



## **Special Council Meeting**

**Tuesday, June 9, 2020 at 5:30 pm**

- 1) Call to order.
- 2) Pledge of Allegiance.
- 3) Invocation.
- 4) Roll call: Ward I: Kyle Larson, Cory Rota  
Ward II: Karla Borders, Rebecca Schatza  
Ward III: Mike Bailey, Tim Hancock
- 5) Declaration of quorum.
- 6) Approval of the Agenda.
- 7) Public Hearing & Consideration of Resolution No. 1414: Adoption of Fiscal Year 20-21 Budget.
- 8) Adjourn.

# CITY COUNCIL ACTION MEMO

**TO:** His Honor the Mayor and Members of the City Council  
**FROM:** Anthony Tolstedt, City Administrator  
**DATE:** June 4, 2020  
**SUBJECT:** Resolution No. 1414 – FY 2021 Budget

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**Recommendation:** That Council approve Resolution No. 1414 as presented.

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**Background:**

Pursuant to Wyoming State Law and the requirements of the City of Riverton, the FY 2021 annual budget is hereby proposed for Council consideration and recommended for approval as presented. The necessary public notifications have been advertised pursuant to State Statute.

**Discussion:**

Development of the FY 2021 City of Riverton Annual Budget began in March. Since that time, multiple meetings and extensive analysis have led to a proposed budget that totals \$26,687,530 for FY 2021. Of this \$10,839,036 is from capital expenditures, The General fund accounts for 44% of the total FY 2021 budget with the remaining 56% being derived from the other City funds. City funds are recommended as follows:

General: \$8,081,122  
Water: \$7,000,824  
Wastewater: \$2,337,339  
Sanitation: \$2,533,295  
Airport: \$1,775,420  
911 Fund: \$24,000  
Economic Development: \$ 24,000  
1% Fund: \$3,145,000  
Air Service: \$1,693,000 Senior  
Endowment: \$32,000 Riverton  
Rendezvous: \$37,530  
Rendezvous Games: \$4,000

Debt Service accounts for \$244,116 of the proposed budget. It is included in the respective fund totals.

Additional details are contained within the Administrator's transmittal letter as provided.

**Alternatives:**

Council may make modifications to the document via the usual method.

**Budget Impact:**

Passage of the FY 2021 City of Riverton Annual Budget carries no immediate costs beyond normal publication requirements. The budget itself will serve as the operating and capital budget for the City of Riverton from July 1, 2020 to June 30, 2021. As such, all expenditures will conform to the adopted budget.

**Council Goals:**

Resolution No. 1414 supports Council Goal #6 *Maintain Financial Stability*. The steps taken and modifications contained within the budget are meant to serve the goal of a sustainable budget.

**RESOLUTION NO. 1414**

**A RESOLUTION PROVIDING FOR THE 2020-2021 BUDGET FOR THE CITY OF RIVERTON FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JULY 2020 AND ENDING THE THIRTIETH DAY OF JUNE 2021, INCLUSIVE.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIVERTON, WYOMING:

The following sums of money are hereby appropriated for the objects and purposes mentioned and specified and which are deemed necessary to defray expenses and liabilities of the City of Riverton, Wyoming, for the fiscal year beginning the first day of July 2020, and ending the thirtieth day of June 2021: **Provided further that the General Tax Levy of 5 mills be made on all taxable property**

<b>SUMMARY OF BUDGET</b>								
Fund	Begin. Equity Available For Budget	Estimated Revenue	Available For Appropriation	Required Appropriation	Capital Outlay Appropriation	Transfers**	Transfers from Assigned	Budgeted Ending Equity
General Fund	2,978,631	8,081,122	11,059,753	6,761,797	1,319,325	(355,998)	(372,736)	2,249,897
Airport MRG Transfer	2,143		2,143					2,143
Economic Development Fund	23,856	24,000	47,856		24,000	24,000		47,856
1% Fund	3,405,115	3,145,000	6,550,115		3,145,000	(1,736,200)		1,668,915
911 Fund	20,651	24,000	44,651	24,000				20,651
Sr Citizens Endowment Fund	974,028	32,000	1,006,028	32,000		(27,000)		947,028
Water Fund	2,611,460	7,000,824	9,612,284	2,576,196	4,424,628	(480,434)	(660,000)	1,471,026
Sewer Fund	1,670,335	2,337,339	4,007,674	1,975,214	362,125	57,661	(15,000)	1,712,996
Sanitation Fund	2,611,623	2,533,295	5,144,918	2,147,670	385,625	51,705		2,663,328
Airport Fund	(3,951,927)	1,775,420	(2,176,507)	597,087	1,178,333	73,050		(3,878,877)
Airline MRG	629,015	1,693,000	2,322,015	1,693,000		280,000		909,015
Riverton Rendezvous	44,329	37,530	81,859	37,530				44,329
Rendezvous Games	2,946	4,000	6,946	4,000				2,946
<b>TOTAL ALL FUNDS</b>	<b>11,022,204</b>	<b>26,687,530</b>	<b>37,709,734</b>	<b>15,848,494</b>	<b>10,839,036</b>	<b>(2,113,216)</b>	<b>(1,047,736)</b>	<b>7,861,252</b>

