

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held December 17, 2019
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Rebecca Schatza, Kyle Larson and Cory Rota. Council Member Hancock led the pledge of allegiance and Council Member Larson conducted the invocation.

Roll call was conducted. Council Member Rota moved, seconded by Council Member Borders to excuse Council Member Schatza from tonight's meeting. Motion passed unanimously. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Larson moved, seconded by Council Member Borders to approve the agenda as presented with the removal of item #9, Fiscal Year 18-19 Audit Report. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – None.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – December 3, 2019 Regular Council Meeting; Approval of the Minutes – December 17, 2019 Finance Committee Meeting; Approval of the Finance Committee Recommendations – December 17, 2019 claims to be paid in the amount of \$963,083.71 and payroll / liabilities for 12/6/19 in the amount of \$212,424.47 for a total of \$1,175,508.18 and Approval of the Riverton Municipal Court Report for the month of November 2019. Council Member Borders moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously.

Public Hearing & Consideration of Fireworks Permit Application: R Recreation / Holiday Festival, December 20, 2019, 7:00 pm – 8:00 pm, at Tonkin Stadium – City Administrator Tony Tolstedt reported of the City Clerk's office receiving an application requesting a fireworks permit to display fireworks on December 20, 2019 for the Riverton Holiday Festival Event at Tonkin Stadium. Council Member Borders moved, seconded by Council Member Hancock to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Rota moved, seconded by Council Member Hancock to close the public hearing. Motion passed unanimously. Council Member Borders moved, seconded by Council Member Hancock to approve the Firework Permit Application submitted by R Recreation / Holiday Festival. Motion passed unanimously.

Consideration of Ordinance No. 19-012, 3rd and Final Reading: Vasco Addition De-annexation – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 19-012 on 3rd and final reading by title only. This ordinance addresses de-annexation of a parcel of land in the SE1/4 NE1/4 of Section 15, T. 1 N., R. 4 E., W.R.M., described as Vasco Addition, R&R Management, Brada Parcels. Council Member Larson moved, seconded by Council Member Rota to adopt Ordinance No. 19-012 on 3rd and final reading. Roll call vote was conducted with Council Member(s) Borders, Hancock, Bailey, Larson, Rota and Mayor Gard voting aye. Motion was passed unanimously.

Consideration of Ordinance No. 19-013, 3rd and Final Reading: Motorized Skateboards – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 19-013 on 3rd and final reading by title only. This ordinance addresses repealing Chapter 10.40. Council Member Hancock moved, seconded by Council Member Bailey to adopt Ordinance No. 19-013 on 3rd and final reading. Roll call vote was conducted with Council Member(s) Borders, Hancock, Bailey, Larson, Rota and Mayor Gard voting aye. Motion was passed unanimously.

Consideration of Ordinance No. 19-014, 2nd Reading: Riverton Municipal Code 17.22.170 – Flags – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 19-014 on 2nd reading by title only. This ordinance will address the possibility of exempting flagpoles height restrictions that are installed in various commercial zoning districts. Council Member Borders moved, seconded by Council Member Bailey to adopt Ordinance No. 19-014 on 2nd reading. Motion passed with Council Member(s) Borders, Bailey, Larson, Rota and Mayor Gard voting aye and Council Member(s) Hancock voting nay.

Public Hearing & Consideration of Ordinance Nos. 19-015, 1st Reading: Riverton Municipal Code Chapter 13.04 – Billing Procedures for Public Services; 19-017, 1st Reading: RMC Chapter 3.08 – Water Service System; 19-018, 1st Reading: RMC Chapter 3.20 – Sewer Service System; 19-019, 1st Reading: RMC Chapter 8.12 Garbage Collection & Disposal – Finance Director Mia Harris presented Ordinance Nos 19-015, 19-017, 19-018, and 19-019 which will amend Title 13, Chapters 13.04, 13.08, and 13.20 as well as amending Title 8, Chapter 12. City Clerk/Human Resource Director Kristin Watson read Ordinance Nos. 19-015, 19-017, 19-018, and 19-019 by title only. Council Member Borders moved, seconded by Council Member Bailey to open the public hearing. Motion passed

unanimously. There being no one to address the Council, Council Member Bailey moved, seconded by Council Member Rota close the public hearing. Motion passed unanimously.

Council Member Hancock moved, seconded by Council Member Bailey to adopt Ordinance No. 19-015 on first reading. Motion passed unanimously.

