on current legislative happenings; and reported on the airport enplanements.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 9:08 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *June 22, 2021*