

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held May 4, 2021
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Lindsey Cox, Mike Bailey, Kyle Larson and Kristy Salisbury. Council Member Borders led the pledge of allegiance; and Council Member Bailey conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Clerk/Human Resource Director Kristin S. Watson, City Administrator Tony Tolstedt, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr, and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Borders moved, seconded by Council Member Bailey to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen’s Comments – None.

Consent Agenda – City Clerk/Human Resource Director Kristin S. Watson read the consent agenda items by title only: Approval of the Minutes – April 20, 2021 Regular Council Meeting; Approval of the Minutes – May 4, 2021 Finance Committee Meeting; Approval of the Finance Committee Recommendations – May 4, 2021 claims to be paid in the amount of \$212,344.04, manual check in the amount of \$30.00 and payroll & liabilities for 4/23/2021 in the amount of \$459,600.68 for a total of \$671,974.72. Council Member Bailey moved, seconded by Council Member Borders to approve the consent agenda as presented. Motion passed unanimously.

Introduction and Oath of Office: Riverton Police Department Personnel – Police Chief Eric Murphy introduced newly hired Patrol Officer Joshua ‘JJ’ Pingetzer to the Council. Mayor Gard conducted the oath of office for Officer Pingetzer and the Council welcomed him to the City.

Consideration of Ordinance No. 21-003, 3rd & Final Reading: Annexation of Various Parcels to Riverton Corporate Boundary – City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-003 by title only. This ordinance will annex the following addresses to the corporate limits of the City of Riverton: 700 South 4th West, 1220 North Broadway, 1540 Riverview Rd, 800 East Monroe, and 10627 Hwy 789. Council Member Larson moved, seconded by Council Member Cox to adopt Ordinance No. 21-003 on third and final reading. Roll call vote was conducted and the motion passed unanimously.

Consideration of Ordinance No. 21-004, 3rd & Final Reading: Adoption of 2020 National Electric Code (NEC) – NFPA 70 – City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-004 by title only. This ordinance updates Section 15.04.010 of the Riverton Municipal Code which will allow for the adoption of the 2020 edition of the National Electrical Code (NEC) - NFPA 70, by the National Fire Protection Association (NFPA) as adopted by the State of Wyoming. Council Member Bailey moved, seconded by Council Member Cox to adopt Ordinance No. 21-004 on third and final reading. Roll call vote was conducted; the motion passed with Council Member(s) Borders, Cox, Bailey, Larson voting aye; and Council Member Salisbury and Mayor Gard voting nay.

Public Hearing and Consideration of Ordinance No. 21-005, 1st Reading: Unauthorized Use of a Motor Vehicle – Police Chief Eric Murphy presented Ordinance No. 21-005 which will allow the Riverton Police Department to issue citations for unauthorized use of a motor vehicle through the City of Riverton municipal court rather than circuit court. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 21-005 by title only. Council Member Salisbury moved, seconded by Council Member Borders to open the public hearing. Motion passed unanimously. There being no one to address the Council, Council Member Borders moved, seconded by Council Member Bailey to close the public hearing. Motion passed unanimously. Council Member Larson moved, seconded by Council Member Borders to adopt Ordinance No. 21-005 on 1st reading. Motion passed unanimously.

Bid Award: Airport Gate Project – Public Works Director Kyle Butterfield reported of a proposed project at the Central Wyoming Regional Airport (RIW) to replace the existing 12’ pivot gate located south of the FBO building. Mr. Butterfield stated that one bid was received from 71 Construction in the amount of \$294,723 for pivot gate replacement and recommends awarding the bid to 71 Construction contingent on the FAA and WYDOT concurrence and available federal funding. Council Member Bailey moved, seconded by Council Member Larson to award the Pivot Gate Replacement Project to 71 Construction in the amount of \$294,723. Motion passed unanimously.

