

## RIVERTON CITY COUNCIL

Minutes of the  
Regular Council Meeting  
Held May 5, 2015  
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:02 p.m. City Council Members present were Mike Bailey, Martin Cannan, Jonathan Faubion, Lee Martinez, Kyle Larson and Holly Jibben. Council Member Martinez led the Pledge of Allegiance and Council Member Faubion conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council.

City Staff present were City Administrator Steven M. Weaver, City Clerk/Director of Administrative Services Courtney V. Bohlender, City Secretary Megan Sims, Public Works Director Kyle J. Butterfield, Community Development Director Sandy Luers and Chief of Police Mike Broadhead.

**Approval of the Agenda** – Council Member Cannan moved, seconded by Council Member Larson to approve the agenda with the exception of moving item #9 to follow item #16. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – Mike McDonald approached the council regarding water rights; Celeste McDonald with the corporate office of Management and Training Corporation (MTC) introduced Julie Gassner who will be the Director of the Wind River Job Corps.

**Consent Agenda** – City Administrator Steven M. Weaver read the consent agenda items by title only: Approval of the Minutes – April 21, 2015 Regular Council Meeting; Approval of the Minutes – May 5, 2015 Finance Committee Meeting; Approval of the Finance Committee Recommendations – May 5, 2015; Open Container Permit Applications: Tracey Bush – May 16, 2015, Baby Shower @ Sunset Park, 3 pm - 6 pm. Council Member Martinez moved, seconded by Council Member Bailey to approve the consent agenda as presented with the removal of the April 21, 2015 Regular Council Meeting Minutes. Council Member Faubion moved, seconded by Council Member Larson to clarify the intention of the council on April 21, 2015 Regular Council Meeting to award the Fuel Service Bid Contract to use both Schedule 1 and the Alternate Schedule. Motion passed unanimously.

**Public Hearing and Consideration of Bar & Grill Liquor License** – Council Member Bailey moved, seconded by Council Member Martinez to open the public hearing for the consideration of a and application submitted by Patricia Fullmer for a Bar and Grill license located at Main Manhattan (prior VFW building). Motion passed unanimously. There being no one to speak, Council Member Faubion moved, seconded by Council Member Martinez to close the public hearing. Motion passed unanimously. City Clerk/Director of Administrative Services Courtney V. Bohlender reported that an application was received from Patricia Fullmer d/b/a Main Manhattan for a Bar and Grill Liquor License. Mrs. Bohlender and staff recommended the council approve the Bar and Grill Liquor License upon receipt of monies currently due to the City of Riverton. Council Member Martinez moved, seconded by Council Member Larson to approve the liquor license application contingent upon receipt of payment in full to the City of Riverton. Motion passed unanimously.

**Replat No. 3., Replat of Lots 1A & 1B, Day & Teter Addition** – Community Development Director Sandy Luers reported that this Replat is to create 3 lots of Lot 1C, 1D, and 1E from the existing 2 lots of Lot 1A and Lot 1B. The plat is located between West Sunset Drive and West Bell Avenue on North 1<sup>st</sup> Street. Mrs. Luers and the Planning Commission recommended approval on April 23, 2015. Council Member Faubion moved, seconded by Council Member Larson to approve the Replat No. 3, Replat of Lots 1A & 1B. Motion passed unanimously.

**FORCC Committee Recommendation – DuraPatcher** - Public Works Director Kyle J. Butterfield addressed the Council regarding the Fix Our Roads Citizens Committee's recommendation to purchase a DuraPatcher using both One Percent and General Fund monies. The DuraPatcher is a spray injection asphalt patcher that can be operated by 1-2 laborers, which is capable of repairing potholes, utility cuts, alligator cracking, sinkholes and edge erosion. It can also be used for surface concrete repair. Council Member Faubion moved, seconded by Council Member Martinez to purchase a DuraPatcher using both City of Riverton and 1% tax monies. After further discussion, Council Member Faubion moved, seconded by Council Member Martinez to amend the motion to use only City of Riverton General Fund reserves in FY15-16 for the purchase of a DuraPatcher. The amendment passed unanimously. The main motion also passed unanimously.

**Fire Hydrant Replacement Project Award** - Public Works Director Kyle J. Butterfield reported that there were three estimates submitted for the Fire Hydrant Replacement Project. Mr. Butterfield and staff recommended the City Council award the project to Viper Underground in the amount of \$169,325.00. Council Member Martinez moved, seconded by Council Member Bailey to award the Fire Hydrant Replacement Project bid. Council Member Martinez moved, seconded by Council Member Faubion to amend the motion to award the lowest and most responsible bid for the Fire Hydrant Replacement Project to Viper Underground. The amendment passed unanimously. The main motion also passed unanimously.

**Pavement Assessment Award** - Public Works Director Kyle J. Butterfield presented the recommendations from the Selection Committee regarding the Pavement Assessment and Management Plan Project. Mr. Butterfield explained the process the Selection Committee used for the recommendation. After discussion, Council Member Faubion moved, seconded by Council Member Bailey to award the Pavement Assessment Project to IMS Infrastructure Management. Councilman Faubion moved, seconded by Councilman Martinez to amend the main motion and request the Selection Committee conduct interviews with the a short list of the top three contractors and return to the Council for the recommendation. Motion to amend failed with Council Member (s) Bailey, Cannan, Larson, Jibben, and Mayor Baker voted nay and Council Member(s) Faubion and Martinez voted aye. The main motion to award the project to IMS Infrastructure Management passed with Council Member(s) Faubion, Cannan, Bailey, Larson, Jibben and Mayor Baker voting aye. Council Member Martinez voted nay.

**Building Safety Month Proclamation** – Mayor Baker presented the Building Safety Month Proclamation for the month of May 2015.

**Municipal Clerk’s Week Proclamation** – Mayor Baker presented the Municipal Clerk’s Week Proclamation for the week of May 3-9, 2015. Upon reading the Proclamation, Mayor Baker thanked City Clerk/Director of Administrative Services Courtney V. Bohlender for her continued service with the City of Riverton.

**Public Hearing & First Reading of Ordinance No. 15-006: Fighting by Arrangement** – Council Member Faubion moved, seconded by Council Member Martinez to open the public hearing for the consideration of Ordinance No. 15-006. A few members of the public addressed the Council regarding their concerns. Council Member Martinez moved, seconded by Council Member Faubion to close the public hearing. Motion passed unanimously. City Clerk/Director of Administrative Services Courtney V. Bohlender read Ordinance No. 15-006 by title only. Council Member Martinez moved, seconded by Council Member Jibben to adopt Ordinance No. 15-006 on first reading. Motion passed unanimously.

**City Administrator’s Report** – City Administrator Steven M. Weaver reported that the upcoming budget meeting will be held on May 12<sup>th</sup> & May 13<sup>th</sup> and that he was excited to hear of the progress with the Wind River Job Corps.

**Adjourn** – There being no further business to come before the Mayor and Council, Council Member Martinez moved, seconded by Council Member Bailey to adjourn the Regular Council Meeting at 9:16 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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John L. Baker  
Mayor

ATTEST:

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Courtney V. Bohlender  
City Clerk/Director of Administrative Services

Publication Date: \_\_\_\_\_