

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held August 21, 2018
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Mike Bailey, Kyle Larson, Sean Peterson, and Rebecca Schatza. Council Member Bailey led the pledge of allegiance and Mayor Baker conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Community Development Director Eric P. Carr, Chief of Police Eric Murphy, Finance Director Mia Harris, and Deputy City Clerk/Administrative Assistant Megan Sims.

Approval of the Agenda – Council Member Peterson moved, seconded by Council Member Hancock to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen’s Comments – None.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – August 7, 2018 Regular Council Meeting; Approval of the Minutes – August 7, 2018 Executive Session; Approval of the minutes – August 14, 2018 Council Work Session; Approval of the Minutes – August 21, 2018 Finance Committee Meeting; Approval of the Finance Committee Recommendations – August 21, 2018: to be paid in the amount of \$236,611.94, Elan credit card in the amount of \$9,463.36, manual checks in the amount of \$66,558.38 and payroll / liabilities for 8/3/18 in the amount of \$217,407.70 for a total of \$530,041.38; Replat of Lots 5-7, Rein Park Addition: Petitioners – Lance & Kelli Gard and Frank & Darlene Rossi; and Open Contain Permit Application: **Riverton Chamber of Commerce** – Farmers Market/Coffee Fest, September 7, 2018 on Broadway from Main St to Bar 10, from 4:00 pm – 8:00 pm. Council Member Goede moved, seconded by Council Member Bailey to approve the consent agenda with the removal of the open container permit to be reviewed before item #9. Motion passed unanimously with Council Member Bailey abstaining from the Baileys/WEX on the claims approval list.

Open Container Permit Application: Riverton Chamber of Commerce – Farmers Market/Coffee Fest, September 7, 2018 on Broadway from Main St to Bar 10, from 4:00 pm – 8:00 pm – City Clerk/Human Resource Director Kristin Watson reported on an open container permit application from the Riverton Chamber of Commerce that the City Clerk’s Office received. Jim Davis with the Riverton Chamber of Commerce was present for the meeting. Council Member Goede moved, seconded by Council Member Larson to approve the open container permit application for the Riverton Chamber of Commerce. Motion passed unanimously.

Wind River Visitors Council (WRVC) Tourism Economic Impact Presentation – Paula McCormick with the Wind River Visitor’s Council introduced herself and asked to reschedule her presentation due to technical difficulties.

Take from the Table Ordinance No. 18-008, 1st Reading: Off-Street Parking - Council Member Hancock moved, seconded by Council Member Peterson to take Ordinance No. 18-008 on 1st reading from the table. Motion passed unanimously. Community Development Director Eric P. Carr presented Ordinance No. 18-008 which addresses off-street parking requirements within the City. Motion on the table that was on at the Council Meeting on July 17, 2018 is *Council Member Bailey moved, seconded by Council Member Jibben to adopt Ordinance No. 18-008.* Motion passed unanimously.

Consideration of Master/Comprehensive Plan Request for Proposals (RFP) – Community Development Director Eric P. Carr presented the request for proposal for professional services to conduct the master/comprehensive plan. Mr. Carr reviewed the proposed timeline with the Council noting the Final Report will likely be due in May 2019. Council Member Peterson moved, seconded by Council Member Larson to approve the RFP for the Master/Comprehensive Plan. Motion passed unanimously.

Consideration of Rate Study Contract - City Administrator Tony Tolstedt presented the proposed contract for a rate study to be conducted on utility services. The timeline for the rate study is approximately six months. Council Member Larson moved, seconded by Council Peterson to approve the contract between the City of Riverton and GettingGreatRates, LLC. Motion passed unanimously.

Council Committee Appointments - City Administrator Tony Tolstedt reported the Mayor has identified some changes for the committees that he would like Council to serve on as liaisons. Mr. Tolstedt presented to Council which board Mayor Baker has appointed them to serve on and each member would serve on 1-3 committees. Council Member Bailey moved, seconded by Council Member Peterson to accept the committee assignments as presented. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member(s) Goede, Bailey, Larson, and Schatza commented on the Solutions Committee, FORCC, Airport Board Meeting, Chamber of Commerce Board Meeting, FCSWD Meeting, and Parks Committee Meeting they attended, respectively. Council Member Peterson reminded the community how important community involvement is and Council Member Bailey also informed the Council that he will be sitting on the Hospital Board.

City Administrator's Report – City Administrator Tony Tolstedt informed the community of the next Solutions Committee meeting to be held on August 23rd and that Riverton was not selected for the VA Facility.

Mayor's Comments – Mayor Baker informed of the Empty Bowl event and that it will be held on October 25th.

Adjourn – There being no further business to come before the Council, Council Member Hancock moved, seconded by Council Member Peterson to adjourn the Regular Council meeting at 8:15 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *September 18, 2018*