

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held December 17, 2013
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Ronald O. Warpness at 7:00 p.m. City Council Members present were Todd Smith, Rich Gard, Eric Heiser, Mary Ellen Christensen, and John "Lars" Baker. Council Member Smith led the Pledge of Allegiance. Mayor Warpness declared a quorum of the Council.

City Staff present were City Administrator Steven Weaver, City Clerk/Director of Administrative Services Courtney V. Bohlender, Chief of Police Mike Broadhead, Acting Public Services Director Dawn Willhelm, Community Development Director Sandy Luers, and Administrative Secretary Kristin Watson.

Council Member Gard moved, seconded by Council Member Smith moved to excuse Council Member Faubion from the meeting. Motion passed unanimously.

Approval of the Agenda – Council Member Smith moved, seconded by Council Member Heiser to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor – None.

Consent Agenda – City Clerk/Director of Administrative Services Courtney V. Bohlender read the consent agenda items by title only: Approval of the Minutes – December 3, 2013 Regular Council Meeting; Approval of the Minutes December 10, 2013 Council Work Session; Approval of the Minutes – December 17, 2013 Finance Committee Meeting; Approval of the Finance Committee Recommendations – December 17, 2013; Approval of the Municipal Court Report for the month of November 2013; Ordinance No. 13-011, Second Reading – Door to Door Solicitation. City Clerk/Director of Administrative Services read Ordinance No. 13-011 by title only. Finance Committee recommended approval of the bills to be paid in the amount of \$1,747,606.89, payroll/liabilities for 12/13/13 in the amount of \$455,949.94, Elan credit card in the amount of \$3,513.99, for a total of \$2,207,070.62. Council Member Baker moved, seconded by Council Member Heiser to approve the consent agenda with the removal of Ordinance No. 13-011 on second reading – Door to Door Sales and placing the item below agenda item #10. Motion passed unanimously.

FY 12/13 Audit Report – Dennis Tschacher with Mader, Tschacher, Peterson & Co. presented the Council with the Annual Audit Report. Mr. Tschacher stated that the audit was very successful again this year, thanks to all of the work that Courtney, Gloria and the Finance Department do throughout the year to ensure a clean audit. Mayor Warpness and Council Members Heiser and Baker also commented on the audit report. Council Member Baker moved, seconded by Council Member Christensen to accept the FY 12/13 Audit Report. Motion passed unanimously.

Parks & Trails Master Plan Committee Appointments – Council Member Gard moved, seconded by Council Member Smith to approve the Parks & Trails Master Plan Committee appointments as follows: Tara Thomas Carr, George Wright, Craig Blumenshine, Matt Wright, Mike Martin, and Kyle Nicholoff. Motion passed unanimously.

Airport Air Service Future – Presentation by Nick Wangler, Founder of Forecast, Inc. – Nick Wangler founder of Forecast, Inc. presented information regarding air service history and trends over the last 10-12 years of national airports and airlines, including those in Wyoming.

Ordinance No. 13-011, Second Reading – Door to Door Solicitation – Council Member Baker moved, seconded by Council Member Christensen to approve Ordinance No. 13-011 Door-to-Door Solicitation on second reading. Council Member Baker moved, seconded by Council Member Smith to strike out A through I and use the following language: *A. It shall be unlawful for any person to enter upon the premises of another with the intent to sell merchandise, either from stock or by order, when such property is posted with a sign prohibiting solicitation. This section shall not apply if entry is made by prior appointment or a contractual relationship between the person and the owner exists which allows for entry, or to the use of door hangers as a means of communication.* After some discussion, the motion to the amendment passed unanimously. The main motion as amended passed unanimously.

Presentation to Outgoing Elected Official Eric Heiser – Mayor Warpness asked Council Member John "Lars" Baker to present Council Member Eric Heiser with an engraved pocket watch. Council Member Heiser was commended for his years of service as a public servant to residents of the City of Riverton.

Council Committee Reports & Council Members' Roundtable – Council Member Gard reported on Injury Prevention and Chamber Board, respectively. Council Member Heiser thanked City staff for the past 9 years and wished the Council good luck in the near future. Council Member Baker read a statement announcing his resignation effective at the close of business on December 17, 2013. Council Member Baker will be retiring from Fremont County Weed & Pest.

City Administrator's Report – Mr. Weaver thanked Courtney, Gloria and staff for a clean audit report and made comments regarding the airport service presentation. Mr. Weaver congratulated Eric on his new position in Utah. Mr. Weaver reported that Home Source Realty has requested a two-year extension to the listing agreement. Council Member Christensen moved, seconded by Council Member Heiser to extend the listing agreement with Home Source Realty for two years. Council Member Gard moved, seconded by Council Member Smith to amend the extension to one year rather than two years. Motion to the amendment passed unanimously. Main motion as amended passed unanimously.

Mayor's Comments – Mayor Warpness commented again on the successful Audit Report and again commended staff on a job well done. He also commented on the presentation given by Mr. Wangler regarding airport service. Mayor Warpness thanked Council Member Eric Heiser for his years of service and wished him well in his new position.

Adjourn – There being no further business to come before the Council, Council Member Baker moved, seconded by Council Member Heiser to adjourn the Regular Council Meeting at 9:08 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

Ronald O. Warpness
Mayor

ATTEST:

Courtney V. Bohlender
City Clerk/Director of Administrative Services

Publication Date: _____

ksw 12/18/13