

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held April 21, 2020
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Rebecca Schatza, Kyle Larson (telephonically) and Cory Rota. Mayor Gard led the pledge of allegiance and Council Member Hancock conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, and Community Development Director Eric P. Carr.

Approval of the Agenda – Council Member Schatza moved, seconded by Council Member Rota to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Frank Tanner, Ron Warpness and Jeremy Crews approached the Council to oppose the Gannett Drive Reconstruction Project.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – April 7, 2020 Regular Council Meeting; Approval of the Minutes – April 7, 2020 Executive Session; Approval of the Minutes – April 14, 2020 Work Session Meeting; Approval of the Minutes – April 21, 2020 Finance Committee Meeting; Approval of the Finance Committee Recommendations – April 21, 2020 claims to be paid in the amount of \$242,614.77, ELAN credit card in the amount of \$2,039.69 and payroll & liabilities in the amount of \$204,128.64 for a total of \$448,783.10. Council Member Schatza moved, seconded by Council Member Borders to approve the consent agenda as presented. Motion passed unanimously with Mike Bailey abstaining from the Bailey's line item on the claims approval list.

Consideration of Ordinance No. 20-001, 2nd Reading: Excessive Acceleration – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 20-001 by title only. Council Member Rota moved, seconded by Council Member Bailey to adopt Ordinance No. 20-001 on 2nd reading. Motion passed unanimously.

Construction Management Agreement: Burns & McDonnell – Public Works Director Kyle Butterfield presented the Scope of Work and Fee Proposal from Burns & McDonnell to provide construction management during the final phase of the Riverton Water Supply Project. Council Member Schatza moved, seconded by Council Member Bailey to approve the construction management agreement for services from Burns & McDonnell for the Riverton Water Supply Pressure Zone 4 Project. Motion passed with Council Member(s) Borders, Bailey, Schatza, Rota, Larson and Mayor Gard voting aye; and Council Member Hancock voting nay.

Planning Commission Appointment: John Payne – Community Development Director Eric P. Carr reported of a letter of interest received for the vacant seat on the Planning Commission to serve a four year term. Council Member Schatza moved, seconded by Council Member Rota to approve the Mayoral appointment of Mr. John Payne to the Planning Commission for a four-year term. Motion passed unanimously.

Hertz Rent-a-Car Lease Agreement: Fee Waiver – Public Works Director Kyle Butterfield reported of a request from Hertz Rent-a-Car to temporarily waive the current fees per the current lease agreement due to the COVID-19 pandemic. Mr. Butterfield stated the fees will be waived from March 2020 until the public health emergency is determined over, or when passenger enplanements return to 75% of the same month from the previous year. Council member Bailey moved, seconded by Council Member Borders to approve the fee waiver for the Hertz Rent-a-Car lease agreement as presented. Council Member Hancock moved, seconded by Council Member Bailey to amend the main motion to include the abatement of monthly rent fees, while still enforcing airport use fee requirements of the lease agreement, from March 2020 until the public health emergency is determined over, or when passenger enplanements return to 75% of the same month from the previous year. Amended motion passed unanimously. Main motion also passed unanimously.

Bid Award: Gannett Drive Reconstruction Project – Public Works Director Kyle Butterfield reported of receiving two bids for the Gannett Drive Reconstruction which will come from the 1% fund. The lowest and most responsive bid was received from Jerry Bornhoft Construction Inc. in the amount of \$1,252,239.75. Council Member Bailey, seconded by Council Member Borders to award the Gannett Drive Reconstruction Project to Jerry Bornhoft Construction, Inc in the amount of \$1,252,239.75. Motion passed unanimously.

Bid Award: Airport Improvement Program (AIP) 46 Generator Acquisition – Public Works Director Kyle Butterfield reported of two bids received for the acquisition of a backup generator for the Riverton Regional Airport. The lowest and most responsive bid was received from Modern Electric in the amount of \$85,500. Council Member

Bailey moved, seconded by Council Member Rota to award the AIP 46 Backup Generator Project to Modern Electric in the amount of \$85,500.00. Motion passed unanimously.

Temporary Line Agreement: Visionary – City Administrator Tony Tolstedt presented a temporary line agreement for the installation of a short run fiber line by Visionary Communications, Inc. The time period for completion of the franchise agreement is within the eighteen (18) months of the signing of the attached agreement. Council Member Hancock moved, seconded by Council Member Schatza to approve the agreement with Visionary Communications Inc. for the installation of a fiber line. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member Larson commented on the COVID-19 pandemic; Council Member Schatza commented on PAWS fundraising ideas; Council Member Bailey commented on the Friday Night Cruise and expressed his gratitude for all the doctors and nurses on the front lines; Council Member Hancock commented on the Riverton Police Department participating in the Friday Night Cruise; and Council Member Borders expressed her appreciation for the RPD's daily diligent efforts.

City Administrator's Report – City Administrator Tony Tolstedt echoed the comments from the Council regarding the amazing efforts of the care and love from all of the Community as well as thanking the diligent efforts of all of City staff. Mr. Tolstedt also thanked the local Wal-Mart for providing wonderful customer service in ensuring the City stays well stocked in inventory. Mr. Tolstedt also updated the Council regarding on the current COVID-19 pandemic.

Mayor's Comments – Mayor Gard expressed his gratitude with all the efforts put forth from the Riverton Police Department; reported on the Fremont County Emergency Management Group meetings he attends on a regular basis; offered his condolences regarding the four losses from COVID-19; commented on all the efforts put forth by the hospital staff and the Public Health doctors; reported on a meeting where all the Mayors were able to attend; and commented on the current crime statistics. Mayor Gard also thanked Cathy Cline for her sincere interest in the community. Mayor Gard encouraged all citizens to be kind, go out of our way, and check on your neighbors.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 8:58 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

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