

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held December 15, 2020**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Rebecca Schatza, Kyle Larson and Cory Rota. Council Member Schatza led the pledge of allegiance; and Council Member Hancock conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, Public Works Director Kyle Butterfield, Police Captain Wes Romero, Finance Director Mia Harris, Community Development Director Eric P. Carr, and Administrative Assistant/Deputy City Clerk Megan Sims.

**Approval of the Agenda** – Council Member Schatza moved, seconded by Council Member Rota to approve the agenda as presented. Motion passed unanimously.

Mayor Gard presented Terry Heard and Tyler Goff from the Riverton Volunteer Fire Department with a certificate of appreciation for their excellence service to the City. Mr. Heard and Mr. Goff volunteered their time with the Christmas tree lighting.

**Communication from the Floor/Response to Citizen's Comments** – None.

**Consent Agenda** – Deputy City Clerk/Administrative Assistant Megan Sims read the consent agenda items by title only: Approval of the Minutes – December 1, 2020 Regular Council Meeting; Approval of the Minutes – December 15, 2020 Finance Committee Meeting; Approval of the Finance Committee Recommendations – December 15, 2020 claims to be paid in the amount of \$877,743.16, Elan credit card in the amount of 3,445.59 and payroll & liabilities for 12/4/2020 in the amount of \$206,673.45 for a total of \$1,087,862.20; Approval of the Municipal Court Report for the month of November 2020; and Open Container Permit Application: **Freedom Liquors**, Riverton Holiday Festival, Freedom Liquors to Java Java, December 18, 2020, 5:00 pm – 7:00 pm. Council Member Schatza moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously.

**Consideration of Ordinance No. 20-010, 2<sup>nd</sup> Reading: Wind River Internet (WRI) Franchise Agreement** – Deputy City Clerk/Administrative Assistant Megan Sims read Ordinance No. 20-010 on second reading by title only. This ordinance establishes franchise agreements with Northern Tribal Industries d/b/a Wind River Internet (WRI). Council Member Larson moved, seconded by Council Member Schatza to adopt Ordinance No. 20-010 on second reading. Motion passed unanimously.

**Consideration of Ordinance No. 20-011, 2<sup>nd</sup> Reading: Riverton Municipal Code (RMC) Update for Riverton Regional** – Deputy City Clerk/Administrative Assistant Megan Sims read Ordinance No. 20-011 on second reading by title only. This ordinance changes all references in the Riverton Municipal Code from Riverton Regional Airport to Central Wyoming Regional Airport. Council Member Schatza moved, seconded by Council Member Bailey to adopt Ordinance No. 20-011 on second reading. Motion passed unanimously.

**Wyoming Department of Health Wastewater Sampling Agreement Amendment** – Public Works Director Kyle Butterfield presented Amendment #1 to the contract agreement between the City of Riverton and the Wyoming Department of Health for SARS-CoV2 monitoring and wastewater sampling. The amendment presented will increase the payment limit from \$28,000 to \$45,000 and remove the total payment limit for the sampling portion of the contract. Council Member Rota moved, seconded by Council Member Schatza to approve amendment #1 to the contract with the Wyoming department of Health for wastewater sampling. Motion passed unanimously.

**Inter-local Wastewater Testing Agreement** – Public Works Director Kyle Butterfield presented an inter-local agreement to preform E-coli sampling for other municipalities within Fremont County. The City of Riverton currently preforms their own E-coli sampling and has the capabilities to expand their testing. The agreement does state that each municipality will pay the sum of \$45.00 per test to cover costs incurred by the City. Council Member Schatza moved, seconded by Council Member Rota to approve an inter-local agreement to conduct E-coli testing in wastewater samples. Motion passed unanimously.

**Recognition of Outgoing Elected Officials** – City Administrator Tony Tolstedt presented Councilman Tim Hancock and Councilwoman Rebecca Schatza with plaques that outlined their service to the City. Mr. Tolstedt expressed his appreciation and thanked each Council Member for their diligent efforts, commitment to the City, and their leadership skills that have attributed to the successes of the City.

**Council Committee Reports & Council Members' Roundtable** – Council Member Hancock expressed his gratitude and gratefulness for serving on City Council; Council Member Schatza commented on the Christmas tree lighting and

thanked the RVFD for their assistance, and as well, expressed her gratitude and honor for serving on the Council; Council Member Bailey reported on the FORCC meeting he attended; Council Member Larson commented on the upcoming meeting with the Fremont County Solid Waste Disposal District meeting he will be attending; Council Member Rota commented on the Fremont County School District #25 Recreation Board Meeting; and all Council Members thanked Council Members Hancock and Schatza as well as expressing their pleasure of working with them.

**City Administrator's Report** – City Administrator Tony Tolstedt reported on the vacancies of City boards and committees; the upcoming EDGE Committee meeting; reported of the cancellation of the Airport Board meeting; commented on the damage to the ice skating rink which will now open the week of Christmas; and thanked City staff for their continued diligent work on their service to the City.

**Mayor's Comments** – Mayor Gard commented on the enplanements from December 1<sup>st</sup> through December 11<sup>th</sup>, thanking the public for their support of the Central Wyoming Regional Airport; commented on the total number of inmates at the Fremont County Detention Center; reported on the Riverton Ambassadors meeting; expressed his gratitude to the Police Department; reported on the Fremont County Emergency Management meetings he has attended; commented on the COVID-19 vaccine; reported on the closing of property on Cessna Dr; commented on the Governor's orders for the mask mandate; and briefed the Council of a FCSD #25 meeting he attended in regards to the Tonkin Stadium. Mayor Gard thanked Councilman Hancock and Councilwoman Schatza for their excellence in service to the City of Riverton.

**Adjourn** – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 8:01 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

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Richard P. Gard  
Mayor

ATTEST:

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Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: *January 19, 2021*