

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held July 21, 2020
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Rebecca Schatza, Cory Rota, and Kyle Larson. Mayor Gard led the pledge of allegiance and Council Member Rota conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Schatza moved, seconded by Council Member Borders approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – None.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – July 7, 2020 Regular Council Meeting; Approval of the Minutes – July 21, 2020 Finance Committee Meeting; Approval of the Finance Committee Recommendations – July 21, 2020 claims to be paid in the amount of \$604,086.62, Elan credit card in the amount of \$2,809.30, manual check in the amount of \$5,400.00, and payroll & liabilities in the amount of \$194,689.29 for a total of \$806,985.21; Approval of the Municipal Court Report for the month of June 2020 and Open Container Permit Applications: **Cedar Bar**, Street Dance, 413 E Fremont Ave, 8/29/20, 8:00 pm – 2:00 am. Council Member Bailey moved, seconded by Council Member Schatza to approve the consent agenda as presented. Motion passed unanimously.

Public Hearing and Consideration of Retail Liquor License Transfer of Location: Brigett & James Bunker d/b/a Bunk's BBQ – City Clerk/Human Resource Director Kristin Watson reported on a retail liquor license transfer of location application received in the City Clerk's office. This transfer of location is from 303 E Main St to 201 E Washington Ave. Council Member Schatza moved, seconded by Council Member Bailey to open the public hearing. Motion passed unanimously. There being no one to address the Council, Council Member Bailey moved, seconded by Council Member Schatza to close the public hearing. Motion passed unanimously. Council Member Schatza moved, seconded by Council Member Borders to approve the retail liquor license transfer of location for Brigett & James Bunker d/b/a Bunk's BBQ. Motion passed unanimously.

Bid Award: Hill Street Improvement Project – Public Works Director Kyle Butterfield reported of three (3) bids received for the Hill Street Improvement Project. The improvements needed on Hill Street will address the degrading asphalt, pavement corrugation, and failing curb and gutter. Dave's Asphalt Company was the lowest and most responsive bid at \$605,427.00. Council Member Larson moved, seconded by Council Member Bailey to award the Hill Street Improvement Project to Dave's Asphalt Company in the amount of \$605,427.00. Motion passed unanimously.

Consideration of Resolution No. 1418: Alcohol on Public Property – City Clerk/Human Resource Director Kristin Watson presented Resolution No. 1418 which addresses allowing alcohol at both City and Jaycee Park. Council Member Schatza moved, seconded by Council Member Bailey to approve Resolution No. 1418. Motion passed unanimously.

Public Hearing and Consideration of Ordinance No. 20-004, 1st Reading: Riverton Municipal Code 5.04.070 & 5.04.100 Open Container & Malt Beverage Permit – City Clerk/Human Resource Director Kristin Watson presented Ordinance No. 20-004 which addresses allowing twelve (12) open container permits and twelve (12) malt beverage permits per year from the previous allowance of two (2) per year. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 20-004 by title only on 1st reading. Council Member Schatza moved, seconded by Council Member Borders to open the public hearing. Motion passed unanimously. There being no one to address the Council, Council Member Larson moved, seconded by Council Member Hancock to close the public hearing. Motion passed unanimously. Council Member Hancock moved, seconded by Council Member Schatza to adopt Ordinance No. 20-004 on first reading. Motion passed unanimously.

Memorandum of Understanding: Riverton Medical District – City Administrator Tony Tolstedt presented a Memorandum of Understanding (MOU) between the City of Riverton and the Riverton Medical District. The MOU proposes to have the City apply for CARES funding through the State Land & Investments Board (SLIB). Council Member Borders moved, seconded by Council Member Larson to approve the Memorandum of Understanding between the City of Riverton and the Riverton Medical District. Motion passed unanimously.

Resolution No. 1419: Riverton Medical District Coronavirus Relief Grant Application – City Administrator Tony Tolstedt presented Resolution No. 1419 which supports the Coronavirus Relief Grant application to the State Loan and Investment Board. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1419 by title only. Council Member Bailey moved, seconded by Council Member Schatza to approve Resolution No. 1419. Motion passed unanimously.

Fiscal Year 2020 Year-End Health Report – Finance Director Mia Harris presented to the Council a report reflecting the City’s fiscal health from July 1, 2018 – June 30, 2019. Mrs. Harris reported on the revenues versus the expenditures in the general fund and the enterprise funds. Also reviewed was the airport fund. No action was taken.

Council Committee Reports & Council Members’ Roundtable – Council Member Hancock commented on the joint Solutions/Community Engagement Committee meetings he has attended and thanked the volunteers for a successful Happy Days event; Council Member Borders expressed her appreciation for Chief Murphy and the rest of the Police Department; Council Member Rota commented on the excellent customer service from the Utility Billing Department, the neighborhood watch, and the events in the community as well as an upcoming webinar with the Wyoming Business Council; Council Member Larson and Council Member Schatza commented on the volunteer efforts of the community; and Council Member Bailey commented on the 1% projects and the FORCC meeting he attended as well as the Airport Board meeting he attended.

City Administrator’s Report – City Administrator Tony Tolstedt also expressed his appreciation for the volunteers in our community. Mr. Tolstedt informed of upcoming meetings; commented on the SLIB grant that was submitted; and commented on the application and insurance requirements for the street closures on Main St and N Federal from the Wyoming Department of Transportation.

Mayor’s Comments – Mayor Richard P. Gard commented on the direct flight from Riverton to Denver beginning on August 1st; commented on the Happy Days event; commented on the Riverton Rendezvous Balloon Rally; expressed his gratitude for all of the Public Works staff for their constant diligent work; commented on the Legion Baseball tournament held in Riverton; and commented on the RHS All Class Reunion.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 8:39 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *August 10, 2020*