

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held February 20, 2018**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Kyle Larson, and Sean Peterson. Council Member Peterson led the pledge of allegiance and Council Member Hancock conducted the invocation.

Roll call was conducted. Council Member Goede moved, seconded by Council Member Peterson to excuse Council Member(s) Mike Bailey and Holly Jibben from tonight's meeting. Motion passed unanimously. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Interim Community Development Director Dave Paskett, Chief of Police Eric Murphy, Finance Director Mia Harris, City Attorney Rick Sollars, and Administrative Assistant/Deputy City Clerk Megan Sims.

**Approval of the Agenda** – Council Member Larson moved, seconded by Council Member Hancock to approve the agenda as presented. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – None.

**Consent Agenda** – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – February 6, 2018 Regular Council Meeting; Approval of the Minutes – February 13, 2018 Council Work Session/Goal Setting Meeting; Approval of the Minutes – February 20, 2018 Finance Committee Meeting; and Approval of the Finance Committee Recommendations – February 20, 2018: claims to be paid in the amount of \$220,728.48, Elan credit card in the amount of \$1,761.11, manual check in the amount of \$5.00 and payroll / liabilities for 2/1/18 in the amount of \$207,773.39 for a total of \$430,267.98. Council Member Goede moved, seconded by Council Member Peterson to approve the consent agenda as presented. Motion passed unanimously.

**Contract for Services Quarterly Report: PAWS Animal Shelter, Riverton Volunteer Fire Department, & Fremont County Good Samaritan Center** – Gina Gladman & Kent Moss with PAWS Animal Shelter, Cory Higgs & Henry Declerq with Riverton Volunteer Fire Department, and Tristian Grover with Fremont County Good Samaritan Center updated the Council on their 2<sup>nd</sup> quarter of the fiscal year, respectively.

**Public Hearing & Consideration of 2018-2019 Liquor License Renewals** – City Clerk/Human Resource Director Kristin Watson reported thirty three (33) liquor license renewal applications were received and all appropriate fees have been paid. Mrs. Watson informed the Council that Stecks, Inc d/b/a Rocky Mountain Discount Liquor is currently in negotiation with their landlord regarding their lease agreement. Council Member Peterson moved, seconded by Council Member Goede to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Peterson moved, seconded by Council Member Hancock to close the public hearing. Motion passed unanimously. Council Member Hancock moved, seconded by Council Member Goede to approve the liquor license renewals, contingent on receiving the Stecks, Inc updated lease agreement by March 15, 2018. Motion passed unanimously.

**Adoption of Ordinance No. 18-001, 3<sup>rd</sup> & Final Reading: Wind River Internet Franchise Agreement** – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-001 by title only. This ordinance addresses a franchise agreement between Northern Arapahoe Tribal Industries d/b/a Wind River Internet and the City of Riverton. Council Member Peterson moved, seconded by Council Member Hancock to adopt Ordinance No. 18-001 on 3<sup>rd</sup> and final reading. Roll call vote was conducted with Council Member(s) Goede, Hancock, Larson, Peterson, and Mayor Baker voting aye. Motion passed unanimously.

**Council Committee Reports & Council Members' Roundtable** – Council Member Peterson and Goede reported on the Fremont County School District #25 Recreation Board meeting they attended and Council Member Larson informed the Council of the upcoming Fremont County Solid Waste District meeting.

**City Administrator's Report** – City Administrator Tony Tolstedt reported on the upcoming WAM Winter Workshop, the in session legislative meetings, North Federal Blvd Project public meeting, and the planning commission meeting to be held on February 22<sup>nd</sup>.

**Mayor's Comments** – Mayor Baker reminded the community to shovel their sidewalks.

**Executive Session** - Council Member Goede moved, seconded by Council Member Peterson to convene into executive session for the purpose of litigation. Motion passed unanimously at 7:48 p.m. Chair invited City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, and City Attorney Rick Sollars to the executive

session. Council Member Hancock moved, seconded by Council Member Larson to reconvene into Regular Session. Motion passed unanimously at 8:33 p.m.

**Adjourn** – Council Member Larson moved, seconded by Council Member Hancock to adjourn the Regular Council meeting at 8:34 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

---

John L. Baker  
Mayor

ATTEST:

---

Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: *March 9, 2018*