\*\*Items listed in the Transfers line item are funds transferred from cash or cash reserves.

**GENERAL FUND**

Mayor/Council	117,044
Community Services	237,000
City Administrator	199,003
Administrative Services	387,861
Information Technology	318,895
Community Development	391,727
Public Services	114,187
Streets & Alleys	743,887
Fleet Maintenance Operations	250,848
Parks	485,305
Municipal court	247,864
Law Enforcement	3,549,292
Victim Witness Coordinator	243,371
Fire	6,500
Health/Welfare-Weed & Pest	125,546
Other General-Airport Subsidy	0
Facility Maintenance	386,019
Debt Service	0
Operating Transfers Out	-1,042,552
Capital Outlay	<u>1,319,325</u>

TOTAL GENERAL FUND APPROPRIATIONS

8,081,122

**WATER FUND**

Distribution	355,053
Water Production	1,242,723
Water Administration	694,107
Customer Service	119,288
Debt Service	165,025
Capital Outlay	<u>4,424,628</u>

TOTAL WATER FUND APPROPRIATIONS

7,000,824

**WASTEWATER**

Wastewater Collection	352,455
Wastewater Treatment	794,338
Wastewater Administration	660,125
Customer Service	119,296
Debt Service	49,000
Capital Outlay	<u>362,125</u>

TOTAL SEWER FUND APPROPRIATIONS

2,337,339

**SANITATION FUND**

Operations	1,108,977
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<b>ECONOMIC DEVELOPMENT FUND</b>	
Capital Outlay	<u>24,000</u>
<b>TOTAL ECONOMIC DEVELOPMENT FUND APPROPRIATIONS</b>	<b><u>24,000</u></b>

<b>1% FUND</b>	
Capital Outlay	<u>3,145,000</u>
<b>TOTAL 1% FUND APPROPRIATIONS</b>	<b><u>3,145,000</u></b>

<b>911 FUND</b>	
911 Operations	<u>24,000</u>
<b>TOTAL 911 FUND APPROPRIATIONS</b>	<b><u>24,000</u></b>

<b>AIRLINE MINIMUM REVENUE GUARANTEE</b>	
Airline MRG Program	<u>1,693,000</u>
<b>TOTAL AIRLINE MINIMUM REVENUE GUARANTEE</b>	<b><u>1,693,000</u></b>

<b>SENIOR CITIZENS &amp; COMMUNITY CENTER ENDOWMENT FUND</b>	
Operations	<u>32,000</u>
<b>TOTAL SENIOR CITIZENS &amp; COMMUNITY CENTER ENDOWMENT FUND APPROPRIATIONS</b>	<b><u>32,000</u></b>

Sanitation Administration	597,260
Tub Grinder Operation	244,097
Curbside Recycle	78,036
Customer Service	119,300
Debt Service	0
Capital Outlay	<u>385,625</u>

<b>TOTAL SANITATION FUND APPROPRIATIONS</b>	<b><u>2,533,295</u></b>
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<b>AIRPORT FUND</b>	
Operations	512,996
Terminal Building	48,500
Debt Service	30,091
DCI Building	5,500
Capital Outlay	<u>1,178,333</u>

<b>TOTAL AIRPORT FUND APPROPRIATIONS</b>	<b><u>1,775,420</u></b>
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<b>RENDEZVOUS FUND</b>	
General	<u>37,530</u>

<b>TOTAL RENDEZVOUS COMMITTEE FUND APPROPRIATIONS</b>	<b><u>37,530</u></b>
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<b>RENDEZVOUS GAMES</b>	
Operations	<u>4,000</u>

<b>TOTAL RENDEZVOUS GAMES FUND APPROPRIATIONS</b>	<b><u>4,000</u></b>
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PASSED, APPROVED, AND ADOPTED:

CITY OF RIVERTON, WYOMING

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Richard P. Gard, Mayor

ATTEST:

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Kristin S. Watson, City Clerk