

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held August 20, 2019**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Rebecca Schatza, Kyle Larson and Cory Rota. Council Member Borders led the pledge of allegiance and Council Member Rota conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Police Captain Wes Romero, Finance Director Mia Harris, Community Development Director Eric P. Carr, and Deputy City Clerk/Administrative Assistant Megan Sims.

**Approval of the Agenda** – Council Member Schatza moved, seconded by Council Member Hancock to approve the agenda as presented. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – None.

**Consent Agenda** – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – August 6, 2019 Regular Council Meeting; Approval of the Minutes – August 6, 2019 Executive Session; Approval of the Minutes – August 13, 2019 Council Work Session; Approval of the Minutes – August 20, 2019 Finance Committee Meeting; Approval of the Finance Committee Recommendations – August 20, 2019 claims to be paid in the amount of \$194,144.05, Elan credit card in the amount of \$12,090.52 and payroll / liabilities for 8/1/2019 in the amount of \$226,861.98 for a total of \$433,096.55; Ordinance No. 19-009, 2<sup>nd</sup> Reading: RMC Chapter 6.08 Article 2 Revisions, Registration of Dogs, read by title only; and an Open Container Permit Application: **Cedar Bar**, Grand Opening at 413 E Fremont St, August 31, 2019, 12:00 pm – 1:00 am. Council Member Schatza moved, seconded by Council Member Borders to approve the consent agenda as presented. Motion passed unanimously.

**Public Hearing & Consideration of Fireworks Permit Application: Riverton High School** – City Clerk/Human Resource Director Kristin Watson reported of a fireworks permit application submitted by the Riverton High School (RHS). Mrs. Watson stated this firework permit is for the cannon that is fired annually at RHS home football games. Council Member Hancock moved, seconded by Council Member Rota to open the public hearing open. Motion passed unanimously. RHS Activities Director Reggie Miller approached the Council regarding the firework permit application. There being no others to speak, Council Member Hancock moved, seconded by Council Member Bailey to close the public hearing. Motion passed unanimously. Council Member Rota moved, seconded by Council Member Schatza to approve the fireworks permit application for Riverton High School. Motion passed unanimously.

**Consideration of Black Hills Energy Easement on Airport Property** – Community Development Director Eric P. Carr reported of a request received from Black Hills Wyoming Gas, LLC d/b/a Black Hills Energy for an easement at the south edge of Parcel ID 91131310017000 to install a six-inch gas main. Council Member Hancock moved, seconded by Council Member Schatza to authorize the Mayor to sign the Black Hills Wyoming Gas, LLC – Easement for Gas Lines and Appurtenances granting a twenty (20) foot easement adjoining the south edge of Highway 26 right-of-way line through Parcel: 91131310017000. Motion passed unanimously.

**Local Preference Purchasing Discussion** – City Administrator Tony Tolstedt led the Council in discussion regarding the option to participate in a local preference purchasing program. Mr. Tolstedt stated the program would need to be modified in the current purchasing policy and be approved by Council at a future meeting. Council Member Bailey moved, seconded by Council Member Schatza for the City of Riverton to move forward with the draft modifications to the purchasing policy to include local preference to Fremont County at 5%. Motion passed unanimously.

Council Member Bailey moved, seconded by Council Member Schatza to readdress the shipping container restrictions that were established through Ordinance No. 19-001 that was adopted by Council on February 19, 2019, to potentially allow more flexibility on setbacks, zoning, and ventilation in regards to the use of shipping containers as storage options in residential areas. Motion passed with Council Members Borders, Bailey, Schatza, Rota, and Mayor Gard voting aye; and Council Members Hancock and Larson voting nay.

Council Member Bailey moved, seconded by Council Member Borders to direct staff to review other zoning options in less dense areas within the City of Riverton that could be considered and/or established under rural development standards to not require curb and gutter in such areas, which would require a modification to the City's current development standards that are established through code. Motion passed unanimously.

**Council Committee Reports & Council Members' Roundtable** – Council Member Rota commented on the Rendezvous Games and Kickin' Trash on Thursdays at 4:00 pm; Council Member Larson reported of a public meeting Regular Council Meeting Minutes

to be held at City Hall on Thursday, August 22 for support of a water feature in City Park; Council Member Schatza commented on the Summer Rendezvous Games; Council Member Bailey commented on the FORCC meeting and the Airport Board meeting he attended; Council Member Hancock commented on the Solutions Committee meeting and commented on the possibilities of a residential treatment facility in Riverton; and Council Member Borders commented on the Rendezvous Games and reported on the progress of Riverton Local Food Hub Group.

**City Administrator's Report** – City Administrator Tony Tolstedt invited the Council and City Staff for coffee from McDonalds on August 30 at 8:30 am in the council chambers; reminded the Council of the WAM Regional meeting in Casper on September 5; and commented on a local group he met with regarding community marketing; commented on the Farmers Market and their successes.

**Mayor's Comments** – Mayor Richard P. Gard commented on the Rendezvous Games and thanked his team for their excellence at the games; reported on Missing and Murdered Indigenous Women meeting he attended; commented on the hospital meetings he attended; the BLM (Aethon) meeting he attended; and expressed his appreciation for the FAST Committee for their dedication to the Airport. Mayor Gard reminded the community to extend thanks to Fremont County and the City of Lander for their support at the airport and also thanked the Community Engagement Community, City Council and City Staff for a successful and seamless Rendezvous Games.

**Adjourn** – There being no further business to come before the Council, Council Member Larson moved, seconded by Council Member Borders to adjourn the Regular Council meeting at 8:03 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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Richard P. Gard  
Mayor

ATTEST:

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Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: *September 10, 2019*