

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held March 6, 2018
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Mike Bailey, Kyle Larson, Sean Peterson, and Holly Jibben (telephonically). Council Member Hancock led the pledge of allegiance and Council Member Bailey conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Interim Community Development Director Dave Paskett, Chief of Police Eric Murphy, Finance Director Mia Harris, and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Larson moved, seconded by Council Member Hancock to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – None.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – February 20, 2018 Regular Council Meeting; Approval of the Minutes – February 20, 2018 Executive Session; Approval of the Minutes – February 27, 2018 Council Work Session/Goal Setting Meeting; Approval of the Minutes – March 6, 2018 Finance Committee Meeting; Approval of the Finance Committee Recommendations – March 6, 2018: claims to be paid in the amount of \$120,014.51, manual checks in the amount of \$102,755.25 and payroll / liabilities for 2/16/18 & 2/22/18 in the amount of \$297,915.56 for a total of \$520,685.32; Approval of the Municipal Court Report for the month of February 2018; and Approval of Replat of Lot 2, Heritage Trail Industrial Subdivision; Petitioner – Source Gas. Council Member Bailey moved, seconded by Council Member Goede to approve the consent agenda as presented. Motion passed unanimously.

Denver Air Connection Contract – Public Works Director Kyle Butterfield reported of an agreement between the Riverton Regional Airport (RIW) and Key Lime Air, operating as Denver Air Connection (DAC). Mr. Butterfield stated this is the 3rd year the City is able to secure commercial air service with DAC. Council Member Larson moved, seconded by Council Member Peterson to enter into contract with Key Lime Air and authorize the Mayor to execute all supporting documents. Motion passed unanimously.

Bid Award: East Fremont St Waterline Replacement Project – Public Works Director Kyle Butterfield reported that the City received seven (7) sealed bids for the East Fremont Street Waterline Replacement Project. This project also entails concrete and asphalt work. Council Member Goede moved, seconded by Council Member Peterson to award the East Fremont St Waterline Replacement Project to Viper Underground Inc in the amount of \$679,125.00. Motion passed unanimously.

Resolution No. 1366: Fiscal Year 2019 City Council Goals – City Administrator Tony Tolstedt presented Resolution No. 1366 to the Council and City Clerk/Human Resource Director Kristin Watson read it by title only. Mr. Tolstedt briefly identified the goals and their objectives, noting these goals take effect immediately thru fiscal year ending 2019. Council Member Peterson moved seconded by Council Member Larson to approve Resolution No. 1366. Motion passed unanimously.

Resolution No. 1367: Business Ready Community Grant – Master Plan – City Administrator Tony Tolstedt presented Resolution No. 1367 to the Council and City Clerk/Human Resource Director Kristin Watson read it by title only. This resolution supports the submittal of the Business Ready Community (BRC) grant application which provides funding for projects and planning documents related to economic development. The City is seeking funding to redevelop the master plan. Council Member Hancock moved, seconded by Council Member Peterson to approve Resolution No. 1367. Motion passed unanimously.

Resolution No. 1368: Amendment to Airport Improvement Project (AIP) Grant – Public Works Director Kyle Butterfield presented Resolution No. 1368 to the Council and City Clerk/Human Resource Director Kristin Watson read it by title only. This resolution is an amendment to grant applications AIP 3-56-0024-045, ARIW-32B and ARIW-32C, amending the construction of the general aviation apron from occurring in two fiscal years to one fiscal year. Council Member Bailey moved, seconded by Council Member Larson to approve Resolution No. 1368. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member(s) Peterson, Larson, Bailey and Goede reported on the Fremont County School District #25 Recreation Board meeting, Riverton Chamber of Commerce Board meeting, Fremont County Solid Waste District meeting, and Airport Board meeting they attended, respectively. Council Member Hancock and Peterson also commented on the Men Who Cook fundraiser.

City Administrator's Report – City Administrator Tony Tolstedt reported the upcoming work session meeting topics, future bid openings, the next FORCC and Airport Board meeting, and thanked the FAST Committee and Mr. Butterfield for their diligent efforts regarding local air service.

Mayor's Comments – Mayor Baker expressed his excitement for another year with Denver Air Connection and thanked Boy Scout Troop #44 for attending tonight's meeting.

Adjourn – Council Member Peterson moved, seconded by Council Member Hancock to adjourn the Regular Council meeting at 7:49 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

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