

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held May 15, 2018
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Kyle Larson, Sean Peterson (telephonically), and Holly Jibben. Council Member Jibben led the pledge of allegiance and Mayor Baker conducted the invocation.

Roll call was conducted. Council Member Larson moved, seconded by Council Member Goede to excuse Council Member(s) Tim Hancock and Mike Bailey from tonight's meeting. Motion passed unanimously. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Community Development Director Eric P. Carr, Chief of Police Eric Murphy, Finance Director Mia Harris, and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Jibben moved, seconded by Council Member Larson to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Rachel Phillips approached the Council regarding the public hearing for the utility rate increase.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – May 1, 2018 Regular Council Meeting; Approval of the Minutes – May 8, 2018 Work Session Council Meeting; Approval of the Minutes – May 15, 2018 Finance Committee Meeting; Approval of the Finance Committee Recommendations – May 15, 2018: claims to be paid in the amount of \$137,039.25, Elan credit card in the amount of \$4,326.04, manual checks in the amount of \$73,694.47, & payroll / liabilities for 4/27/18 in the amount of \$456,480.14 for a total of \$671,539.90; Approval of the Municipal Court Report for the month of April 2018; Approval of Proposed 2018/2019 Wind River Visitors Council Budget Plan; Approval of Open Container Permit Applications: **Riverton Lions Club**, Picnic, June 4, 2018 @ Sunset Park, 5:00 pm – 9:00 pm; & **Megan Wilson**, 40th Wedding Anniversary, August 18, 2018 @ Sunset Park, 10:00 am – 8:00 pm; and Approval of a County Re-Subdivision, Lot 2, Polson Estates, located W of Raintree Estates & N of West Mountainview Drive. Council Member Goede moved, seconded by Council Member Larson to approve the consent agenda as presented. Motion passed unanimously.

Bid Award: E Pershing Concrete Project – Public Works Director Kyle Butterfield reported that the City received three (3) sealed bids for the E Pershing Concrete Project. This project entails spot patching, replacement of damaged curb and gutters and bringing the corridor up to ADA standards. Council Member Larson moved, seconded by Council Member Jibben to award the E Pershing Concrete Project to the lowest and most responsive bid to Dave's Asphalt Company in the amount of \$236,470.00. Motion passed unanimously.

Consideration of Airtime Aerial, LLC Lease Agreement – Public Works Director Kyle Butterfield reported of a request received from Airtime Aerial, LLC to lease ground space at the Riverton Regional Airport (RIW). The ground space to be leased is 10,000 square feet. Council Member Goede moved, seconded by Council Member Larson to approve the lease agreement between the City of Riverton and Airtime Aerial, LLC with the submittal of a chemical spill plan. Motion passed unanimously.

Ordinance No. 18-005, 3rd and Final Reading: RMC Title 16 Revision – Street Development – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-005 by title only. This ordinance addresses the amendment of section 16.20.030 of the Riverton Municipal Code. Council Member Jibben moved, seconded by Council Member Goede to adopt Ordinance No. 18-005 on 3rd and final reading. Roll call vote was conducted with Council Member(s) Goede, Larson, Peterson, Jibben and Mayor Baker voting aye. Motion passed unanimously.

Ordinance No. 18-006, 3rd and Final Reading: Police Department Revisions – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-006 by title only. This ordinance addresses the amendment of Chapter 2.32: Police Department of the Riverton Municipal Code. Council Member Goede moved, seconded by Council Member Jibben to adopt Ordinance No. 18-006 on 3rd and final reading. Roll call vote was conducted with Council Member(s) Goede, Larson, Peterson, Jibben and Mayor Baker voting aye. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member Goede commented on the Solutions Committee, the current budget, and his desire to run for Council in the upcoming election.

City Administrator's Report – City Administrator Tony Tolstedt congratulated the FAST Committee on their Community Service Award they received from the Chamber of Commerce; informed the Council of two new patrol officers that will be starting next week; reminded of the Arbor Day Celebration to be held on Saturday, May 19, 2018; and notified the Council the last budget meeting will be on May 23, 2018.

Mayor's Comments – Mayor Baker commented on the Air Service Enhancement Council meeting he attended.

Executive Session - Council Member Larson moved, seconded by Council Member Jibben to convene into Executive Session for the purpose of personnel. Motion passed unanimously at 7:45 pm. Chair invited City Administrator Tony Tolstedt and City Clerk/Human Resource Director Kristin Watson to attend the executive session. Council Member Larsen moved, seconded by Council Member Goede to reconvene into Regular session at 8:29 pm. Motion passed unanimously.

Adjourn – There being no further business to come before the Council, Council Member Goede moved, seconded by Council Member Jibben to adjourn the Regular Council meeting at 8:30 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *June 8, 2018*