

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held January 2, 2019**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Tim Hancock, Mike Bailey, Kyle Larson, and Rebecca Schatza. Council Member Hancock led the pledge of allegiance and Council Member Bailey conducted the invocation.

Roll call was conducted. Council Member Hancock moved, seconded by Council Member Schatza to excuse Council Member(s) Lance Goede & Sean Peterson from tonight's meeting. Motion passed unanimously. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Community Development Director Eric P. Carr, Chief of Police Eric Murphy, Finance Director Mia Harris, and Deputy City Clerk/Administrative Assistant Megan Sims.

**Approval of the Agenda** – Council Member Bailey moved, seconded by Council Member Schatza to approve the agenda as presented. Motion passed unanimously.

**Consent Agenda** – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – December 18, 2018, Regular Council Meeting; Approval of the Minutes – December 18, 2018 Executive Session; Approval of the Minutes – January 2, 2019 Finance Committee Meeting; Approval of the Finance Committee Recommendations – January 2, 2019: claims to be paid in the amount of \$124,254.64, manual checks in the amount of \$34,366.98 and payroll / liabilities for 12/24/18 in the amount of \$460,097.05 for a total of \$618,718.67; Approval of the Riverton Municipal Court Report for the month of November 2018; and Ordinance No. 18-016, 2<sup>nd</sup> Reading: Adoption of 2018 International Business Code (IBC), read by title only. Council Member Larson moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously.

**Council Committee Reports & Council Members' Roundtable** – Council Member(s) Schatza and Hancock commented on the Rendezvous Games and the Senior Center Endowment Board Meeting, respectively. The Council, in a whole, thanked Mayor Baker for his exceptional job, wonderful guidance and commitment to the City while serving as Mayor.

**Mayor's Comments** – Mayor John L. Baker commented on the time he spent as Mayor of Riverton.

**Recognition of Outgoing Elected Official, Mayor John Baker** – City Administrator Tony Tolstedt turned the floor over to Missy White, with the FAST Committee. Ms. White and members of the FAST Committee presented Mayor Baker with a print from the Airport and thanked Mayor Baker for his extended amount of time spent on air service and his dedication to Fremont County by helping to secure quality air service.

City Administrator Tony Tolstedt presented Mayor Baker with a plaque and thanked him for his years of service and all the successes he has had during his term.

**Introduction of Mayor-Elect Richard P. Gard & Newly Elected Ward II Council Member Karla Borders** - Mayor John L. Baker introduced Mayor-Elect Richard P. Gard and the newest elected member of the City Council, Karla Borders of Ward II to the audience and staff members.

**Oath of Office for Newly Elected and Re-Elected Officials** – City Clerk/Human Resources Director Kristin Watson conducted the Oath of Office for Mayor Richard P. Gard, Councilman Mike Bailey, Councilwoman Karla Borders and Councilman Kyle Larson.

The regular meeting of the Riverton City Council was continued on the above date and time, duly convened by Mayor Richard P. Gard. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Kyle Larson and Rebecca Schatza.

Roll call was conducted. Council Member Bailey moved, seconded by Council Member Larson to excuse Council Member(s) Sean Peterson from tonight's meeting. Motion passed unanimously. Mayor Gard declared a quorum of the Council.

**Approval of the Agenda** – Council Member Larson moved, seconded by Council Member Hancock to approve the agenda as presented. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – None.

**Leadership Ballots – City Council President & Vice President** – City Administrator Tony Tolstedt and Chief of Police Eric Murphy administered the secret ballot vote for the President and Vice President of the Council. After the Regular Council Meeting Minutes

ballots for President were collected and tallied, Mr. Tolstedt announced Council Member Mike Bailey will be serving as the President of the Council. After the ballots were collected and tallied for Vice President, Mr. Tolstedt announced Council Member Rebecca Schatza will be serving as the Vice President of the Council.

**City Council Committee Appointments** – City Administrator Tony Tolstedt reported the Mayor has identified seventeen (17) committees that he would like Council to serve on as liaisons. Mr. Tolstedt presented to Council which board Mayor Gard has appointed them to serve on and each member would serve on 1-3 committees. Council Member Bailey moved, seconded by Council Member Schatza to accept the committee assignments as presented. Motion passed unanimously.

