

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held July 7, 2020
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Rebecca Schatza, Cory Rota, and Kyle Larson. Council Member Borders led the pledge of allegiance and Council Member Larson conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Schatza moved, seconded by Council Member Larson amend the agenda to include two open container permit applications before item # 9. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Beverly Frank and Tina Jarrard, residents of Riverton, approached the Council requesting the reconsideration of allowing fireworks in City limits. Betty Faban, also approached the Council regarding the fireworks allowed in City limits. Henri DeClerq, Fire Chief with the Riverton Volunteer Fire Department updated the Council on the fire calls due to fireworks on the 4th of July.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – June 16, 2020 Regular Council Meeting; Approval of the Minutes – June 30, 2020 Special Council Meeting; Approval of the Minutes – July 7, 2020 Finance Committee Meeting; Approval of the Finance Committee Recommendations – July 7, 2020 claims to be paid in the amount of \$1,403,818.06, manual checks in the amount of \$52,306.70 and payroll & liabilities in the amount of \$441,976.59 for a total of \$1,898,101.35; and Open Container Permit Applications: **The Landing**, Street Dance, S 3rd St from Main St to the alley, 7/11/20, 3:00 pm – 12:00 am; and **The Landing**, LGBT Pride Event, S 3rd St from Main St to the alley, 7/24/20, 3:00 pm – 12:00 am. Council Member Schatza moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously.

Consideration of Open Container Permit Applications – City Clerk/Human Resource Director Kristin Watson read the open container permit applications by title only: **Georgia Davis with Women's Republican Committee**, Forum, Jaycee Park, 7/10/20, 4:30 pm – 9:00 pm; and **Lynne Hawk**, Street Dance, 114 S Broadway, 7/17/20, 4:00 pm – 1:00 am. Council Member Larson moved, seconded by Council Member Schatza to approve the open container permit applications as presented. Motion passed unanimously.

Lease Agreement: Air Resource Specialists – Community Development Director Eric P. Carr introduced Cara Keslar with Air Resource Specialist, Inc (telephonically). Mr. Carr presented a proposed lease agreement between the City of Riverton and Air Resource Specialist, Inc who requested placing a temporary air quality monitoring trailer on City property. Council Member Larson moved, seconded by Council Member Schatza to approve the lease agreement with Air Resource Specialists, Inc to temporarily place an air quality monitoring trailer on City property at 2221 Diamond Dr. Motion passed unanimously.

Board Appointment: Wind River Visitor's Council – Mayor Gard reported of a letter interested received for the vacant seat on the Wind River Visitor's Council. Council Member Borders, seconded by Council Member Hancock to appoint Cathy Cline to the Wind River Visitor's Council. Motion passed unanimously.

Board Appointment: Riverton Tree Board – Mayor Gard reported on a letter of interest received to serve on the Riverton Tree Board. Council Member Hancock moved, seconded by Council Member Bailey to appoint Dr. Spencer Smith to the Riverton Tree Board. Motion passed unanimously.

Public Hearing and Consideration of Firework Permit Application: Riverton Rendezvous Committee – City Clerk/Human Resource Director Kristin Watson reported of a firework permit application received from the Riverton Rendezvous Committee for a firework show for the Riverton Rendezvous Balloon Rally on July 18 at 10:00 pm on Griffey Hill. Council Member Schatza moved, seconded by Council Member Hancock to open the public hearing. Motion passed unanimously. Henri DeClerq, Fire Chief, approached the Council regarding the fireworks permit application. There being no others to speak, Council Member Hancock moved, seconded by Council Member Rota to close the public hearing. Motion passed unanimously. Council Member Borders moved, seconded by Council Member Bailey to approve the firework permit application for the Riverton Rendezvous Balloon Rally. Motion passed unanimously.

Consideration of Ordinance No. 20-002, 3rd & Final Reading: Rezone 207 S 6th St. E – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 20-002 by title only. This ordinance addresses the rezone of Lot 5, Block

27 located at 207 S 6th St E from Commercial C-1 to Residential R-2. Council Member Schatza moved, seconded by Council Member Bailey to adopt Ordinance No. 20-002 on third and final reading. Roll call vote was conducted with Council Member(s) Borders, Hancock, Bailey, Schatza, Larson, and Rota voting aye. Motion passed unanimously.

