

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held July 17, 2018
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Mike Bailey, Kyle Larson, Sean Peterson and Holly Jibben. Council Member Jibben led the pledge of allegiance and Council Member Bailey conducted the invocation.

Roll call was conducted. Council Member Larson moved, seconded by Council Member Bailey to excuse Council Member(s) Sean Peterson from tonight's meeting. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Community Development Director Eric P. Carr, Police Captain Wes Romero, Finance Director Mia Harris, and Deputy City Clerk/Administrative Assistant Megan Sims.

Approval of the Agenda – Council Member Jibben moved, seconded by Council Member Hancock to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Eric and Tara Carr from the Riverton Rendezvous Committee invited the Council to attend the 38th annual balloon rally and other events associated with the Riverton Rendezvous Days.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – July 10, 2018 Regular Council Meeting; Approval of the Minutes – July 17, 2018 Finance Committee Meeting; Approval of the Finance Committee Recommendations – July 17, 2018: claims to be paid in the amount of \$199,255.43, Elan credit card in the amount of \$2,186.08, manual check in the amount of \$53,192.82 and payroll / liabilities for 7/5/18 in the amount of \$218,886.52 for a total of \$473,520.85; and an Open Container Permit Application for The Boot Bar, Street Dance, July 20, 2018, 702 E Main St, 6:00 pm – 1:00 am & D'Anna Powell, Benefit Volleyball & Cornhole Tournament, July 28, 2018, Softball Fields, 7:00 am – 11:30 pm. Council Member Goede moved, seconded by Council Member Hancock to approve the consent agenda as presented. Motion passed unanimously.

Mayor's Proclamation: General Aviation Appreciation Month – Mayor Baker read and signed the proclamation which declared the month of July to be General Aviation Appreciation Month.

Public Hearing and Consideration of Ordinance No. 18-008, 1st Reading: Off-Street Parking – Community Development Director Eric P. Carr presented Ordinance No. 18-008 which addresses off street parking requirements for the city. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-008 by title only. Council Member Goede moved, seconded by Council Member Bailey to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Larson moved seconded by Council Member Hancock to close the public hearing. Motion passed unanimously. Council Member Bailey moved, seconded by Council Member Jibben to adopt Ordinance No. 18-008 on first reading. After discussion, Council Member Larson moved, seconded by Council Member Hancock to table Ordinance No. 18-008. Motion passed unanimously.

Ordinance No. 18-009, 3rd and Final Reading: Fencing – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-009 by title only. The ordinance is updated to reference fencing guidelines. Council Member Hancock moved, seconded by Council Member Bailey to adopt Ordinance No. 18-009 on 3rd & final reading. Roll call vote was conducted with Council Member(s) Goede, Hancock, Bailey, Larson, Jibben, and Mayor Baker voting aye. Motion passed unanimously.

Resolution No. 1378: Fencing Guidelines – Community Development Director Eric P. Carr presented Resolution No. 1378 which provides a guideline for both residential and commercial fencing. Council Member Bailey moved, seconded by Council Member Hancock to approve Resolution No. 1378. Motion passed unanimously.

Declare Vacancy in Ward II - City Administrator Tony Tolstedt reported on the process for declaring a vacancy in accordance with Riverton Municipal Code 2.04.500. Due to moving from Ward II, Holly Jibben, Council Member, resigned as of July 17, 2018. Council Member Hancock moved, seconded by Council Member Bailey to accept Councilwoman Holly Jibben's resignation. Council Member Bailey moved, seconded by Council Member Goede to amend main motion to also declare a vacancy and advertise the vacant position for two weeks. Amended motion passed unanimously. Main motion also passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member(s) Hancock, Goede, and Bailey wished Council Member Jibben good luck in her future endeavors and thanked her for serving on the Council. Council Member Larson commented on the hospital; Council Member Goede and Bailey commented on the VA Skilled Nursing Facility.

City Administrator's Report – City Administrator Tony Tolstedt thanked Council Member Jibben for her service; informed the Council that the auditors are in house this week; commend on the FAA Inspection that was complete and on the Airport Board meeting. Mr. Tolstedt also discussed the possibility of hosting the VA Skill Nursing Facility. Council Member Bailey moved, seconded by Council Member Larson to offer acreage for the facility on Day Dr. Motion passed unanimously.

Mayor's Comments – Mayor Baker commented on the VA Skilled Nursing Facility meeting and thanked Council Member Holly Jibben for her diligent work while serving on the City Council.

Adjourn – There being no further business to come before the Council, Council Member Hancock moved, seconded by Council Member Goede to adjourn the Regular Council meeting at 8:07 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

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