

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held February 5, 2019
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Rebecca Schatza and Kyle Larson. Mayor Gard led the pledge of allegiance and Council Member Larson conducted the invocation.

Roll call was conducted. Council Member Larson moved, seconded by Council Member Hancock to excuse Council Member(s) Sean Peterson from tonight's meeting. Motion passed unanimously. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Community Development Director Eric P. Carr, Chief of Police Eric Murphy, Finance Director Mia Harris, and Deputy City Clerk/Administrative Assistant Megan Sims.

Approval of the Agenda – Council Member Borders moved, seconded by Council Member Bailey to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Cathy Cline, President of the Riverton Rotary Club, approached the Council requesting a letter from the Mayor and Council for the purpose of building a dog park in by the Rotary Club fire pit at the River Walk. Council Member Bailey moved, seconded by Council Member Larson to have staff draft a letter of support for the River Walk dog park. Motion passed unanimously.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – January 15, 2019 Regular Council Meeting; Approval of the Minutes – January 15, 2019 Executive Session; Approval of the Minutes – January 29, 2019 Special Council Meeting; Approval of the Minutes – February 5, 2019 Finance Committee Meeting; and Approval of the Finance Committee Recommendations – February 5, 2019: claims to be paid in the amount of \$797,092.21, manual check in the amount of \$38,979.88 and payroll / liabilities for 1/18/2019 in the amount of \$456,112.53 for a total of \$1,292,184.62. Council Member Borders moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously.

Airport Board Appointments: Dean Peranteaux and Mick Pryor – Public Works Director Kyle Butterfield informed the Council of two letters of interest received from Dean Peranteaux and Mick Pryor to be reappointed on the Airport Board. Council Member Bailey moved, seconded by Council Member Schatza to reappoint Dean Peranteaux and Mick Pryor to the Airport Board. Motion passed unanimously.

Bid Award: Police Vehicles – Fleet and Sanitation Supervisor Brian Eggleston reported to the Council of two (2) bid proposals received by the Wyoming Department of Transportation for the purchase of two (2) police vehicles. Mr. Eggleston stated per Wyoming State Statute, municipalities are granted the Governmental Entities Cooperative Purchasing clause, which allows the ability to purchase vehicles based off a competitive bid from another government entity. Each vehicle is priced at \$35,899.06 and will be purchased from Fremont Chevrolet. Council Member Hancock moved, seconded by Council Member Bailey to approve the purchase of the two (2) police vehicles as a cooperative purchase agreement through the state. Motion passed unanimously.

Ordinance No. 19-001, 2nd Reading: Shipping Containers in Residential Zoning – Community Development Director Eric P. Carr presented Ordinance No. 19-001 which addresses the use of shipping containers in residential zones. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 19-001 by title only. Council Member Bailey moved, seconded by Council Member Hancock to adopt Ordinance No. 19-001 on 2nd Reading. Further discussion was within the Council, which encompassed around subsection A and C that states: shipping containers located within residential and commercial office "C-O" zoning districts shall adhere to the International Building Code, Section 311.3 Low-hazard Storage, Group S-2, and the International Fire Code Section 315 and each shipping container shall be placed on a permanent foundation, which may be a shallow foundation (thickened edge slab-on-grade) for most purposes, respectively. Council Member Bailey moved, seconded by Council Member Schatza to amend main motion to change the ordinance to exclude subsection A and C and increase the square footage requirements to two hundred (200) square feet. Amended motion passed with Council Member(s) Borders, Bailey, Schatza, Mayor Gard voting aye and Council Member(s) Hancock and Larson voting nay. Main motion also passed with Council Member(s) Borders, Bailey, Schatza, Mayor Gard voting aye and Council Member(s) Hancock and Larson voting nay.

Public Hearing: 422 East Main Street Sale of Property – Community Development Director Eric P. Carr informed the Council of an offer of \$52,000 for the purchase of land at 422 East Main Street from Amanda Henry, owner of Brown Sugar Roastery. The notice of sale was published in the Riverton Ranger for three consecutive weeks prior to the public hearing, pursuant to WS 15-1-112. Council Member Hancock moved, seconded by Council Member Schatza to open the public hearing for the sale of 422 East Main Street. Motion passed unanimously. Members from Regular Council Meeting Minutes

the public who were present were: Amanda Henry and Sheila Graham. There being no others to speak, Council Member Bailey moved, seconded by Council Member Hancock to close the public hearing. Motion passed unanimously. Council Member Larson moved, seconded by Council Member Bailey to accept the offer from Amanda Henry to purchase 422 East Main Street from the City of Riverton in the amount of \$52,000 for the purpose of economic development pursuant to WS 15-1-112. Motion passed unanimously.

Consideration of First Interstate Bank Water Service Agreement – Public Works Director Kyle Butterfield presented an agreement between First Interstate Bank and the City of Riverton for a temporary waiver of requirements stated in the Riverton Municipal Code (RMC) 13.08.300. First Interstate Bank is the owner of Lots 1-5, Block 19 of Original Town of Riverton, which is a complex with only one water service. This agreement states if Lot 5 is sold, a temporary water service line can be installed. However, the owner of Lot 5 shall establish a separate water service line from the main if one of the following instances takes place: the existing line fails, there is insufficient water pressure through the existing line, or Main St is reconstructed. Council Member Hancock moved, seconded by Council Member Bailey to approve the agreement between the City of Riverton and First Interstate Bank. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member Borders, Hancock, Schatza, and Larson commented on the Solutions Committee, FCSD 25 Recreation Board, Parks Committee, Chamber of Commerce, PAWS, and Fremont County Solid Waste Disposal District meetings they attended, respectively. Council Member Schatza also commented on the 1st Annual Winter Rendezvous Games and thanked the community, the Council, and City staff for their participation and support for the Rendezvous Games.

City Administrator's Report – City Administrator Tony Tolstedt commented on the Rendezvous Games and thanked Council Member Schatza for her diligent work on the games. Mr. Tolstedt led the Council in discussion regarding allowing fireworks on the 4th of July and New Years with the Council directing staff to draft an ordinance for the next regular meeting.

Public Works Director Kyle Butterfield informed the Council that Denver Air Connections interline agreement is now live with United Airlines.

Mayor's Comments – Mayor Richard P. Gard thanked the FAST Committee, Council Member Schatza, and the Riverton Volunteer Fire Department for their service to the community. Mayor Gard also reminded the public of his offices hours which are Mondays from 5:00 pm – 6:30 pm at City Hall or he can be reached by calling him at 307-851-1627 or 307-857-7691.

Adjourn – There being no further business to come before the Council, Council Member Hancock moved, seconded by Council Member Larson to adjourn the Regular Council meeting at 8:15 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *February 26, 2019*