

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held April 20, 2021
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Lindsey Cox, Mike Bailey, Kyle Larson and Kristy Salisbury. Council Member Salisbury led the pledge of allegiance; and Council Member Borders conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Clerk/Human Resource Director Kristin S. Watson, City Administrator Tony Tolstedt, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr, and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Larson moved, seconded by Council Member Borders to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Anita Nantt, with the Riverton Lions Club, invited the Council to the Lions of Wyoming Annual Auction/Dinner Fundraiser for Allen H Stewart Lions Camp to be held at the Riverton Holiday Inn on April 30, 2021 from 6:00 pm – 9:00 pm. Ron Warpness approached the Council to express his concern regarding the fee waiver of building and permitting fees for the Riverton Medical District. Mr. Warpness also stated his support for the potential subdivision on City owned property near the Airport.

Consent Agenda – City Clerk/Human Resource Director Kristin S. Watson read the consent agenda items by title only: Approval of the Minutes – April 6 , 2021 Regular Council Meeting; Approval of the Minutes – April 13, 2021 Work Session; Approval of the Minutes – April 20, 2021 Finance Committee Meeting; Approval of the Finance Committee Recommendations – April 20, 2021 claims to be paid in the amount of \$200,852.65, Elan credit card in the amount of \$2,574.50 and payroll & liabilities for 4/9/2021 in the amount of \$212,586.95 for a total of \$416,014.10; Open Container Permit Application: **Bar 10**, Happy Days @ City Park, July 10, 2021, 10:00 am – 10:00 pm; and Plat: Buffalo Subdivision, Fremont County. Council Member Borders moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously with Council Member Bailey abstaining from the Baileys Enterprises line item on the finance claims report.

Consideration of Ordinance No. 21-003, 2nd Reading: Annexation of Various Parcels to Riverton Corporate Boundary – City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-003 by title only. This ordinance will annex the following addresses to the corporate limits of the City of Riverton: 700 South 4th West, 1220 North Broadway, 1540 Riverview Rd, 800 East Monroe, and 10627 Hwy 789. Council Member Bailey moved, seconded by Council Member Cox to adopt Ordinance No. 21-003 on second reading. Motion passed unanimously.

Consideration of Ordinance No. 21-004, 2nd Reading: Adoption of 2020 National Electric Code (NEC) – NFPA 70 – City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 21-004 by title only. This ordinance updates Section 15.04.010 of the Riverton Municipal Code which will allow for the adoption of the 2020 edition of the National Electrical Code (NEC) - NFPA 70, by the National Fire Protection Association (NFPA) as adopted by the State of Wyoming. Council Member Bailey moved, seconded by Council Member Cox to adopt Ordinance No. 21-004 on second reading. Motion passed with Council Member(s) Borders, Cox, Bailey, Larson voting aye. Council Member Salisbury and Mayor Gard voting nay.

Waiver of Building & Permitting Fees for Riverton Medical District – Council Member Larson moved, seconded by Council Member Cox to remove the waiver of building & permitting fees for Riverton Medical District from the table. Motion passed unanimously. City Administrator Tony Tolstedt reported of the Riverton Medical District requesting all building and permitting fees to be waived for the construction of the new Riverton Hospital. Mr. Tolstedt provided fee estimates for pass-through costs, the agreement structure if the waiver was approved, and expressed that future proposals may be requested. The motion on the floor from the April 6, 2021 Regular Council Meeting was: Council Member Larson moved, seconded by Council Member Cox for the approval of the fee waiver of any building or permitting fees for the Riverton Medical District. Council Member Salisbury moved, seconded by Council Member Borders to amend the motion to approve the waiver of fees for only the building permit fees, water tap fee, and sewer tap fee. Amended motion passed with Council Member(s) Borders, Cox, Bailey, Salisbury and Mayor Gard voting aye and Council Member Larson voting nay. The main motion as amended passed with Council Member(s) Borders, Cox, Larson, Salisbury and Mayor Gard voting aye and Council Member Bailey voting nay.

Airport Property Subdivision Discussion – Community Development Director Eric Carr presented to the Council a conceptual lot layout has been developed for two large parcels proposed for division into smaller portions on tracts of land owned and for sale by the City of Riverton located near the Airport. Currently, the land available is either not platted as individual lots, or the lot(s) available is awkwardly shaped, making them more difficult to attract potential buyers. Council Member Borders moved, seconded by Council Member Bailey to empower staff to begin the process

to divide the property on the southernmost lot near Piper Dr., rezone that property to commercial zoning, and continue to develop plans for further development of the northern property near the airport. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member Larson commented on the FCSWDD meeting he attended; Council Member Bailey reported on the Airport Board, the Riverton Ambassadors and the Boys and Girls Club meetings he attended; and Council Member Borders commented on the Community Engagement Committee meeting she attended.

City Administrator's Report – City Administrator Tony Tolstedt commented on the EDGE Committee meeting noting the EDGE Committee has received seven funding request applications; reported that the Ward I vacancy letters of interest deadline is April 28th; and reminded the community to submit street closures of Main and Federal in advance.

Mayor's Comments – Mayor Gard reported on the strategic planning meeting he attended; thanked the Planning Commission members for attending the Council Meeting tonight as well as thanking everyone who volunteers on various committees; commended City staff on their quick removal of snow in the recent storm; thanked Finance Director Mia Harris for handling customer concerns quickly and efficiently; commented on the Hill Street public meeting; expressed his appreciation to the Police Department as well expressed his support for all law enforcement officers.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 8:47 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

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