

CITY OF RIVERTON (307)856-9129
816 NORTH FEDERAL BLVD., RIVERTON, WY 82501
HOME OCCUPATION PERMIT APPLICATION

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TO: Board of Adjustment

Pursuant to Riverton Municipal Code Chapter 17.20.040, I request approval and issuance of a Home Occupation Permit for the current year: April 1, 2008 through March 31, 2009.

Fill out completely:

1. PERSONAL NAME: _____
BUSINESS NAME: _____
PHYSICAL ADDRESS: _____
MAILING ADDRESS: _____ RIVERTON, WY 82501
HOME PHONE: _____ BUSINESS PHONE: _____

2. WYOMING STATE SALES TAX LICENSE NO. _____
(If exempt, attach copy of tax exemption)

3. GENERAL DESCRIPTION OF BUSINESS OR OCCUPATION: _____

4. PLEASE DESCRIBE IN DETAIL:
 - a. Equipment and machines utilized: _____

 - b. Raw materials utilized, quantity on hand, and storage location: _____

 - c. Other supplies utilized, quantity on hand, and storage location: _____

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d. Waste or by-products, quantity, storage location, and method of disposal:

e. Describe all possible noise levels, vibrations, smoke, dust, odors, heat, glare, emissions, etc., of business: _____

e. Describe any storage or use of toxic, explosive, or other dangerous materials upon the premises: _____

5. ZONING: _____

6. MODIFICATIONS REQUIRED: _____

Attach approved Building Permit (if applicable)

7. LOCATION OF BUSINESS OR OCCUPATION ON PREMISES:

_____ Home _____ Garage _____ Basement _____ Accessory Building

a. **Attach a sketch of area occupied by business or occupation within the selected location on the premises and indicate square footage of area.**

b. What is the square footage of the living area of the premises? _____

8. PARKING REQUIREMENTS:

a. Maximum number of vehicles at one time: _____

b. Location of parking: _____

Please attach a sketch of premises to indicate parking. See RMC 17.20.040(8)

9. I understand only a two square foot sign is allowed is to be attached to the building in which occupation is practiced. _____ Yes _____ No See RMC 17.20.040(4)

10. HOURS OF OPERATION:

a. Months: _____

c. Days of Week: _____

b. Weeks: _____

d. Hours of Day: _____

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- 11. Will the proposed home occupation be conducted entirely within the dwelling or an accessory building? _____

- 12. Will the proposed home occupation be conducted by the inhabitants living there and no others? _____

- 13. Is the proposed home occupation in conformance with all covenants and agreements recorded with the registrar of deeds for the county, covering the land underlying the dwelling? _____

- 14. I have provided notice to all owners and renters within 140 feet of this property pursuant to Riverton Municipal Code Section 17.20.040(B)(1). ____ Yes ____ No

(Signature)

(Date)

FOR OFFICE USE ONLY:

DATE APPLICATION FILED: _____

DATE PUBLISHED: _____

DATE OF HEARING: _____

APPROVED: _____

DENIED: _____

Chairman, Board of Adjustment

Check Applicable Fees:

| | |
|--------------------------------|-------------------------------------|
| ____ New Application Fee | \$50.00 |
| ____ Prepare Notification List | \$25.00 Per Hour (One Hour Minimum) |
| ____ Certified Letters | \$10.00 Each |

____ Renewal Application Fee \$35.00

Paid: _____ Check # _____