

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held December 1, 2020
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Rebecca Schatza, Kyle Larson and Cory Rota. Council Member Rota led the pledge of allegiance; and Council Member Larson conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin S. Watson, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr, and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Larson moved, seconded by Council Member Borders to approve the agenda with the addition of the consideration of car rental lease at the Central Wyoming Regional Airport after agenda item number 8. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – None.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – November 17, 2020 Regular Council Meeting; Approval of the Minutes – December 1, 2020 Finance Committee Meeting; Approval of the Finance Committee Recommendations – December 1, 2020 claims to be paid in the amount of \$836,110.92, manual check in the amount of \$87.63 and payroll & liabilities for 11/20/2020 and 11/23/2020 in the amount of \$453,759.23 for a total of \$1,289,957.78. Council Member Schatza moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously.

Consideration of Car Rental Lease at the Central Wyoming Regional Airport – Public Works Director Kyle Butterfield reported that Hertz Rent-A-Car recently vacated their lease space at RIW and terminated the lease. Mr. Butterfield stated that after receiving this notice, 4-A-Road Forward, LLC d/b/a Priceless, who currently provides ground transportation from an office in town, expressed interest in filling this void. The lease will expire on June 30, 2022 with two 1-year optional successive renewal periods. There will be an annual fee as well as a concession fee of 10% of gross revenue generated by Priceless. Council Member Schatza moved, seconded by Council Member Larson to approve the lease agreement between the City of Riverton and 4-A-Road Forward, LLC. Motion passed unanimously with Council Member Bailey abstaining from the vote.

Public Hearing & Consideration of Fireworks Permit Application: Holiday Festival – Change of Location – City Administrator Tony Tolstedt reported of staff receiving a change of location request for the approved fireworks permit application for a firework show to be held on December 18th. The firework show was previously approved to be held at Tonkin Stadium but will now take place at Jaycee Park. Council Member Schatza moved, seconded by Council Member Borders to open the public hearing. Motion passed unanimously. There being no one to approach the Council in regards to the firework permit application, Council Member Bailey moved, seconded by Council Member Schatza to close the public hearing. Motion passed unanimously. Council Member Borders moved, seconded by Council Member Bailey to accept the change of location for the firework show on December 18th. Motion passed unanimously.

Public Hearing & Consideration of Ordinance No. 20-010, 1st Reading: Wind River Internet (WRI) Franchise Agreement – City Administrator Tony Tolstedt presented Ordinance No. 20-010 which establishes franchise agreements with Northern Tribal Industries d/b/a Wind River Internet (WRI). City Clerk/Human Resource Director Kristin Watson read Ordinance No. 20-010 on first reading by title only. Council Member Larson moved, seconded by Council Member Bailey to open the public hearing. Motion passed unanimously. There being no one to approach the Council, Council Member Bailey moved, seconded by Council Member Rota to close the public hearing. Motion passed unanimously. Council Member Hancock moved, seconded by Council Member Rota to adopt Ordinance No. 20-010 on first reading. Motion passed unanimously.

Public Hearing & Consideration of Ordinance No. 20-011, 1st Reading: Riverton Municipal Code (RMC) Update for Riverton Regional – Public Works Director Kyle Butterfield presented Ordinance No. 20-011 which changes all references in the Riverton Municipal Code from Riverton Regional Airport to Central Wyoming Regional Airport. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 20-011 on first reading by title only. Council Member Rota moved, seconded by Council Member Schatza to open the public hearing. Motion passed unanimously. There being no one to approach the Council, Council Member Bailey moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously. Council Member Larson moved, seconded by Council Member Schatza to adopt Ordinance No. 20-011 on first reading. Motion passed unanimously.

Resolution No. 1423: Establishing Street Closure Fee – Public Works Director Kyle Butterfield presented Resolution No. 1423 which establishes a street closure fee of \$50.00 for gatherings or events affecting public streets, alleyways, easements, or rights-of-way of the city. This fee is to cover a small portion of personnel and material costs related to the permitted activity. Council Member Schatza moved, seconded by Council Member Borders to approve Resolution No. 1423. Motion passed unanimously.

56 Permit Presentation – City Administrator Tony Tolstedt reported on the Chapter 56 program which allowed for the harvest of urban deer. Mr. Tolstedt stated that from August 20, 2020 thru October 31, 2020 there were a total of eleven deer that were harvested with nine that were donated, while two tested positive for CWD and were disposed of properly. Mr. Tolstedt expressed his gratitude to all the volunteers, the landowners who allowed for the harvesting on their property, and to City staff and Animal Control Officer Shannon Sanderson for all of her & their diligent work on making this program a success. City staff will apply for the Chapter 56 permit again next year.

Council Committee Reports & Council Members' Roundtable – Council Member Schatza reminded the Community of the 3rd Annual Christmas tree lighting at Jason's park on December 5, 2020; Council Member Bailey commented on the Airport Board meeting he attended; Council Member Hancock reminded the community to think of the organizations throughout the community who are serving as volunteers for the betterment of our community and give to those if you are able; and Council Member Borders commented on the Festival of Trees event.

City Administrator's Report – City Administrator Tony Tolstedt reported on upcoming meetings and the vacancies of City boards and committees.

Mayor's Comments – Mayor Gard commented on the current status of the Corona Virus – stating he attended a meeting with restaurant/bar owners to determine ways to help them stay open; reported on a meeting with WRTA; commented on the budget cuts for FCSD #25; and expressed his appreciation for staff and Council.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 8:12 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *December 22, 2020*