

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held September 18, 2018
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Mike Bailey, Kyle Larson, and Rebecca Schatza. Council Member Goede led the pledge of allegiance and Council Member Schatza conducted the invocation.

Roll call was conducted. Council Member Larson moved, seconded by Council Member Bailey to excuse Council Member Sean Peterson from tonight's meeting. Motion passed unanimously. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Community Development Director Eric P. Carr, Chief of Police Eric Murphy, and Finance Director Mia Harris.

Approval of the Agenda – Council Member Hancock moved, seconded by Council Member Larson to approve the agenda as presented. Council Member Bailey moved, seconded by Council Member Larson to amend the motion to remove agenda item number 13 (Resolution No. 1380 Healthcare Support) from the consent agenda. Amended motion passed unanimously. Main motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – None.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – September 4, 2018 Regular Council Meeting; Approval of the Minutes – September 11, 2018 Work Session Meeting; Approval of the Minutes – September 18, 2018 Finance Committee Meeting; Approval of the Finance Committee Recommendations – September 18, 2018: to be paid in the amount of \$350,826.61, Elan credit card in the amount of \$2,246.06, and payroll / liabilities for 8/31/18 in the amount of \$489,472.33 for a total of \$842,545.00; and approval of the Municipal Court Report for the month of August 2018. Council Member Bailey moved, seconded by Council Member Goede to approve the consent agenda as presented. Motion passed unanimously.

Wind River Visitors Council (WRVC) Tourism Economic Impact Presentation – Paula McCormick presented the Council with the 2017-2018 tourism impact report. Also present from the WRVC were Cathy Cline and Ryan Preston.

Riverton Wyoming Splash Pad Group Contract Revision – Public Works Director Kyle Butterfield presented a revision to the previously approved Splash Pad contract with Sletten Construction by adding "Exhibit A" to the contract which would set a guaranteed maximum price of \$248,956.00 for the build portion of the contract. Council Member Hancock moved, seconded by Council Member Bailey to amend the contract with Sletten Construction to include Exhibit A. Motion passed unanimously.

Memorandum of Understanding (MOU): Eastern Shoshone Business Park (ESBP) – Community Development Director Eric P. Carr presented to the Council an MOU between the City and SITTA, LLC which would dedicate a public right-of-way for the Eastern Shoshone Business Park development. Council Member Bailey moved, seconded by Council Member Goede to approve the MOU for the ESBP as presented. Motion passed unanimously.

Take from the Table: Memorandum of Understanding (MOU) with Town of Shoshoni – Council Member Hancock moved, seconded by Council Member Bailey to take the MOU with the Town of Shoshoni from the table. Motion passed unanimously. City Administrator Tony Tolstedt presented additional information associated with the Memorandum of Understanding (MOU) with the Town of Shoshoni for assistance with the demolition of vacant downtown buildings. The requested assistance is for two (2) vehicles and two (2) operators for two (2) weeks. Motion on the table from the Council Meeting on September 4, 2018: *Council Member Hancock moved, seconded by Council Member Bailey to approve the MOU with the Town of Shoshoni.* Mayor Baker called for the vote and the motion passed unanimously.

Ordinance No. 18-008, 3rd & Final Reading: Off-Street Parking – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-008 by title only. This ordinance addresses off-street parking requirements within the City. Council Member Bailey moved, seconded by Council Member Hancock to adopt Ordinance No. 18-008 on third and final reading. A roll call vote was conducted and the motion passed unanimously.

Resolution No. 1379: Off-Street Parking Guidelines – Community Development Director Eric P. Carr presented Resolution No. 1379 which details the City of Riverton Off-Street Parking Guidelines. Council Member Goede moved, seconded by Council Member Hancock to approve Resolution No. 1379 to establish off-street parking requirements. Motion passed unanimously.

Public Hearing of Ordinance Nos. 18-010, 18-011, 18-012 – Community Development Director Eric P. Carr gave a brief summary of each proposed ordinance. Ordinance Nos. 18-010 & 18-011 address the nomenclature discrepancies in RMC sections 10.28.020 and 10.16.110, respectively. Ordinance No. 18-012 addresses discrepancies with the maximum fence or hedge height within RMC and City of Riverton Fencing Guidelines. Council Member Bailey moved, seconded by Council Member Goede to open the public hearing for the purpose of public comment regarding these proposed ordinances. There being no one to speak, Council Member Larson moved, seconded by Council Member Bailey to close the public hearing. Motion passed unanimously.

Consideration of Ordinance No. 18-010, 1st Reading: Abandoned Vehicles – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-010 by title only. Council Member Bailey moved, seconded by Council Member Schatza to adopt Ordinance No. 18-010 on first reading. After some discussion, it was the consensus of the Council to also include language regarding the screening of an inoperable or unlicensed vehicle at the second reading of this ordinance. Motion passed unanimously.

Consideration of Ordinance No. 18-011, 1st Reading: Parking of 20' Trailers – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-011 by title only. Council Member Larson moved, seconded by Council Member Bailey to adopt Ordinance No. 18-011 on first reading. After some discussion, it was the consensus of the Council to also include language to address long term parking of trailers on City streets at the second reading of this ordinance. Motion passed unanimously.

Consideration of Ordinance No. 18-012, 1st Reading: Hedges & Trees – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-012 by title only. Council Member Goede moved, seconded by Council Member Bailey to adopt Ordinance No. 18-012 on first reading. After some discussion, it was the consensus of the Council to review the fencing guidelines in conjunction with this section of the code at the second reading of this ordinance. Motion passed with Council Members Goede, Bailey, Schatza, and Mayor Baker voting aye; and Council Members Larson and Hancock voting nay.

Council Committee Reports & Council Members' Roundtable – Council Member(s) Schatza, Larson, Bailey, Hancock, and Goede commented on the Parks Committee, Solutions Committee, Splash Pad Committee, North Federal Reconstruction, Hospital Board Meeting, Riverton Hockey Fundraiser, Paws & Pearls, Main & Federal Re-Opening, and FCSD #25 Recreation Board meetings they attended, respectively.

City Administrator's Report – City Administrator Tony Tolstedt informed the community of upcoming meetings/events: Urban Systems Meeting, REEDA, Coffee with a Cop, Airport Board Meeting, Purple Ball Fundraiser, and Empty Bowl Fundraiser. Mr. Tolstedt reported on the Corporations, Elections & Political Subdivision Meeting that was held in Thermopolis, as well as the Habitually Intoxicated Individual Ordinance that will be presented at the next regular council meeting.

Mayor's Comments – Mayor Baker reported on the Corporations, Elections & Political Subdivision Meeting and the WAM Region 4 meeting. Mayor Baker also commended the community for their support through donations that have helped make projects like the Skate Park and the Splash Pad a reality.

Adjourn – There being no further business to come before the Council, Council Member Larson moved, seconded by Council Member Bailey to adjourn the Regular Council meeting at 9:00 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *October 5, 2018*