

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held July 16, 2019**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Rebecca Schatza, Kyle Larson, and Cory Rota. Council Member Bailey led the pledge of allegiance and Mayor Gard conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr, and Deputy City Clerk/Administrative Assistant Megan Sims.

**Approval of the Agenda** – Council Member Larson moved, seconded by Council Member Schatza to approve the agenda as presented with the addition of an open container permit application received from the Boot Bar, added to the consent agenda. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** –Larry Wallace with Wind River Animal Welfare approached the Council regarding deer in Fremont County.

**Consent Agenda** – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – July 2, 2019 Regular Council Meeting; Approval of the Minutes – July 2, 2019 Executive Session; Approval of the Minutes – July 9, 2019 Special Council Meeting/Council Work Session; Approval of the Minutes – July 16, 2019 Finance Committee Meeting; Approval of the Finance Committee Recommendations – July 16, 2019 claims to be paid in the amount of \$280,435.57, manual checks in the amount of \$555.97 and payroll / liabilities for 7/2/2019 in the amount of \$207,112.29 for a total of \$488,103.83; Approval of the Municipal Court Report for the month of June 2019; and Open Container Permit Applications: Bar 10, Street Dance in front of Bar 10, July 19, 2019, 4:00 pm – 2:00 am; Riverton Chamber of Commerce, Alive @ 5 at City Park, July 31, 2019, 5:00 pm – 8:00 pm; Kathy Schilling, Family Reunion at Sunset Park, August 10, 2019, 3:00 pm – 9:00 pm; and The Boot Bar, Street Dance at 702 E Main St, July 19, 2019, 4:00 pm – 12:00 am. Council Member Schatza moved, seconded by Council Member Rota to approve the consent agenda as presented. Motion passed unanimously with Council Member Bailey abstaining from the Bailey's line item on the claims approval list.

**Cooperative 'Piggyback' Purchase of One (1) Construction Managers Work Truck** – Public Works Director Kyle Butterfield reported on the purchase of one work truck for the Construction Manager. Mr. Butterfield stated per Wyoming State Statute, municipalities are granted the Governmental Entities Cooperative Purchasing clause, which allows the ability to purchase vehicles based off a competitive bid from another government entity, which is from a bid submitted to the Wyoming Department of Transportation. Council Member Bailey moved, seconded by Council Member Schatza to approve the purchase of the one (1) 2019 Chevrolet Silverado in the amount of \$27,450.00 from Fremont Chevrolet, GMC, and Buick. Motion passed unanimously.

**Inberg-Miller Engineers (IME) Contact Amendment – Landfill Remediation Study** – Public Works Director Kyle Butterfield presented Amendment No. 51 to the Master Service Agreement between the City of Riverton and Inberg-Miller Engineers (IME) for the Landfill Remediation Program to perform a feasibility study detailing the effectiveness of phytoremediation. Council Member Larson moved, seconded by Council Member Rota to approve Amendment No. 51 to the Master Service Agreement between the City of Riverton and Inberg-Miller Engineers (IME) for \$36,500.00. Motion passed unanimously.

**Development Agreement: Bob Foster** – Community Development Director Eric P. Carr reported on Foster Investments, LLC (Bob Foster) proposing to develop Lot 4, Block 1 of the Silver Century Addition without the installation of curb and gutter which is required (RMC Section 15.20.050) to obtain a building permit. Mr. Foster appealed the requirements to the Planning Commission on May 20, 2019. Mr. Carr presented a proposed Development Agreement which grants a deferment of the construction of curb & gutter along the frontage of Lot 4 until such time Lots 1, 2, or 3 (individually) are developed or sold. Council Member Bailey moved, seconded by Council Member Hancock to approve the proposed Development Agreement with Foster Investments, LLC for Lot 4, Block 1, Silver Century Addition to form. Council Member Bailey moved, seconded by Council Member Borders to amend the main motion to state that Lots 1-4, Block 1, Silver Century Addition do not have to install curb and gutter until Sunset Ave between N 8<sup>th</sup> St W and Major Ave is further developed. Amended motion passed with Council Member(s) Borders, Bailey, Schatza, Rota and Mayor Gard voting aye; and Council Member(s) Hancock and Larson voted nay. Main motion also passed with Council Member(s) Borders, Bailey, Schatza, Rota, and Mayor Gard voting aye; and Council Member(s) Hancock and Larson voted nay.

**Approval of North Federal Dewatering Cost** – Public Works Director Kyle Butterfield reported on the current storm water infrastructure project along North Federal Boulevard and Webbwood Rd. Due to nuisance water running through

the existing infrastructure, the contractor has requested compensation from the city and WYDOT for this added burden. Council Member Hancock moved, seconded by Council Member Schatza to accept the cost increase related to storm water improvements for the N Federal Blvd reconstruction project in the amount of \$131,592.13. Motion passed unanimously.

**Fiscal Year 2019-2020 Council Goals** – City Administrator Tony Tolstedt presented Resolution No. 1396. This resolution addresses the Council Goals for fiscal year 2019-2020. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1396 by title only. Council Member Rota moved, seconded by Council Member Borders to approve Resolution No. 1396. Motion passed unanimously.

**Memorandum of Understanding (MOU) to Participate in Capacity Purchase Program** – Public Works Director Kyle Butterfield reported on the Fremont Air Service Taskforce (FAST) declaring their intent to negotiate terms of a Memorandum of Understanding (MOU) as it relates to the Commercial Air Service Improvement Program. Council Member Bailey moved, seconded by Council member Borders to authorize FAST to finalize terms of the Memorandum of Understanding between the State of Wyoming and the City of Riverton regarding the capacity purchase program. Motion passed unanimously.

**SITTA, LLC Cost Share Agreement** – Public Works Director Kyle Butterfield presented a cost allocation agreement between the City of Riverton and SITTA, LLC relating to cost reimbursements for the regional storm water detention facility located across the Eastern Shoshone Business Park. Council member Larson moved, seconded by Council Member Bailey to approve the cost allocation agreement between the City of Riverton and SITTA, LLC. Motion passed unanimously.

**Council Committee Reports & Council Members' Roundtable** – Council Member(s) Schatza, Larson, Rota, Borders, Hancock, and Bailey reported on the PAWS, Community Engagement Committee, Fremont County Solid Waste Disposal District, Solutions Committee, and FORCC meetings they attended, respectively. Council Member Borders also reminded the community that the Fremont Good Samaritan is still taking letters of interest for their board.

**City Administrator's Report** – City Administrator Tony Tolstedt commented on audio visual for the council chambers, the RCDEA meeting, the Community Engagement Committee, and the Census Complete Count Committee.

Community Development Director Eric P. Carr invited the Council and community to attend the 39<sup>th</sup> Annual Riverton Rendezvous Balloon Rally on July 20-21.

**Mayor's Comments** – Mayor Richard P. Gard commented on the Mounted Patrol Unit, Day in the Park and the Community Engagement Committee. Mayor Gard thanked the Riverton Police Department and the Riverton Municipal Court for their continued hard work.

**Adjourn** – There being no further business to come before the Council, Council Member Larson moved, seconded by Council Member Rota to adjourn the Regular Council meeting at 8:59 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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Richard P. Gard  
Mayor

ATTEST:

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Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: *August 8, 2019*