Consideration of Ordinance No. 20-003, 3rd & Final Reading: Rezone 605 E Washington – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 20-003 by title only. This ordinance addresses the rezone of Lot 6, Block 27 located at 605 E Washington from Commercial C-1 to Residential R-2. Council Member Borders moved, seconded by Council Member Schatza to adopt Ordinance No. 20-003 on third and final reading. Roll call vote was conducted with Council Member(s) Borders, Hancock, Bailey, Schatza, Larson, and Rota voting aye. Motion passed unanimously

Bid Award: Refuse Truck – Public Works Director Kyle Butterfield reported of one bid submitted for the purchase of a 2021 Peterbilt/New Way refuse truck for Sanitation Operations. The bid received was from Peterbilt of Wyoming in the amount of \$302,999.00. Council Member Larson moved, seconded by Council Member Schatza to award the purchase of one (1) 2021 Peterbilt/New Way refuse truck from Peterbilt of Wyoming in the amount of \$302,999.00. Motion passed unanimously.

Bid Award: Sanitation Operation Truck – Public Works Director Kyle Butterfield reported of two bids received for the purchase of a 2021 Chevrolet ½ ton, crew cab, four-wheel drive work pickup truck. The lowest and most responsive bid received was from Fremont Chevrolet, Buick, GMC in the amount of \$28,554.00. Council Member Bailey moved, seconded by Council Member Schatza to award the purchase of one (1) 2021 Chevrolet ½ ton work truck in the amount of \$28,554.00. Motion passed unanimously.

Bid Award Concurrence: Airport Painting Equipment – Public Works Director Kyle Butterfield informed the Council of the upcoming Riverton Airport Marking Equipment Project and reported of the purchase airfield painting equipment which will enable airports to refresh paint markings and maintain compliance to FAA certification standards. Mr. Butterfield stated the City will concur with WYDOT's bid award received from The Sherwin-Williams Company. Council Member Larson moved, seconded by Council Member Rota to provide written concurrence to the Wyoming Department of Transportation's (WYDOT) bid award to the Sherwin-Williams Company in the amount of \$28,595.00 for the Riverton Regional Airport Marking Equipment project. Motion passed unanimously.

Consideration of Resolution No. 1416: Coronavirus Relief Grant Application – City Administrator Tony Tolstedt presented Resolution No. 1416 which supports the Coronavirus Relief Grant application to the State Loan and Investment Board. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1416 by title only. Council Member Larson moved, seconded by Council Member Borders to approve Resolution No. 1416. Motion passed unanimously.

Consideration of Resolution No. 1417: Coronavirus Relief Grant Application – Air Service Support – Public Works Director Kyle Butterfield presented Resolution No. 1417 which supports the Coronavirus Relief Grant application to the State Loan and Investment Board for air service support. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1417 by title only. Council Member Tim Hancock moved, seconded by Council Member Borders to approved Resolution No. 1417. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member Bailey commented on the fourth of July festivities and upcoming events with the Riverton Rendezvous Days; Council Member Hancock reported on the Happy Days Committee meetings he has attended and informed the public of donations needed at Eagle's Hope; Council Member Borders commented on the Solutions meeting she attended; Council Member Schatza commented on the upcoming Rendezvous Games; Council Member Larson commented on fireworks in City limits; and Council Member Rota commented on the neighborhood watch program, commented on the Fremont County School Recreation Board meeting he attended, and reminded of all the upcoming events.

City Administrator's Report – City Administrator Tony Tolstedt reported of upcoming meetings and events in the City; and expressed his gratitude appreciation to City staff for their diligent work on a daily basis.

Mayor's Comments – Mayor Richard P. Gard commented on the National Museum of Military Vehicles that he was able to attend; commented on the joint Solutions/Community Engagement Committee meeting; and commented on new equipment received by the Riverton Police Department. Mayor Gard also expressed his appreciation to the tribes for continuing to work through the COVID-19; reported on the firework concerns; and also thanked the volunteers willing to serve on boards and committees.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 8:47 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard

Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *August 7, 2020*