

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held August 15, 2017**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Mike Bailey, Sean Peterson, and Holly Jibben. Council Member Hancock led the pledge of allegiance and Council Member Peterson conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council. Council Member Goede moved, seconded by Council Member Bailey to excuse Council Member Kyle Larson from tonight's meeting. Motion passed unanimously.

City Staff present: Interim City Administrator Courtney V. Bohlender, City Clerk/Human Resource Director Kristin Watson, Community Development Director Sandy Luers, Chief of Police Eric Murphy, Finance Director Mia Harris and Administrative Assistant/Deputy City Clerk Megan Sims.

**Approval of the Agenda** – Council Member Bailey moved, seconded by Council Member Jibben to approve the agenda as presented. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – Community members Ray Applehance and George Wright approached the council regarding weeds on W Monroe & Major Ave and keeping the lights on at City Park over the eclipse weekend, respectively.

**Consent Agenda** – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – August 1, 2017 Regular Council Meeting; Approval of the Minutes – August 1, 2017 Executive Session; Approval of the Minutes – August 15, 2017 Finance Committee Meeting; Approval of the Finance Committee Recommendations – August 15, 2017: Claims to be paid in the amount of \$97,881.61, manual checks in the amount of \$88,924.55 and payroll / liabilities for 8/4/17 in the amount of \$231,484.17 for a total of \$418,290.33. Motion passed unanimously; Approval of the Riverton Municipal Court Report for July 2017; Adoption of Ordinance No. 17-015, 2<sup>nd</sup> Reading – Yard Sales, read by title only; and Open Container Permit – Hailee Anderson, Baby Shower @ Sunset Park, 9/2/17, 6:00 pm – 10:00 pm. Council Member Goede moved, seconded by Council Member Bailey to amend the consent agenda with the removal of Adoption of Ordinance No. 17-015 and placing before item No. 9. Motion to the amendment passed unanimously. Council Member Bailey moved, seconded by Council Member Peterson to approve the consent agenda as amended. Motion passed unanimously.

**Consideration of Ordinance No. 17-015, 2<sup>nd</sup> Reading: Yard Sales** – Council Member Goede lead discussion regarding Ordinance No. 17-015 addressing garage/yard/estate/moving sales & signs in Title 17 in the Riverton Municipal Code. There was no public comment. Council Member Hancock moved, seconded by Council Member Bailey to amend section 1 to state '*A garage sale that is consistent with Chapter 17.20.050 of the Riverton Municipal Code shall not be considered a home occupation.*' Motion to the amendment passed unanimously. Council Member Bailey moved, seconded by Council Member Peterson to adopt Ordinance No. 17-015 – Yard Sales, on 2<sup>nd</sup> reading as amended. Motion passed unanimously.

**Public Hearing & Consideration of New Bar & Grill Liquor License – Spur Steakhouse & Saloon** – City Clerk/Human Resource Director Kristin Watson reported of a Bar & Liquor License Application submitted for Spur Steakhouse & Saloon. Council Member Peterson moved, seconded by Council Member Bailey to open the public hearing for the consideration of an application submitted by Spur Steakhouse & Saloon located at 1409 W Main St (prior The Bull, Inc d/b/a Manhattan Eatery & Pub). Motion passed unanimously. There being no one to speak, Council Member Peterson moved, seconded by Council Member Goede to close the public hearing. Motion passed unanimously. Council Member Bailey moved, seconded by Council Member Jibben to approve the Bar & Grill liquor license application for Spur Steakhouse & Saloon. Motion passed unanimously.

**Public Hearing & Consideration of Ordinance No. 17-0016, 1<sup>st</sup> Reading – Title 13 Revision** – Interim City Administrator Courtney V. Bohlender presented Ordinance No. 17-016. This Ordinance addresses collection fees and charges: rates generally in Title 13, Public Services. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 17-016 by title only. Council Member Goede moved, seconded by Council Member Bailey to open the public hearing for the consideration of Ordinance No. 17-016. There being no one to speak, Council Member Bailey moved, seconded by Council Member Peterson to close the public hearing. Motion passed unanimously. Council Member Bailey moved, seconded by Council Member Jibben to adopt Ordinance No. 17-016 on first reading. Motion passed unanimously.

**Approval of the Riverton Volunteer Fire Department Agreement** – Interim City Administrator Courtney V. Bohlender presented an agreement between the City of Riverton and the Riverton Volunteer Fire Department. Council Member Bailey moved, seconded by Council Member Peterson to approve the agreement with the Riverton Volunteer Fire Department. Motion passed unanimously.

**AIP 44 Project Award – Airport Runway Signage/Lighting** – Interim City Administrator Courtney V. Bohlender informed the Council of 3 (three) bid proposals for the Runway 1/19 – Taxiway D Signage and Lighting Project. City Staff recommendation is to award the project to Electrical Excellence in the amount of \$99,900.00. Council Member Bailey moved, seconded by Council Member Jibben to award the Airport Improvement Project (AIP) 44 to lowest and most responsive bid to Electrical Excellence. Motion passed unanimously.

**Public Hearing & Consideration of Ordinance No 17-018, 1<sup>st</sup> Reading: Title 2 Revision** – Interim City Administrator Courtney V. Bohlender presented Ordinance No. 17-018. This ordinance addresses administration and personnel in Title 2 of the Riverton Municipal Code. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 17-018 by title only. Council Member Bailey moved, seconded by Council Member Goede to open the public hearing for the consideration of Ordinance No. 17-018. There being no one to speak, Council Member Bailey moved, seconded by Council Member Jibben to close the public hearing. Motion passed unanimously. Council Member Peterson moved, seconded by Council Member Goede to adopt Ordinance No. 17-018 on first reading. Motion passed unanimously.

**Council Committee Reports & Council Members' Roundtable** – Council Member(s) Jibben and Bailey commented on the Fremont County School District 25 Recreation Board Meeting and the Riverton Chamber of Commerce Board Meeting they attended, respectively; Council Member Peterson thanked City employees for their hard work preparing for the upcoming eclipse; Council Member Goede thanked the Wind River Visitor's Council for their brochure that will be distributed during the eclipse; and Council Member Hancock commented on the diabetic camp sponsored by CWC.

**City Administrator's Report** – Interim City Administrator Courtney V. Bohlender informed the Council of an eclipse debrief meeting for City staff and elected officials to be held on August 29, 2017 at 9:30 am in the council chambers; congratulated Mr. and Mrs. Kyle Butterfield on their recent birth of their baby; and wished IT Network Administrator Tim Hugus a happy birthday.

**Mayor's Comments** – Mayor Baker commented on the beautification efforts provided in the City of Riverton.

**Adjourn** – Council Member Hancock moved, seconded by Council Member Peterson to adjourn the Regular Council meeting at 8:03 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

---

John L. Baker  
Mayor

ATTEST:

---

Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: