

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held November 5, 2019
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Tim Hancock, Mike Bailey, Rebecca Schatza, Kyle Larson, and Cory Rota. Council Member Schatza led the pledge of allegiance and Council Member Larson conducted the invocation.

Roll call was conducted. Council Member Schatza moved, seconded by Council Member Hancock to excuse Council Member Karla Borders from tonight's meeting. Motion passed unanimously. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr, and Deputy City Clerk/Administrative Assistance Megan Sims.

Approval of the Agenda – Council Member Bailey moved, seconded by Council Member Schatza to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Jenna Anderson and Tanya Santee, alumni from FFA, approached the Council requesting to hang FFA flags along Main St from February 19, 2020 thru February 27, 2020. Mayor Gard formally approved the FFA to hang flags on Main St in February. There was no objection from the Council.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – October 15, 2019 Regular Council Meeting; Approval of the Minutes – November 5, 2019 Finance Committee Meeting; Approval of the Finance Committee Recommendations – November 5, 2019 claims to be paid in the amount of \$2,231,186.14, manual checks in the amount of \$31,292.32 and payroll / liabilities for 10/11/2019 and 10/29/19 in the amount of \$653,538.03 for a total of \$2,916,016.49; and Open Container Permit Application: **Riverton Holiday Festival**, Holiday Festival Opening Ceremonies, Main Street to East Fremont St and East Washington St from 2nd Street West to Federal Blvd. Council Member Schatza moved, seconded by Council Member Rota to approve the consent agenda as presented. Motion passed unanimously.

Public Hearing & Consideration of New Restaurant Liquor License: More Burgers Riverton, LLC – City Clerk/Human Resource Director Kristin Watson reported of a new restaurant liquor license application that was received by the City Clerk's office which was submitted by More Burgers Riverton, LLC d/b/a More Burgers and Shakes located at 122 S 2nd St E. Council Member Rota moved, seconded by Council Member Schatza to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Bailey moved, seconded by Council Member Schatza to close the public hearing. Motion passed unanimously. Council Member Schatza moved, seconded by Council Member Larson to approve the new restaurant liquor license to More Burgers LLC d/b/a More Burgers and Shakes. Motion passed unanimously.

Public Hearing & Consideration of Fireworks Permit Application: The Riverton Holiday Festival – Cameron Fehring – City Clerk/Human Resource Director Kristin Watson reported of the City Clerk's office receiving an application requesting a fireworks permit to display fireworks on December 6, 2019 for the Riverton Holiday Festival Opening Ceremonies. Council Member Larson moved, seconded by Council Member Schatza to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Larson moved, seconded by Council Member Bailey to close the public hearing. Motion passed unanimously. Council Member Schatza moved, seconded by Council Member Rota to approve the Firework Permit Application for the Riverton Holiday Festival. Motion passed unanimously.

Recycling Program Discussion – City Administrator Tony Tolstedt presented a report from past years outlining recycling operations costs from FY2011 to FY2019. Andy Frey with Fremont County Solid Waste Disposal District & Shawn Griffin with Community Entry Services both approached the Council in regards to the recycling program. Council Member Rota moved, seconded by Council Member Bailey to open discussion regarding the recycling program. Motion passed unanimously. It is the consensus of the Council to further discuss recycling options with the public at the December 3, 2019 meeting.

Bid Award: Eastern Shoshone Business Park Storm Water Detention Ponds – Public Works Director Kyle Butterfield reported of receiving four (4) sealed bids for the Eastern Shoshone Business Park Detention Pond Project which includes a drainage channel, two large detention ponds, and weir structures controlling the discharge of water into the drainage channel paralleling Honor Farm Road. Mr. Butterfield stated the City and SITTA retained services of Inberg-Miller Engineers (IME) to design and prepare bid documents. Staff recommends awarding the bid to McCarty Excavation. Council Member Larson moved, seconded by Council Member Bailey to award the detention pond project to McCarty Excavation in the amount of \$1,348,442.48. Motion passed unanimously.

