

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held April 2, 2019**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock (arrived at 7:09 pm), Mike Bailey, Rebecca Schatza, Kyle Larson and Cory Rota. Council Member Bailey led the pledge of allegiance and Mayor Gard conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Police Captain Wesley Romero, Finance Director Mia Harris, Community Development Director Eric P. Carr and Deputy City Clerk/Administrative Assistant Megan Sims.

**Approval of the Agenda** – Council Member Borders moved, seconded by Council Member Larson to approve the agenda as presented. Council Member Bailey moved, seconded by Council Member Larson to amend the main motion to add the Gannett Drive discussion before item #9 on the agenda. Amended motion passed unanimously. Main motion also passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – Michelle Widmayer invited the Council and community to attend the Eagle's Hope Open House on Saturday, April 6<sup>th</sup> at 10:00 am.

**Consent Agenda** – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – March 19, 2019 Regular Council Meeting; Approval of the Minutes – April 2, 2019 Finance Committee Meeting; Approval of the Finance Committee Recommendations – April 2, 2019: claims to be paid in the amount of \$161,657.95, manual checks in the amount of \$25,764.78 and payroll / liabilities for 3/15/2019 in the amount of \$367,988.10 for a total of \$555,410.83; and Ordinance No. 19-004, 2<sup>nd</sup> Reading: Public Intoxication Prohibited on Public Property, read by title only. Council Member Rota moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously.

**Gannett Drive Discussion** – Council Member Bailey moved, seconded by Council Member Rota to direct City staff to use 1% (one percent) funds for the temporary repair of Gannett Drive to stabilize the roadway. Mayor Gard led the Council in discussion regarding the current street conditions on Gannett Drive. The Fix Our Roads Citizen Committee (FORCC) is currently working with engineers to design a complete infrastructure repair project. However, the asphalt on the street is in need of immediate temporary repairs due to soft spots from numerous water breaks and ground water. Mayor Gard communicated his hope that FORCC would prioritize a permanent repair on Gannett for 2020. Bruce Berg and Jerry Kintzler, both residents of Gannett Drive, approached the Council in support of temporary repairs. Bethany Baldes, community member residing on Davis Lane is also in support of the temporary repairs. After the discussion, motion passed unanimously for temporary repairs on Gannett Drive. Mayor Gard thanked all the Council Members for working hard on a solution for the residents of Gannett Drive.

**Game & Fish Deer Population Presentation** – Greg Anderson, Jessica Beecham, and Mitch Renteria with the Wyoming Game and Fish presented to the Council their urban deer reduction program, which is also known as a Chapter 56 Permit. Mr. Anderson discussed the appropriate steps the Council will need to take to be able to apply for a Chapter 56 Permit with the following guidelines: establish City ordinance to prohibit the feeding of non-game wildlife; determine a reasonable management objective; determine the number of deer to be lethally removed; and formulate and adopt policies and procedures necessary for implementing an urban deer reduction program. No action was taken.

**Mayor's Proclamation: National Service Recognition** – Mayor Richard P. Gard read and signed the proclamation for National Service Day to be held on April 2, 2019. Susan Snee with Wyoming Senior Citizens Foster Grandparent Program thanked the Mayor and Council for their support.

**WYDOT Transference of Right of Way** – Public Works Director Kyle Butterfield informed the Council of an upcoming construction project that the Wyoming Department of Transportation (WYDOT) has planned which includes new curb, gutter, sidewalk, approaches, and ramps in accordance with American's with Disabilities Act (ADA) requirements from 2<sup>nd</sup> St to Hill St. In order to proceed with the construction project, WYDOT has requested a temporary construction easement as well as a permanent acquisition. Council Member Larson moved, seconded by Council Member Bailey to approve a temporary construction easement and a permanent acquisition from the Wyoming Department of Transportation. Motion passed unanimously.

**Little League Memorandum of Understanding: Babe Ruth Field** – Public Works Director Kyle Butterfield presented a Memorandum of Understanding (MOU) between the Riverton Little League and City of Riverton which states the change of operation and maintenance of the Riverton Babe Ruth Field to Riverton Little Leagues – Little

League Juniors. Council Member Hancock moved, seconded by Council Member Borders to approve the Memorandum of Understanding with the City of Riverton and Riverton Little League. Motion passed unanimously.

**Bid Award: East Bell Sewer and Surface Improvement Project** – Public Works Director Kyle Butterfield reported that the City received five (5) sealed bids for the East Bell Sewer and Surface Project. Council Member Larson moved, seconded by Council Member Schatza to award the East Bell Sewer and Surface Improvement Project to the lowest and most responsive bid to Viper Underground in the amount of \$234,020.00. Motion passed unanimously.

**Bid Award: College View Concrete Improvement Project** – Public Works Director Kyle Butterfield reported that the City received three (3) sealed bids for the College View Concrete Improvement Project. Council Member Rota moved, seconded by Council Member Bailey to award the College View Concrete Improvement Project to the lowest and most responsive bid to 71 Construction in the amount of \$191,471.00. Motion passed unanimously.

**Resolution No. 1388: Community Engagement Committee** – City Administrator Tony Tolstedt presented Resolution No. 1388 to the Council. This resolution supports the establishment of community engagement committee to seek opportunities to improve the City of Riverton by increasing community involvement, coordinating desirable community activities, maximizing public spaces, and developing community partnerships. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1388 by title only. Council Member Bailey moved, seconded by Council Member Larson to approve Resolution No. 1388. After further discussion, Council Member Hancock moved, seconded by Council Member Rota to amend main motion to include two City Council members to sit on the committee instead of one. Amended motion passed unanimously. Main motion also passed unanimously.

**Council Committee Reports & Council Members' Roundtable** – Council Member(s) Rota, Larson, Schatza, and Borders commented on the FCSD #25 Recreation Board, Fremont County Solid Waste Disposal District, Parks Committee, and Solutions Committee meetings they attended, respectively. Council Member Bailey thanked the Council in support of the temporary repairs to Gannett Drive and Council Member Schatza updated on the next Chamber Social to be on April 4<sup>th</sup>, the Splash Pad grand opening to tentatively be on May 24<sup>th</sup>, and the Summer Rendezvous Games to be held on August 10<sup>th</sup>.

**City Administrator's Report** – City Administrator Tony Tolstedt informed the Council of upcoming shop lifting forums to be held in Lander on April 10<sup>th</sup> and in Riverton on April 17<sup>th</sup>, the City employee cleanup day to be on April 22<sup>nd</sup>, the N Federal Blvd project update meetings every Thursday at City Hall, and upcoming budget meetings.

**Mayor's Comments** – Mayor Richard P. Gard thanked the FAST Committee and the PD continued diligent work and informed the Council of Sutherlands closing on the old K-Mart building.

**Adjourn** – There being no further business to come before the Council, Council Member Hancock moved, seconded by Council Member Rota to adjourn the Regular Council meeting at 8:54 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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Richard P. Gard  
Mayor

ATTEST:

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Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: *April 19, 2019*