**Appointment for Appointed Officials: Municipal Judge, Alternate Judge and City Attorney** – City Administrator Tony Tolstedt recommended the Mayor's appointments of: Judge Teresa M. McKee as Municipal Judge, Aaron Vincent as Alternate Judge, and Rick Sollars as City Attorney. Council Member Schatza moved, seconded by Council Member Bailey to approve the Mayor's appointments of Municipal Court Judge Teresa M. McKee, Alternate Judge Aaron Vincent and City Attorney Rick Sollars. Motion passed unanimously.

**Consideration of Real Estate Listing Contract Addendum** – City Administrator Tony Tolstedt presented an addendum to the real estate listing contract with Home Source Realty. The addendum is to extend the listing period to December 31, 2019. Council Member Borders moved, seconded by Council Member Bailey for the approval of the real estate listing contract addendum. After further discussion from the Council, Council Member Borders moved to amend main motion for the extension of the listing period for six (6) months and at that time to proceed with a request for proposal from other real estate agencies. Due to lack of a second, amended motion died. Main motion passed with Council Member(s) Borders, Hancock, Bailey, Larson, and Schatza voting aye and Mayor Gard voting nay.

**Resolution No. 1383: Designation of Official Depositories** – Finance Director Mia Harris presented the Council with Resolution No. 1383, which designates Bank of the West, Central Bank & Trust, First Interstate Bank, US Bank, Wells Fargo Bank and Wyoming Community Bank as Official Depositories for the City of Riverton. Council Member Hancock moved, seconded by Council Member Schatza for the approval of Resolution No. 1383. Motion passed unanimously.

**Resolution No. 1384: Designation of Legal Newspaper** – City Clerk/Human Resource Director Kristin Watson presented the Council with Resolution No. 1384 which designates The Riverton Ranger as the Official Means of Publication. Council Member Hancock moved, seconded by Council Member Bailey to approve Resolution No. 1384. Motion passed unanimously.

**Resolution No. 1385: Business Ready Community (BRC) Grant Application Support for Genuine Meats of Wyoming** – City Administrator Tony Tolstedt presented Resolution No. 1385. Previously, Resolution No. 1382 was approved by City Council on December 11, 2018, which was for the submittal on behalf of IDEA, Inc. for the Business Ready Community Grant, for the use of constructing, and establishing a USDA certified meat processing facility, further known as Genuine Meats of Wyoming. Resolution No. 1385 is to modify the amount in the grant application to not exceed \$2,150,000. Council Member Larson moved, seconded by Council Member Hancock for the approval of Resolution No. 1385. Mr. Ron Warpness approached the Council and voiced his opinion regarding the proposed location of the facility and requested the Council to consider other potential locations. Motion passed unanimously with Council Member Mike Bailey abstaining from the vote.

**Council Committee Reports & Council Members' Roundtable** – Council Members(s) Mike Bailey & Kyle Larson welcomed Mayor Gard. Council Member Rebecca Schatza commented on the Rendezvous Games and also welcomed Mayor Gard.

**City Administrator's Report** – City Administrator Tony Tolstedt welcomed newly elected Mayor Gard and Councilwoman Karla Borders.

**Mayor's Comments** – Mayor Richard P. Gard thanked the community for the opportunity to serve as Mayor. Mayor Gard also thanked former Mayor Warpness & Baker as well as his family for all of their support.

**Executive Session** – Council Member Hancock moved, seconded by Council Member Bailey to convene into executive session at 7:58 pm for the purpose of real estate and potential litigation. Motion passed unanimously. Mayor Gard invited City Administrator Tony Tolstedt, City Clerk Kristin Watson, and Community Development Director Eric Carr to attend the executive session. Council Member Bailey moved, seconded by Council Member Schatza to reconvene into regular session at 8:52 pm. Motion passed unanimously.

**Adjourn** – There being no further business to come before the Council, Council Member Hancock moved, seconded by Council Member Larson to adjourn the Regular Council meeting at 8:53 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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Richard P. Gard  
Mayor

ATTEST:

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Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: *January 18, 2019*