

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held June 19, 2018
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Mike Bailey, Kyle Larson, and Holly Jibben. Council Member Bailey led the pledge of allegiance and Mayor Baker conducted the invocation.

Roll call was conducted. Council Member Hancock moved, seconded by Council Member Bailey to excuse Council Member(s) Sean Peterson from tonight's meeting. Motion passed unanimously. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Community Development Director Eric P. Carr, Chief of Police Eric Murphy, Police Captain Wes Romero, Finance Director Mia Harris, and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Goede moved, seconded by Council Member Jibben to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Matt White with Eagle's Hope Transition Center approached the council regarding utility services.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – June 5, 2018 Regular Council Meeting; Approval of the Minutes – June 12, 2018 Council Work Session; Approval of the Minutes – June 19, 2018 Finance Committee Meeting; Approval of the Finance Committee Recommendations – June 19, 2018: claims to be paid in the amount of \$734,512.19, manual checks in the amount of \$29,878.30 and payroll / liabilities for 6/7/18 in the amount of \$226,224.85 for a total of \$990,615.34.; Approval of the Municipal Court Report for the month of May 2019; Ordinance No. 18-002, 2nd Reading: Updating City Engineer References throughout the Riverton Municipal Code, read by title only; and Ordinance No. 18-007, 2nd reading: Rezone 3402 W Main St, read by title only. Council Member Hancock moved, seconded by Council Member Goede to approve the consent agenda as presented. Motion passed unanimously with Council Member Bailey abstaining from the Baileys/WEX on the claims approval list and Ordinance No. 18-007 on 2nd reading.

Introduction & Oath of Office: RPD Officers Donahue & Dixon – Chief of Police Eric Murphy introduced newly hired patrol officers James Donahue & Lamar Dixon. Mayor Baker conducted the oath of office for Officers Donahue & Dixon.

Public Hearing & Consideration of Fireworks Permit Applications: Riverton Rendezvous & Riverton Little League – City Clerk/Human Resource Director Kristin Watson reported on two firework permit applications that were submitted through the City Clerk's office. Council Member Bailey moved, seconded by Council Member Larson to open the public hearing for consideration of the firework permit applications. Motion passed unanimously. Eric Carr with the Riverton Rendezvous Committee and Randy Watson with Riverton Little League were present for the public hearing and notified the Council of the event that resulted in the fireworks application request. There being no one to speak, Council Member Hancock moved, seconded by Council Member Bailey to close the public hearing. Motion passed unanimously. Council Member Hancock moved, seconded by Council Member Bailey to approve the firework permits for Riverton Little League on June 28, 2018 and Riverton Rendezvous on July 21, 2018. Motion passed unanimously.

Consideration of Forecast, Inc Contract – Public Works Director Kyle Butterfield presented a consulting agreement between the City of Riverton and Forecast, Inc for air service revenue management. Council Member Bailey moved, seconded by Council Member Jibben to approve the consulting contract between the City of Riverton and Forecast, Inc. Motion passed unanimously.

Public Hearing and Consideration of Ordinance No. 18-009, 1st Reading: Fencing – Community Development Director Eric P. Carr presented Ordinance No. 18-009 which updates the ordinance to reference fencing guidelines. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-009 by title only. Council Member Bailey moved, seconded by Council Member Larson to open the public hearing for the consideration of Ordinance No. 18-009. Motion passed unanimously. There being no one to speak, Council Member Bailey moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously. Council Member Goede moved, seconded by Council Member Bailey to adopt Ordinance No. 18-009 on first reading. Motion passed unanimously.

Consideration of BLM Lease Agreement – Public Works Director Kyle Butterfield reported of a request received from Bureau of Land Management (BLM) to lease ground space at the Riverton Regional Airport (RIW). The ground space to be leased is 19,766 square feet. Council Member Hancock moved, seconded by Council Member Bailey to approve the BLM lease agreement. Motion passed unanimously.

Consideration of Lease Agreement: Fremont County Amateur Radio Group – City Clerk/Human Resource Director Kristin Watson reported of a request from Fremont County Amateur Radio Group to continue leasing property at 4200 Airport Road. The lease space is 50’ by 75’ and holds a small shed and amateur (ham) radio equipment. Council Member Larson moved, seconded by Council Member Hancock to approve the lease agreement with Fremont County Amateur Radio Group. Motion passed unanimously.

Public Hearing and Consideration of Resolution No. 1377: Fiscal Year 18-19 Budget – City Administrator Tony Tolstedt presented Resolution No. 1377 on the proposed budget for Fiscal Year 2018-2019. Council Member Hancock moved, seconded by Council Member Jibben to open the public hearing for the consideration of Resolution No. 1377. Motion passed unanimously. Matt White with Eagle’s Hope Transition Center approached the Council requesting a credit for utility services. Council Member Hancock moved, seconded by Council Member Bailey to close the public hearing. Motion passed unanimously. Council Member Bailey moved, seconded by Council Member Larson to approve Resolution No. 1377. Motion passed unanimously. Council Member Hancock moved, seconded by Council Member Larson to approve a credit to the Eagle’s Hope Transition Center’s utility account for \$4,000. Motion passed unanimously.

Bid Award: Airport Improvement Project (AIP) General Aviation Apron Project – Public Works Director Kyle Butterfield reported of only one contractor submitting a bid for the General Aviation Apron Rehabilitation project. City Staff, Aviation, the FAA, and WYDOT Aeronautics reviewed the bid for responsiveness to specifications and bid documents and recommends the project be awarded to Century Companies in the amount of \$1,674,663. Council Member Bailey moved, seconded by Council Member Jibben to award the General Aviation Apron Rehabilitation project to the lowest and most responsive bid to Century Companies. Motion passed unanimously.

Council Committee Reports & Council Members’ Roundtable – Council Member(s) Bailey and Goede commented on the active shooter training they attended.

City Administrator’s Report – City Administrator Tony Tolstedt informed the Council that he submitted a letter of interest for the VA facility to be built in Riverton and that he will be traveling to Cheyenne to attend the special grant and loan meeting at the State Loan and Investment Board. Mr. Tolstedt also offered his sincere condolences to the Dyllan Casper family.

Mayor’s Comments – Mayor Baker commented on the WAM Convention he attended.

Adjourn – There being no further business to come before the Council, Council Member Larson moved, seconded by Council Member Bailey to adjourn the Regular Council meeting at 8:43 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *July 13, 2018*