

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held March 17, 2020
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Rebecca Schatza, Kyle Larson and Cory Rota. Council Member Hancock led the pledge of allegiance and Mayor Gard conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr, and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Larson moved, seconded by Council Member Schatza to approve the agenda with an addition to the consent agenda to ratify the action taken on the March 16, 2020 Emergency Council Meeting relating to City Operations. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Bethany Baldes with Local Ladies Facebook Page approached the Council regarding volunteer efforts she is compiling to help during the COVID-19 pandemic. Mrs. Baldes stated she has more volunteers than help requested; however, Eagle's Hope is requesting hand sanitizer that anyone may have on hand in excess. Mrs. Baldes and her group can be reached at 307-840-3665 or bethanybaldes@gmail.com.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – March 3, 2020 Regular Council Meeting; Approval of the Minutes – March 10, 2020 Council Goal Setting Work Session; Approval of the Minutes – March 17, 2020 Finance Committee Meeting; Approval of the Finance Committee Recommendations – March 17, 2020 claims to be paid in the amount of \$291,494.64, manual checks in the amount of \$2,443.68 and payroll & liabilities in the amount of \$458,747.87 for a total of \$752,686.19 and approval of the Senior Center Endowment Board Fund expending up to \$12,000 for the purchase of a replacement oven; Approval of the Municipal Court Report for the month of February 2020; and Approval to Ratify the Action Taken at the Emergency Meeting on March 16, 2020. Council Member Hancock moved, seconded by Council Member Rota to approve the consent agenda as presented. Motion passed unanimously with Council Member Bailey to abstain from the Bailey Enterprises line item on the claims approval list.

Employee Recognition – Mayor Gard presented a certificate of appreciation to Patrol Officer Brandon Brookover for his diligent efforts in the Riverton Police Department.

Public Hearing & Consideration of Resolution No. 1411: Half Cent Tax to Support Economic Development – Council Member Larson moved, seconded by Schatza to take Resolution No. 1411 from the table. Motion passed unanimously. The motion on the table was made by Council Member Bailey, seconded by Council Member Schatza to approve Resolution No. 1411. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1411 by title only. Kevin Kershisnik and Gary Michaud in regards to Resolution No. 1411 which supports placing the ½ cent tax, for economic development, on the primary election ballot. After further discussion, the motion to approve Resolution No. 1411 passed unanimously.

Consideration of Resolution No. 1412: Fiscal Year 2020 – 2021 Council Goals – City Administrator Tony Tolstedt presented Resolution No. 1412. This resolution addresses the Council Goals for fiscal year 2020-2021. Council Member Schatza moved, seconded by Council Member Borders to approve Resolution No. 1412. Motion passed unanimously.

Airport Lease Agreement: Riverton Local Food Hub Fee Waiver Extension Request – Public Works Director Kyle Butterfield reported of a formal request from the Riverton Local Food Hub (RLFH) for the continuation of the waived rental fees for an additional six (6) months which would be the remainder of their current one year lease. The current lease agreement includes a lease fee of \$1000 per month, with the waiver of \$500 of fees for the first six months. Council Member Larson moved, seconded by Council Member Schatza to approve the lease fee waiver extension for an additional six months. Motion passed unanimously.

Airport Lease Agreement: Riverton Museum – Public Works Director Kyle Butterfield presented a lease agreement from the Fremont County Museum System – the Riverton Museum for leased space in the terminal for a static display. This lease space does utilize non-commercial rates for community entities that are not directly advertising or promoting private commercial activity at the rate of \$1.00 per year. Council Member Rota moved, seconded by Council Member Hancock to approve the lease agreement with the Fremont County Museum System – Riverton Museum. Motion passed unanimously.

Public Health Update / Presentation – None.

Council Committee Reports & Council Members' Roundtable – Council Member Bailey, Hancock and Rota commented on the current COVID-19 virus; Council Member Borders informed the Council of the closure of the Senior Center; Council Member Schatza reminded of the Kickin' Trash tomorrow, Wednesday, March 18th; and Council Member Larson commented on the importance of the ½ cent tax.

City Administrator's Report – City Administrator Tony Tolstedt reminded the community and the Council that the City of Riverton employees are still here to serve regardless of the closure to public access via digitally over phone, email or website. Mr. Tolstedt also expressed his appreciation of City Staff for continuing their diligent work and efforts.

Mayor's Comments – Mayor Richard P. Gard commented on the ½ cent tax; commented on the COVID-19 virus and updated on the current statistics in the State of Wyoming; commented on the Emergency meeting held in Lander on Saturday, March 14th; and reminded the community to read credible sources for information regarding the coronavirus.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 8:14 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *April 15, 2020*