Bid Award: Snow Removal Equipment (SRE) Hanger Improvement Project – Public Works Director Kyle Butterfield reported on a proposed project for repairs to the Snow Removal Equipment (SRE) hanger building. This project has two schedules: (I) to replace the existing crack floor slab and reconfigurations of the floor and (II) to replace

a failing garage door to the ARFF building. Mr. Butterfield stated one bid was received from SDI in the amount of \$359,753 and recommends awarding the bid to SDI contingent on the FAA and WYDOT concurrence and available federal funding. Council Member Bailey moved, seconded by Council Member Cox to award the hanger Improvement Project to SDI in the amount of \$349,949 for Schedule I and \$9,804 for Schedule II. Motion passed unanimously.

Dog Park Location Discussion – Public Works Director Kyle Butterfield reported of the Riverton Rotary Club, who have expressed interest in constructing and maintaining a dog park on the vacant southeast field of the Honeycutt Softball Complex. Mr. Butterfield stated the Rotary Club previously had intended on constructing the dog park adjacent to the River Walk Trail and the Rotary Fire Pit in 2019, however, due to leadership changes within Rotary and COVID-19, the project was halted. Council Member Bailey moved, seconded by Council Member Cox to build the dog park at the River Walk location and to use the existing fencing material. Motion passed unanimously.

Consideration of Classic Aviation Fly-in Event – Public Works Director Kyle Butterfield reported of Classic Aviation approaching city staff about hosting a fly-in event at the Central Wyoming Regional Airport (RIW) in the fall of 2021. Classic Aviation attended the Airport Board meeting to request the use of the airfield for the event which would support several static displays of aircraft and an invitation to general aviation pilots to fly-in for the day. The Airport Board is recommending that Council authorize the use of the airfield. Council Member Bailey moved, seconded by Council Member Larson to approve the use of aprons, runways, and property associated with the Central Wyoming Regional Airport for a fly-in event sponsored by Classic Aviation. Motion passed unanimously.

Mayor Gard called for a recess at 8:12 pm for 5 minutes. There was no objection from the Council.

Ward I Unexpired Term Interviews – City Administrator Tony Tolstedt announced the candidates for the vacant seat in Ward I: Zachary Vogel and Dean Peranteaux. Candidates were asked to respond to questions posed by the Council.

Council Member Salisbury moved, seconded by Council Member Bailey to convene into Executive Session for the purpose of personnel at 8:53 pm. Motion passed unanimously. Mayor Gard invited City Clerk/Human Resource Director Kristin Watson and City Administrator Tony Tolstedt to attend the Executive Session. Council Member Bailey moved, seconded by Council Member Borders to reconvene into regular session at 9:04 pm. Motion passed unanimously.

Mayor Gard announced that the Council will conduct a secret ballot vote for the candidate of their choice with the Chief of Police and City Administrator counting the ballots. City Administrator Tony Tolstedt announced the new Ward I Council Member is Dean Peranteaux. Mayor Gard conducted the oath of office for Council Member Peranteaux.

Quarterly Fiscal Health Report – Finance Director Mia Harris presented a report to the Council reflecting the City's fiscal health from January 1, 2021 to March 31, 2020, which is the third quarter of the fiscal year. Mrs. Harris reported on the revenues versus expenditures in the general fund and enterprise funds. Also reviewed were the airport funds. No action was taken.

Council Committee Reports & Council Members' Roundtable – Council Member Salisbury commented on the Riverton Rampage Soccer tournament; Council Member Larson commented on the Airport Board; Council Member Bailey also commented on the Riverton Rampage Soccer tournament, as well as the Riverton Boys & Girls Club breakfast; and Council Member Borders commented on the FCSD #25 Recreation Board meeting she attended.

City Administrator's Report – City Administrator Tony Tolstedt commented on upcoming meetings: Riverton Ambassadors; FORCC; and EDGE Committee. Mr. Tolstedt reported on the upcoming WAM Conference and requested a voting delegate. Council Member Larson moved, seconded by Council Member Bailey to appoint Mayor Gard as the voting delegate at WAM with City Administrator Tony Tolstedt as the alternate. Motion passed unanimously.

Mayor's Comments – Mayor Gard reported on the FCAG meeting he attended; commented on the Boys & Girls Club; thanked and expressed his appreciation to all the members of the Council; commented on the City committees and commended them on their excellent service to the city; and thanked all the citizens and volunteers of Riverton for all their support and the great things they do.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 9:45 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *May 25, 2021*