

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held October 15, 2013
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Ronald O. Warpness at 7:00 p.m. City Council Members present were Todd Smith, Jonathan Faubion, Rich Gard, Eric Heiser, and John “Lars” Baker. Council Member Gard led the Pledge of Allegiance. Mayor Warpness declared a quorum of the Council.

City Staff present were City Administrator Steven Weaver, City Clerk/Director of Administrative Services Courtney V. Bohlender, Acting Chief of Police Eric Murphy, and Administrative Secretary Kristin Watson.

Council Member Heiser moved, seconded by Council Member Faubion to excuse Council Member Mary Ellen Christensen from the meeting. Motion passed unanimously.

Approval of the Agenda – Council Member Heiser moved, seconded by Council Member Smith to approve the agenda with the addition of Mayor’s Proclamation – Manufacturing Day, November 1, 2013 after agenda item #8; and the addition of DEQ Update regarding 422 E. Main Property after agenda item #11. Motion passed unanimously.

Communication from the Floor – Jim Davis with the Chamber of Commerce presented the Council with the new brochures that were printed by the Chamber.

Consent Agenda – City Clerk/Director of Administrative Services Courtney V. Bohlender read the consent agenda items by title only: Approval of the Minutes – October 1, 2013 Regular Council Meeting; Approval of the Minutes – October 8, 2013 Council Work Session; Approval of the Minutes – October 15, 2013 Finance Committee Meeting; Approval of the Finance Committee Recommendations – October 15, 2013; Approval of the Municipal Court Report for the Month of September 2013; Approval of Delinquent Fines of Deceased Defendants – October 2013; Ordinance No. 13-010, Second Reading – Weeds in Alleys; Business License Application – Wind River Tree Care, Inc Tree Trimming License; Business License Application – Fremont Tree & Lawn Works (formerly Alpine Tree Care) Tree Trimming License; Catering Permit Applications: Back Bar – November 9, 2013, Gold Buckle Ball @ Armory, 4:00 pm – 11:30 pm; LaPeyre – November 2, 2013, Pheasants Forever Banquet @ Fremont Center, 5:00 pm – 12:00 am; LaPeyre – December 13, 2013, CWC Christmas Party @ St. Margaret’s Gym, 4:00 pm – 10:00 pm; LaPeyre – December 21, 2013, Riverton/Lander Hospitals Christmas Party @ Fremont Center, 4:00 pm – 12:00 am; Open Container Permit Application: Reach Foundation – December 5, 2013, Christmas Party @ St. Margaret’s Gym, 5:00 pm – 10:00 pm; Finance Committee recommended approval of the bills to be paid in the amount of \$470,790.62, Elan credit card in the amount of \$6,613.16, manual checks in the amount of \$31,123.12, payroll/liabilities for 10/4/13 in the amount of \$417,235.02, for a total of \$925,761.92. City Clerk/Director of Administrative Services presented the Quarterly Financial Summary Reports (July thru September) for the following funds: General, Water, Wastewater, Sanitation and Airport. Ms. Bohlender reported that a comparative analysis was conducted on the General Fund for Sept. 2012 versus Sept. of 2013. The major difference in a year’s time was due to an increase in supplemental funding on the revenue side and an increase of expenditures (housing prisoners, road materials, new positions added) with a decrease in administrative allocations on the expense side for a total of \$100,000 between the two years. Council Member Heiser moved, seconded by Council Member Faubion to approve the consent agenda as presented. Motion passed unanimously.

Mayor’s Proclamation – Extra Mile Day, November 1, 2013 – Mayor Warpness read the Extra Mile Day Proclamation recognizing November 1, 2013 as “Extra Mile Day” in Riverton.

Mayor’s Proclamation – Manufacturing Day, November 1, 2013 – Council Member Faubion read the Manufacturing Day Proclamation recognizing November 1, 2013 as “Manufacturing Day” in Riverton.

Public Hearing & Consideration of Transfer of Retail Liquor License from Tri Star Investments to MJ Q1, LLC DBA Time Out Bar – Council Member Smith moved, seconded by Council Member Heiser to open the public hearing for consideration of the retail liquor license transfer from Tri Star Investments to MJ Q1, LLC DBA Time Out Bar. Motion passed unanimously. There being no one to speak, Council Member Heiser moved, seconded by Council Member Gard to close the public hearing. Motion passed unanimously. Council Member Faubion moved, seconded by Council Member Heiser to approve the transfer of Retail Liquor License from Tri Star Investments to MJ Q1, LLC DBA Time Out Bar. Motion passed unanimously.

Ordinance No. 13-009, Third & Final Reading – Source Gas Agreement – City Clerk/Director of Administrative Services Courtney V. Bohlender read Ordinance No. 13-009 by title only. Council Member Gard moved, seconded by Council Member Faubion to approve Ordinance No. 13-009 on third & final reading. A roll call vote was conducted and the motion passed unanimously.

Central Wyoming Skateboard Association Presentation – Chris McNeal, President of CWSA, and Matt Wright, Co-Chair of CWSA, addressed the Council regarding the proposed skate park in City Park. They showed the Council pictures of the proposed pour-in-place park and shared their statement of donations that they have either received or have pledged towards the completion of the skate park.

DEQ Update regarding 422 E Main Property – City Administrator Steven Weaver stated that a contractor has been selected by DEQ to clean-up the property at 422 E Main. At this time, there is not a definite schedule of when the work will be complete.

Riverton Volunteer Fire Department Presentation – David Woolery, RVFD Assistant Chief, addressed the Council regarding the \$10,000 annual Contract for Services that the City holds with Riverton Volunteer Fire Department. Mr. Woolery thanked the Council for their support of the volunteer department.

Council Committee Reports & Council Members' Roundtable – Council Members Smith, Gard, Heiser and Baker reported on Senior Center Endowment Board Meeting, Chamber Board, FCSD 25 Rec Board, Skateboarders Association, and Riverton Volunteer Fire Department, respectively. Mayor Warpness also shared a Certificate of Appreciation that the Center of Hope (formerly Fremont County Alcohol Crisis Center) presented to the City.

City Administrator's Report – Mr. Weaver stated that the auditors are in-house this week. Mr. Weaver also commended Riverton High School on their recent community service project. Mr. Weaver reported that the tag system for extra garbage pick-up will roll-out November 1, 2013, and these tags can be purchased through the Public Works office at 714 W. Monroe. The "Treasure Swap and Clean-up Day" will be held on October 18th and 19th. There was also an ad placed with the media regarding the Parks & Trails Master Plan Committee, seeking volunteers to serve on this committee. The FORCC One Percent Committee met and asked for \$20,000 to hire temporary staff to seal the cracks in the streets. Council Member Gard moved, seconded by Council Member Heiser to approve \$20,000 to hire temporary staff and supply the resources to crack seal the streets in Riverton. Motion passed unanimously.

Mayor's Comments – Mayor Warpness commented on how well the skate park is coming together. Mayor Warpness also commented on the helipad dedication at Riverton Regional Hospital. Mayor Warpness welcomed Bill home and asked everyone to respect him as he is trying to get settled back in to his home.

Adjourn – There being no further business to come before the Council, Council Member Smith moved, seconded by Council Member Gard to adjourn the Regular Council Meeting at 8:17 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

Ronald O. Warpness
Mayor

ATTEST:

Courtney V. Bohlender
City Clerk/Director of Administrative Services

Publication Date: _____

ksw 10/16/13