

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held June 18, 2019
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Rebecca Schatza, Kyle Larson, and Cory Rota. Council Member Larson led the pledge of allegiance and Council Member Borders conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr, and Deputy City Clerk/Administrative Assistant Megan Sims.

Approval of the Agenda – Council Member Hancock moved, seconded by Council Member Rota to approve the agenda with the removal of item 14 – Utility Box Wrap Discussion. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Heath Steele with Volunteers of America Northern Rockies approached the Council regarding the reduction in funding and the Camp Postcard, thanking the Chief and Police Department for their participation. David Kellner, Spencer Piplica, and Curt Galitz, with Home Source Realty, awarded the Kickin' Trash group with monetary cards raised from the community. Larry Wallace expressed concern regarding the Urban Deer Reduction Program.

Mayor Gard presented four (4) staff members certificate of appreciation for their willingness to go the extra mile and help the City of Riverton succeed. Patrol Officers Billy Whiteplume and Peter McCall, Parks Foreman Rusty Davis, and City Clerk/Human Resource Director Kristin Watson were the recipients.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – June 4, 2019 Regular Council Meeting; Approval of the Minutes – June 11, 2019 Special Council Meeting; Approval of the Minutes – June 18, 2019 Finance Committee Meeting; Approval of the Finance Committee Recommendations – June 18, 2019 claims to be paid in the amount of \$576,485.76 and payroll / liabilities for 6/7/2019 in the amount of 207,068.96 for a total of \$783,554.72; and Approval of the Municipal Court Report for the month of May 2019. Council Member Schatza moved, seconded by Council Member Rota to approve the consent agenda as presented. Motion passed unanimously with Council Member Bailey abstaining from the Baileys/WEX line items on the claims approval list.

Ordinance No. 19-005, 3rd & Final Reading: RMC Chapter 5.04 Revisions – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 19-005 by title only. This ordinance addresses the revision of Chapter 5.04 to provide clarity for the revocation and/or suspension of a liquor license or permit, the violations of such, and penalties. Council Member Larson moved, seconded by Council Member Borders to adopt Ordinance No. 19-005 on 3rd & final reading. Roll call vote was conducted and the motion passed unanimously.

Ordinance No. 19-007, 3rd & Final Reading: RMC Chapter 5.04 Legislative Revisions - City Clerk/Human Resource Director Kristin Watson read Ordinance No. 19-007 by title only. This ordinance includes revisions to Chapter 5.04 pursuant to the 2019 Legislative Session. Council Member Rota moved, seconded by Council Member Bailey to adopt Ordinance No. 19-007 on 3rd & final reading. Roll call vote was conducted and the motion passed unanimously.

Bid Award: Village Drive – Public Works Director Kyle Butterfield reported that the City received three (3) bids for the Village Drive Surface Improvement Project. Mr. Butterfield informed the Council of Dave's Asphalt being the lowest and most responsive bid at \$627,922.00. Council Member Borders moved, seconded by Council Member Hancock to award the bid for the Village Drive Surface Improvement Project to Dave's Asphalt in the amount of \$627,922.00. Motion passed unanimously.

Consideration of Jviation Contract – Public Works Director Kyle Butterfield presented a contract between the City of Riverton and Jviation Inc to provide project management, design, and engineering services for a five year period at the Riverton Regional Airport (RIW). Council Member Schatza moved, seconded by Council Member Bailey to approve the contract agreement between the City of Riverton and Jviation, Inc for engineering services at the RIW. Motion passed unanimously.

Consideration of Airport Ground Lease: Bureau of Land Management (BLM) - Public Works Director Kyle Butterfield reported of a request received from the Bureau of Land Management (BLM) to lease ground space at the Riverton Regional Airport (RIW). The BLM provides aerial application firefighting services in our region and the ground space to be leased is 19,766 square feet. Council Member Borders moved, seconded by Council Member Bailey

to approve the lease agreement with the Bureau of Land Management for ground lease space at the Riverton Regional Airport. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member(s) Schatza, Larson, Rota, Hancock, and Borders commented on the Community Engagement Committee, Summer Rendezvous Games, Chamber of Commerce Board, Farmers Market, Census & Complete Count Committee, and the Google Maps meeting, respectively.

City Administrator's Report – City Administrator Tony Tolstedt reminded the Council of the upcoming public meeting for the E Bell sanitary project, the upcoming Special Council Meeting, and commented on the Moneta Divide meeting and WAM.

Mayor's Comments – Mayor Richard P. Gard commented on the asphalt replacement around the City, thanking Staff for their hard work, commented on WAM and WTRA, and informed the Council of the Riverton Little League in need of donations. Mayor Gard also thanked Ernie Over for his commitment to the community and for serving on the FAST Committee.

Adjourn – There being no further business to come before the Council, Council Member Hancock moved, seconded by Council Member Schatza to adjourn the Regular Council meeting at 8:03 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *July 9, 2019*