Ordinance No. 19-011, 3rd & Final Reading: Prohibiting Engine Brakes in City Limits – City Administrator Tony Tolstedt presented Ordinance No. 19-011 which will prohibit the use of engine compression brakes within City limits. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 19-011 by title only. Council Member Rota moved, seconded by Council Member Larson to adopt Ordinance No. 19-011 on 3rd and final reading. Council Member Bailey moved, seconded by Council Member Hancock to amend the Ordinance to state ‘unmuffled’ engine compression brakes. Amended motion passed unanimously. Roll call vote was conducted with Council Member(s) Hancock, Bailey, Schatza, Larson, Rota and Mayor Gard voting aye. Main motion unanimously.

Public Hearing & Consideration of Resolution Nos. 1400, 1401, 1402: Adjusting Water, Wastewater, and Sanitation Utility Rates – Finance Director Mia Harris presented Resolutions Nos. 1400, 1401, and 1402 which address utility rate changes for water, wastewater, and sanitation. City Clerk/Human Resource Director Kristin Watson read Resolution Nos 1400, 1401, 1402 by title only. Council Member Hancock moved, seconded by Council Member Bailey to open the public hearing. Motion passed unanimously. There being no one speak, Council Member Bailey moved, seconded by Council Member Schatza to close the public hearing. Motion passed unanimously.

Council Member Hancock moved, seconded by Council Member Schatza to approve Resolution No. 1400. Motion passed unanimously.

Council Member Hancock moved, seconded by Council Member Rota to approved Resolution No. 1401. Motion passed unanimously.

Council Member Hancock moved, seconded by Council Member Schatza to table Resolution No. 1402 until the December 3, 2019 meeting. Motion passed unanimously.

Riverton Medical District (RMD) Joint Powers Discussion – City Administrator Tony Tolstedt presented a letter received from the Riverton Medical District (RMD) that the City of Riverton participate in the development of a Joint Powers Board (JPB) between both the City and RMD. RMD has amended the request to have the City further research the use of industrial development bonds and the potential issuance of said bonds. Vivian Watkins with RMD approached the Council in concurrence with Mr. Tolstedt on further researching potential bonds and bonding. Council Member Schatza moved, seconded by Council Member Hancock to allow staff to further research the ability to provide bonding through the City to individuals. Motion passed unanimously.

Consideration of Black Hills Energy Easement on Airport Property – Community Development Director Eric P. Carr reported of a request received from Black Hills Wyoming Gas, LLC d/b/a Black Hills Energy for an easement at the south edge of Parcel ID 91131310017000 to install a six-inch gas main. Council Member Larson moved, seconded by Council Member Rota to approve the Black Hills Wyoming Gas, LLC easement as presented. Motion passed unanimously.

Riverton Valley Irrigation District Agreement – Public Works Director Kyle Butterfield presented an agreement between the City of Riverton and Riverton Valley Irrigation District (RVID) which addresses the discharge of water from the storm water detention facility to RVID infrastructure. Mr. Butterfield stated the City shall pay \$3,000 upon the execution of the agreement and annually as a contribution to the maintenance and repair of RVIDs system. Council Member Schatza moved, seconded by Council Member Bailey to approve the agreement between the City of Riverton and Riverton Valley Irrigation District. Motion passed unanimously.

Council Committee Reports & Council Members’ Roundtable – Council Member Hancock briefly reviewed Chapter 10 of the RMC; Council Member Rota commented on the Community Engagement Committee (CEC) and the Fremont County School District (FCSD) #25 Recreation Board meetings he attended; Council Member Larson commented on the FCSD #25 Recreation Board he attended; and Council Member Schatza commented on the Kickin’ Trash committee who helped with snow removal at the first snow storm, commented on the CEC, and the City Halloween open house.

City Administrator’s Report – City Administrator Tony Tolstedt commented on upcoming N Federal Blvd ribbon cutting on November 6, 2019 at 9 am; commented on the City Hall Halloween Open House; and proposed cancelling the Work Session meeting on November 12, 2019.

Mayor’s Comments – Mayor Richard P. Gard reminded the Community of City Hall closure on November 11, 2019 in observance of Veteran’s Day. Mayor Gard thanked RVID for their hard work coming to an agreement; commented on the Chapter 56 permit regarding the urban deer reduction program and commented on a DOJ meeting he attended.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 9:25 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *December 4, 2019*