

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held November 19, 2019
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Rebecca Schatza, Kyle Larson (telephonically) and Cory Rota. Council Member Rota led the pledge of allegiance and Mayor Gard conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr, and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Borders moved, seconded by Council Member Bailey to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Jeremy Crews with Arts in Action board commented on the Arts Council meeting he attended and updated of upcoming events. Jasmine Wildcat, junior at the Riverton High School, approached the Council thanking the Mayor for proclaiming November as Native American Heritage Month.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – November 5, 2019 Regular Council Meeting; Approval of the Minutes – November 19, 2019 Finance Committee Meeting; Approval of the Finance Committee Recommendations – November 19, 2019 claims to be paid in the amount of \$189,276.19; manual checks in the amount of \$29,055.23; and payroll / liabilities for 11/8/2019 in the amount of \$203,246.19 for a total of \$421,577.61; and Approval of the Municipal Court Report for the month of October 2019. Council Member Schatza moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously with Council Member Bailey abstaining from the Bailey's line item on the claims approval list.

Board of Adjustment Variance Appeal: Jason Howard, Petition – Community Development Director Eric P. Carr reported of a variance request submitted by Jason Howard for an 80' flag pole at 604 West Main St. Mr. Carr stated the Board of Adjustment heard the request on Thursday, November 7, 2019 and denied the variance request. Mr. Howard was present to appeal the Board of Adjustment decision. Grace Andrus approached the Council in opposition of the variance request. Council Member Hancock, seconded by Council Member Schatza to deny the variance request for an 80' flag pole at 604 West Main St. Motion passed unanimously. It is the consensus of the Council to have staff draft an ordinance to address flag poles in the Municipal Code.

Public Hearing & Consideration of Ordinance No. 19-012, 1st Reading: Vasco Addition Deannexation – Community Development Director Eric P. Carr presented Ordinance No. 19-012 on first reading which addresses de-annexation of a parcel of land in the SE1/4 NE1/4 of Section 15, T. 1 N., R. 4 E., W.R.M., described as Vasco Addition, R&R management, Brada Parcels. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 19-012 by title only. Council Member Schatza moved, seconded by Council Member Bailey to open the public hearing. Motion passed unanimously. There being no one to address the Council, Council Member Bailey moved, seconded by Council Member Schatza to close the public hearing. Motion passed unanimously. Council Member Hancock moved, seconded by Council Member Rota to adopt Ordinance No. 19-012 on first reading. Motion passed unanimously.

Public Hearing & Consideration of Ordinance No. 19-013, 1st Reading: Motorized Skateboards – City Administrator Tony Tolstedt presented Ordinance No. 19-013 on first reading which addresses repealing Chapter 10.40. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 19-013 by title only. Council Member Rota moved, seconded by Council Member Hancock to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Hancock moved, seconded by Council Member Borders to close the public hearing. Motion passed unanimously. Council Member Hancock moved, seconded by Council Member Borders to adopt Ordinance No. 19-013 on first reading. Motion passed unanimously.

Bid Award: Wide Area Mower – Fleet / Sanitation Supervisor Brian Eggleston reported on bids received for the purchase of a wide area rotary mower. Mr. Eggleston stated the City received two bids and an alternate bid with Stotz Equipment being the lowest and most responsive bid in the amount of \$53,700.00. Council Member Borders moved, seconded Council Member Schatza to award the purchase of the 2019 John Deer wide area mower to Stotz Equipment in the amount of \$53,700.00. Motion passed unanimously.

Consideration of Lease Amendment: Verizon – City Administrator Tony Tolstedt presented an amendment of a lease agreement with current lessor, CommNet Cellular Inc. d/b/a Verizon Wireless. The request is for an additional

tower at the existing site within the original footprint. Council Member Schatza moved, seconded by Council Member Hancock to approve the amended lease agreement with Verizon Wireless as presented. Motion passed unanimously.

One Percent Project Update – Public Works Director Kyle Butterfield presented to the Council on the 2019 One Percent projects that were completed. Mr. Butterfield briefly discussed each project which includes: Gannett Dr Road Repair, College View Concrete, E Bell St Sanitary Sewer and Road Rehabilitation, Village Dr Rehabilitation, and S 8th St E Rehabilitation. Also reviewed were the project costs versus estimates. Mr. Butterfield thanked City staff – Dawn Wilhelm (previously employed by the City), Brendan Thoman and Monty Nordwick on their diligent work throughout the construction season and expressed gratitude for the Council and the FORCC Committee. No action was taken.

Council Committee Reports & Council Members' Roundtable – Council Member Schatza commented on the Community Engagement Committee she attended; Council Member Rota commented on the Holiday Festival; Council Member Bailey commented on the Governor's business forum that he attended and commented on the FORCC Committee; Council Member Hancock commented on the Veteran's Park memorial for CSM Kevin Griffin; and Council Member Borders informed the Council of the 15th Annual Festival of Trees.

City Administrator's Report – City Administrator Tony Tolstedt commented on upcoming meetings; informed Council of the upcoming WAM Winter Conference in February; commented on Veteran's Park and increasing security; and commented on current legislative discussions.

Mayor's Comments – Mayor Richard P. Gard commented on the ribbon cutting for the completion of the North Federal Blvd project; thanked Ms. Jenni Wildcat for the ability to meet with tribal members; commented on the RVID meeting he attended; expressed his appreciation of City Staff; commented on a Lander City Council meeting he attended; commented on the Community Engagement Committee meeting; and request that the community make the City aware of the head count of deer in City limits.

Executive Session - Council Member Schatza moved, seconded by Council Member Bailey to convene into Executive Session for the purpose of personnel at 8:47 p.m. Motion passed unanimously. Mayor Gard invited in City Administrator Tony Tolstedt and City Clerk/Human Resource Director Kristin Watson. Council Member Hancock moved, seconded by Council Member Bailey to reconvene into regular session at 9:04 p.m. Motion passed unanimously.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 9:05 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *December 10, 2019*