

RIVERTON CITY COUNCIL

Minutes of the
Regular Council Meeting
Held June 7, 2016
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Martin Cannan, Lee Martinez, Kyle Larson, Sean Peterson and Holly Jibben. Council Member Peterson led the Pledge of Allegiance and Council Member Larson conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council. Council Member Larson moved, seconded by Council Member Peterson to excuse Council Member Mike Bailey from tonight's meeting. Motion passed unanimously.

City Staff present: City Administrator Steven Weaver, Finance Director Gloria Hardman, City Secretary Megan Sims, Public Works Director Kyle J. Butterfield, Community Development Director Sandy Luers, and Chief of Police Mike Broadhead.

Approval of the Agenda – Council Member Larson moved, seconded by Council Member Martinez to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Helen Warpness informed the council of Veteran's of American Northern Rockies Camp Postcard Event to be held on Casper Mountain from June 12-17, 2016.

Consent Agenda – Finance Director Gloria Hardman read the consent agenda items by title only: Approval of the Minutes – May 17, 2016 Regular Council Meeting, Approval of the Minutes – May 24, 2016 Special Meeting/Work Session, Approval of the Minutes – June 7, 2016 Finance Committee Meeting, Approval of the Finance Committee Recommendations – June 7, 2016, Approval of the Municipal Court Report for the Month of May 2016, Open Container Permit Application: Teton Therapy – August 13, 2016, Company Picnic @ Sunset Park, 3:00 pm – 7:00 pm, and Ordinance no. 16-002 and Ordinance No. 16-003, 2nd Readings: Riverton Municipal Code, Title XIII Revisions. Council Member Martinez moved, seconded by Council Member Larson to approve the consent agenda as presented. Motion passed unanimously.

Retirement Recognition: Courtney Bohlender – City Administrator Steven Weaver recognized Courtney Bohlender for her 10 years of service. Mr. Weaver thanked Courtney for her hard work and commitment to the City.

Veteran's Park Committee: Veteran's Park Renovation Proposal – Michael Higgs, Veteran's Park Committee Member approached the council requesting to renovate Veteran's Park. Council Member Cannan moved, seconded by Council Member Martinez to accept the proposed changes to Veteran's Park in accordance with the Veteran's Park Memorandum of Understanding. Motion passed unanimously.

Riverton Wyoming Splash Pad Group Grant Application Submittals on behalf of the City of Riverton – City Administrator Steven Weaver reported the Riverton Wyoming Splash Pad Group (RWSPG) requested to submit three (3) grant applications on behalf of the City of Riverton. Council Member Martinez moved, seconded by Council Member Peterson to approve the Riverton Wyoming Splash Pad Group Grant Application Submittals on behalf of the City of Riverton. Motion passed unanimously.

Public Hearing and Consideration of Resolution No. 1338: Fiscal Year 16-17 Proposed Budget – City Administrator Steven Weaver and staff have prepared the Fiscal Year 16-17 proposed budget that represents a balanced approach for operating the City of Riverton. Council Member Peterson moved, seconded by Council Member Martinez to open the public hearing for the consideration of Resolution No. 1338. Motion passed unanimously. There being no one to address the Council, Council Member Martinez moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously. Council Member Martinez moved, seconded by Council Member Peterson to adopt Resolution No 1338. Motion passed unanimously.

Reach Foundation Subdivision Agreement: Amendments 1 & 2 – Community Development Director Sandy Luers reported on proposed changes to the Subdivision Agreement for Reach Foundation First Additions Plat and Reach Foundation Second Addition Replat. Council Member Peterson moved, seconded by Council Member Martinez to approve the Reach Foundation Subdivision Agreement: Amendments 1 & 2. Motion passed unanimously.

Memorandum of Understanding: Critical Air Service Group (CAST) – Public Works Director Kyle J. Butterfield reported that a Memorandum of Understanding (MOU) between the City of Riverton and the Critical Air Service Group (CAST) addresses the responsibilities of each party. Council Member Larson moved, seconded by Council Member Jibben to approve the Memorandum of Understanding between the City of Riverton and Critical Air Service Group. Motion passed unanimously.

Memorandum of Understanding (Minimum Revenue Guarantee): Fremont County, City of Riverton, City of Lander – City Administrator Steven Weaver reported of a Memorandum of Understanding (MOU) between Fremont County, City of Riverton and City of Lander. The MOU addresses the financial contributions and the administration of the funds for Denver Air Connections. Council Member Peterson moved, seconded by Council Member Larson to approve the Memorandum of Understanding between Fremont County, City of Riverton, and City of Lander. Motion passed unanimously.

Fremont Street Storm Sewer Project Bid Award – Public Works Director Kyle J. Butterfield reported that there were four sealed bid proposals submitted for the Fremont Street Storm Sewer Project. Mr. Butterfield and staff recommended the City Council award the Fremont Street Sewer Project to Ellis Concrete in the amount of \$149,653.15. Council Member Martinez moved, seconded by Council Member Peterson to award the lowest and most responsible bid for the Fremont Street Storm Sewer Project to Ellis Concrete. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member Peterson reported on the Arbor Day Celebration and the Fly Riverton Open House he attended and Council Member Martinez commented on the Recreation Board Meeting he attended.

City Administrator's Report – City Administrator Steven Weaver reminded the Council of the Work Session Meeting to be held on Tuesday, June 14, 2016, commented on the Fly Riverton Open House, informed of the community of mosquito spraying to resume next week, and reported that the Auditors are in house this week.

Mayor's Comments – Mayor Baker thanked Courtney V. Bohlender for her services to the City and commented on the Wind River Job Corp.

Adjourn – There being no further business to come before the Mayor and Council, Council Member Larson moved, seconded by Council Member Martinez to adjourn the Regular Council Meeting at 8:44 p.m. Motion passed unanimously.

John L. Baker
Mayor

ATTEST:

Gloria A. Hardman
Finance Director/Acting Director of Administrative Services

Publication Date: