

City of Riverton, Wyoming

816 N. Federal Boulevard
Riverton, WY 82501
(307) 856-2227
(307) 856-8270 (FAX)
rivertonwy.gov



The non-refundable fee for this permit is \$100.00

Catering Permit

of Approved Permits _____ **R.M.C. 5.04.230.5 Shall permit retail liquor license holder to sell alcoholic or malt beverages off premises.**

RETAIL LICENSE HOLDER SPONSORING EVENT _____

SPONSOR REPRESENTATIVE _____

ADDRESS _____ PHONE _____

TYPE OF EVENT _____

LOCATION OF EVENT _____

SALES TAX # _____

LIABILITY INSURANCE CARRIER _____

NUMBER OF PEOPLE IN ATTENDANCE _____

DATE OF EVENT _____

START TIME _____ END TIME _____

WILL UNDERAGE CHILDREN BE PRESENT? _____

HOW WILL YOU ENSURE THAT THE PROHIBITION OF UNDERAGE DRINKING IS ENFORCED AT YOUR EVENT? For example: will IDs be checked and/or wrist bands be used? _____

PLEASE EXPLAIN YOUR SECURITY PLAN. _____

HOW WILL THE PERMIT AREA BE DESIGNATED PURSUANT TO ALCOHOL SALES & CONSUMPTION? _____

PLEASE DESCRIBE YOUR DESIGNATED DRIVER PLAN. For example: Offer free beverages to designated drivers or obtain posters from Fremont County Prevention Framework Coalition. _____

“Excellence in Service to the Rendezvous City”

Riverton Police Department Conditions of Use For Catering Permits:

ID and Distribution Requirements

- Check identification. No sales to underage persons.
- Alcohol sales and consumption must be restricted to a specific area.
- No person distributing or managing alcohol sales shall consume alcohol.
- No sales to obviously intoxicated individuals.
- Servers must be at least 21 years of age.
- Only two cans/cups of alcohol may be purchased by one person at any one time.
- The area of distribution/ consumption shall be clearly marked. No one under the age of 21 shall be allowed in the distribution area. Warning signs restricting access by underage persons to the dispensing area shall be posted.
- Distribution & consumption of alcohol shall conclude at least 1 hour prior to end of the event.
- Alcohol intoxication awareness training for management, security and servers.

Dispensing of Alcohol

- Use 16 oz. plastic cups or 12 oz. aluminum cans. No glass containers.
- Use distinguishable containers.
- Offer non-alcoholic beverages as prominently as alcoholic beverages, and outside of the dispensing area.

Other

- Leave the site clean and free of debris.
- Provide a copy of the permit to all event staff.
- Keep an accurate incident log & submit to the City Clerk within 72 hours of event completion.
- Abide by any other rules set forth by the Riverton City Council.

Other specific conditions as required by the Chief of Police (or designee):

Other specific conditions as required by the Riverton City Council:

I agree to abide by all rules and condition as specified by this permit:

Signature of Applicant

Approved/Denied by Council action on _____, 20____.

CITY OF RIVERTON, WYOMING

City Clerk

“Excellence in Service to the Rendezvous City”