

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Special Council Meeting**  
**Held August 13, 2019**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Rebecca Schatza, and Kyle Larson. Council Member Larson led the pledge of allegiance and Council Member Borders conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council. Council Member Larson moved, seconded by Council Member Schatza to excuse Council Member(s) Cory Rota from tonight's meeting. Motion passed unanimously.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr, and Deputy City Clerk/Administrative Assistant Megan Sims.

**Approval of the Agenda** – Council Member Schatza moved, seconded by Council Member Borders to approve the agenda as presented. Motion passed unanimously.

**Public Hearing & Consideration of Fireworks Permit for Rendezvous Games** – City Clerk/Human Resource Director Kristin Watson presented a firework application submitted by the Community Engagement Committee for a firework show at the Riverton Rendezvous Games opening ceremony on August 16, 2019 from 8:30 pm to 9:00 pm. Council Member Bailey moved, seconded by Council Member Borders to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Bailey moved, seconded by Council Member Hancock to close the public hearing. Motion passed unanimously. Council Member Hancock moved, seconded by Council Member Borders to approve the fireworks permit application for the Rendezvous Games. Motion passed unanimously.

**Convene into Work Session** – Council Member Schatza moved, seconded by Council Member Larson to convene into the work session at 7:08 pm. Motion passed unanimously.

**2019 Master Plan Review** – Community Development Director Eric P. Carr presented the final 2019 Riverton Master Plan to be reviewed and discussed by the Council. Mr. Carr offered a brief overview of the following chapters in the master plan: Community Design, Economic Development, Transportation, Parks & Recreation, Land Use, and Tribal Partnering. The Council discussed the master plan with Mr. Carr and received additional comments from other City Staff. It is the consensus of the Council to add the following verbiage to the Master Plan and Resolution No. 1394: The Riverton Master Plan is meant to be a guiding document used for the physical development of the city and future community improvements. The items contained herein are guidelines to be considered during future planning efforts and design. Further study and engineering may be required prior to implementation of particular recommendations; which may, or may not, coincide with the recommendation(s) contained within the Master Plan. All items are subject to future amendment and modification at the discretion and approval of the Riverton City Council.

**Reconvene into Special Meeting** – Council Member Bailey moved, seconded by Council Member Schatza to reconvene into the special meeting at 7:44 pm. Motion passed unanimously.

**Public Hearing & Consideration of Resolution No. 1394: 2019 Master Plan Adoption** – Community Development Director Eric P. Carr presented Resolution No. 1394, which addresses the adoption of the 2019 Riverton Master Plan. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1394 by title only. Council Member Schatza moved, seconded by Council Member Larson to open the public hearing. Motion passed unanimously. Jerry Kintzler and Ron Warpness, citizens of Riverton, approached the Council regarding the 2019 Riverton Master Plan and offered their suggestion of having a waterfall and/or a water feature in City Park. There being no one else to speak, Council Member Bailey moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously. Council Member Bailey moved, seconded by Council Member Schatza to remove the consideration of Resolution No. 1394 from the table. Motion passed unanimously. The motion previously on the table was moved by Council Member Borders, seconded by Council Member Hancock to approve Resolution No. 1394. Council Member Bailey moved, seconded by Council Member Schatza to amend Resolution No. 1394 to include the additional verbiage stated above in the 2019 Master Plan Review. Amended motion passed unanimously. Main motion as amended also passed unanimously.

**Consideration of Ayres & Associates Contract Amendment** – Council Member Hancock moved, seconded by Council Member Bailey to remove Ayres & Associates Contract amendment from the table. Motion passed unanimously. The motion on the table was moved by Council Member Schatza, seconded by Council Member Borders to approve Amendment No. 1 to the Riverton Comprehensive Master Plan contract with Ayres & Associates, Inc. Motion failed with Council Member(s) Larson voting aye and Council Member(s) Borders, Hancock, Bailey, Schatza, and Mayor Gard voting nay.

**Adjourn** – There being no further business to come before the Council, Council Member Borders moved, seconded by Council Member Hancock to adjourn the Special Council meeting at 8:07 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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Richard P. Gard  
Mayor

ATTEST:

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Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: *August 27, 2019*