Council Member Hancock moved, seconded by Council Member Rota to adopt Ordinance No. 19-017 on first reading. Motion passed unanimously.

Council Member Borders moved, seconded by Council Member Larson to adopt Ordinance No. 19-018 on first reading. Motion passed unanimously.

Council Member Bailey moved, seconded by Council Member Borders to adopt Ordinance No. 19-019 on first reading. Motion passed unanimously.

Consideration of Speed Limit Sign Change on Sunset Drive – School Zone @ Bus Barn – Public Works Director Kyle Butterfield reported of a request submitted by the Fremont County School District 25 (FCSD25) to change the speed limit on Sunset Drive from thirty miles per hour to twenty miles per hour. This zone will have beacons with flashing lights and the proposed request is to only be enforced when said beacons are flashing which will be during the hours of 7 am to 8 am and 3 pm to 4 pm. Council Member Rota moved, seconded by Council Member Bailey to establish a school zone on Sunset Drive from Rails-to-Trails crossing to Westview Drive when beacons are flashing and reducing the speed limit to 20 mph. Motion passed unanimously.

Resolution No. 1404: Industrial Revenue Bonds – City Administrator Tony Tolstedt presented Resolution No. 1404 which provides the standards and process by which Council may consider and analyze any request for the issuance of Industrial Development Revenue (IDR) Bonds. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1404 by title only. Council Member Borders moved, seconded by Council Member Hancock to approve Resolution No. 1404. Motion passed unanimously.

Consideration of Lease Agreement: SkyWest – Public Works Director Kyle Butterfield presented a lease agreement for SkyWest Airlines, Inc. (SkyWest) for terminal lease space at the Riverton Regional Airport (RIW). This lease authorizes SkyWest the use of RIW to support all conveniences for flying, landing, and taking off by SkyWest and allows for the use of 168 square feet for ticket counter area, 290 square feet for office area, 740 square feet for baggage make-up, 772 square feet for baggage claim and 1,470 of gate holding area. Council Member Bailey moved, seconded by Council Member Hancock to approve the lease agreement with SkyWest Airlines Inc. for terminal lease space at the Riverton Regional Airport. Motion passed unanimously. Council Member Hancock moved, seconded Council Member Borders to approve the waiver of the first month of lease fees associated with the ticket counter, the office area, the baggage make-up, the baggage claim and the gate holding area of January 2020. Motion passed unanimously.

Public Hearing & Consideration of Ordinance No. 19-016, 1st Reading: Franchise Agreement High Plains Power – City Administrator Tony Tolstedt presented Ordinance No. 19-016 which addresses the franchise agreement with High Plains Power. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 19-016 by title only. Council Member Borders moved, seconded by Council Member Rota to open the public hearing. Motion passed unanimously. There being no one to address the Council, Council Member Rota moved, seconded by Council Member Bailey to close the public hearing. Motion passed unanimously. Council Member Larson moved, seconded by Council Member Rota to adopt Ordinance No. 19-016 on 1st reading. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member Borders commented on the local food hub at the Airport Café and the change of hours to included Saturday and Sunday as well as the Solutions Committee meeting she attended; Council Member Hancock reported on the upcoming Senior Citizen Endowment Board Meeting, commented on the Solutions Committee Meeting, and reminded of the upcoming Residential Treatment Facility Group meeting; Council Member Bailey commented on the airport and the current enplanements; Council Member Larson commented on the recent snow removal efforts and thanked Public Works for their diligent work and commented on the Fremont County Solid Waste Disposal District meeting he attended; and Council Member Rota commented on the tree lighting and Holiday Festival Opening ceremonies, commented on the Community Engagement Committee he attended, and commented on the Rendezvous Games which will be on February 1st. Mr. Rota also commented on the Fremont County School District 25 Recreation Board meeting he attended.

City Administrator's Report – City Administrator Tony Tolstedt informed the community of the upcoming Airport Board meeting, commented on the Veteran's Park vandalism and an upcoming new dedication, and reported on the upcoming closures at City Hall. Mr. Tolstedt also reported on vacancies for City committees and boards.

Mayor's Comments – Mayor Richard P. Gard commented on the sale of the hospital, the City staff meetings he attends and his appreciation for all staff, the success of the holiday festival, the Fremont County Good Samaritan meeting he attended and thanked the Good Samaritan board members for their efforts, the Leadership Fremont County meeting he was able to address, and the City holiday party he attended. Mayor Gard also commented on the commencement speech he was able to give at the Wind River Job Corps.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 8:34 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *January 14, 2020*