

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held February 18, 2020**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Tim Hancock, Mike Bailey, Rebecca Schatza, Kyle Larson and Cory Rota (arrived at 7:14 pm). Council Member Borders led the pledge of allegiance and Council Member Bailey conducted the invocation.

Roll call was conducted. Council Member Larson moved, seconded by Council Member Schatza to excuse Council Member Bailey and Council Member Rota from tonight's meeting. Motion passed unanimously. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Engineer Brendan Thoman, Police Captain Wes Romero, Finance Director Mia Harris, Community Development Director Eric P. Carr and Administrative Assistant/Deputy City Clerk Megan Sims.

**Approval of the Agenda** – Council Member Schatza moved, seconded by Council Member Borders to approve the agenda as presented with the removal of item number 11 – Board of Appeals Board Appointment. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – None.

**Consent Agenda** – Deputy City Clerk/Administrative Assistant Megan Sims read the consent agenda items by title only: Approval of the Minutes – February 4, 2020 Regular Council Meeting; Approval of the Minutes – February 18, 2020 Finance Committee Meeting; Approval of the Finance Committee Recommendations – February 18, 2020 claims to be paid in the amount of \$383,508.31 for a total of \$383,508.31 and Approval of the Municipal Court Report for the month of January 2020. Council Member Schatza moved, seconded by Council Member Hancock to approve the consent agenda as presented. Motion passed unanimously.

**Introductions & Oaths to New Riverton Police Department Officers and Dispatchers** – Police Captain Wes Romero introduced three new patrol officers: Shyenne Deavor, Logan Alley, and Ruby Ziegler as well as dispatchers: Valerie Hinkle and Sarah Romero. Mayor Gard administered the Oath of Office to Officers Deavor, Alley, and Ziegler.

**Public Hearing & Consideration of 2019-2020 Liquor License Renewals** – Deputy City Clerk/Administrative Assistant Megan Sims reported thirty four (34) liquor license renewal applications were received and all appropriate fees have been paid. Council Member Borders moved, seconded by Council Member Schatza to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Schatza moved, seconded by Council Member Borders to close the public hearing. Motion passed unanimously. Council Member Larson moved, seconded by Council Member Schatza to approve the liquor license renewal applications for April 1, 2020 thru March 31, 2021. Motion passed unanimously.

**Memorandum of Understanding (MOU): Veteran's Park** – City Administrator Tony Tolstedt presented a memorandum of understanding at the request of Veteran's Hall for the installation of a security system at Veteran's Park. The MOU will be between the City of Riverton and Veteran's Hall; the City will purchase, install, and generally monitor the upgrades while Veteran's Hall is proposed to provide funding for the project in addition to ongoing maintenance costs for the overall system. Council Member Borders moved, seconded by Council Member Rota to approve the Memorandum of Understanding between the City of Riverton and Veteran's Hall. Motion passed unanimously.

**Bid Award: South Summit Drive Reconstruction Project** – City Engineer Brendan Thoman reported of three (3) bids submitted for the S. Summit Dr. Reconstruction Project. Mr. Thoman stated this project will be funded by the Fix Our Roads Citizens Committee One Percent Fund and is for a new street section on S. Summit Dr. The lowest and most responsive bid was received from 71 Construction, Inc. Council Member Schatza moved, seconded by Council Member Borders to award the bid for the South Summit Drive Project to 71 Construction, Inc. in the amount of \$171,876.00. Motion passed unanimously.

**Airport Real Estate Listing Addendum** – City Administrator Tony Tolstedt presented an addendum to the real estate listing contract which adjusts the listing prices for lots located at the Airport Industrial Park. Council Member Larson moved, seconded by Council Member Hancock for the approval of the Addendum to the Real Estate Listing Contract. Motion passed unanimously.

**Development Agreement: Habitat for Humanity** – Community Development Director Eric P. Carr reported of a development agreement from habitat for Humanity Wind River Country, Inc. who was gifted four (4) lots in the College Hill Development area. The initial plans were to construct homes on each lot; however, only one house was

built and received no interest from qualified applicants that meet the requirements of their program. The proposed development agreement is for the sale of the home and the sale of the additional vacant lots. Council Member Schatza moved, seconded by Council Member Borders to approve the proposed Development Agreement with Habitat for Humanity Wind River Country, Inc. Motion passed unanimously.

**Inter-local Memorandum of Understanding (MOU): City Assistance with Outfitting Thermopolis Patrol Cars**

– City Administrator Tony Tolstedt presented a proposed memorandum of understanding (MOU) for the upfitting of emergency response vehicles for other entities. This MOU will require that the city will be reimbursed for all personnel and ancillary costs and the requesting entity is responsible for the purchase of the equipment and vehicles. Council Member Larson moved, seconded by Council Member Schatza for the approval of the Memorandum of Understanding relating to upfitting emergency response vehicles for other entities and giving the Public Works Director signatory authority. Motion passed unanimously.

**Council Committee Reports & Council Members' Roundtable** – Council Member Hancock commented on the FCSD #25 Recreation Board meeting he attended; Council Member Borders reported on the Solutions Committee meeting she attended and commented on the Riverton Food Hub; Council Member Rota commented on the Jackalope Jump and the Men Who Cook event; Council Member Larson commented on the Moneta Divide meeting; and Council Member Schatza commented on the Boysen Reservoir Ice Races.

**City Administrator's Report** – City Administrator Tony Tolstedt commented on the Moneta Divide meeting, reported the City is still working on snow removal efforts and updated the Council on upcoming meetings as well as upcoming work session meeting in March. Mr. Tolstedt also encouraged anyone seeking funding for services to please visit the website for more information.

**Mayor's Comments** – Mayor Richard P. Gard thanked the City streets and alley crew for their diligent efforts on snow removal noting that the City has hauled over 800 loads of snow; commented on the Moneta Divide meeting he attended; and commented on the Riverton Medical District meeting he attended.

**Adjourn** – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 8:17 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

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Richard P. Gard  
Mayor

ATTEST:

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Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: *March 6, 2020*