

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held May 2, 2017**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Tim Hancock, Mike Bailey, Kyle Larson, Sean Peterson and Holly Jibben. Council Member Peterson led the pledge of allegiance and Council Member Hancock conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council.

City Staff present: Interim City Administrator Courtney V. Bohlender, City Clerk/Human Resources Kristin Watson, Public Works Director Kyle Butterfield, Community Development Director Sandy Luers, Interim Chief of Police Eric Murphy and City Secretary Megan Sims.

**Approval of the Agenda** – Council Member Larson moved, seconded by Council Member Peterson to approve the agenda as presented. Council Member Jibben moved, seconded by Council Member Bailey to amend the main motion to approve the agenda by moving item #11 after item #26. The amended motion passed unanimously. The main motion also passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – Georgia Davis approached the Council regarding having a committee formed for the use of City Park during the Eclipse, August 18-21, 2017. Ms. Davis and Courtney V. Bohlender will co-chair the committee.

**Consent Agenda** – City Clerk/Human Resources Kristin Watson read the consent agenda items by title only: Approval of the Minutes – April 18, 2017 Regular Council Meeting; Approval of the Minutes – May 2, 2017 Finance Committee Meeting; and Approval of the Finance Committee Recommendations – May 2, 2017: claims to be paid in the amount of \$127,447.71, payroll liabilities for 4/14/17 in the amount of \$207,430.95, manual checks in the amount of \$82,226.09, for a total of \$417,104.75. Council Member Peterson moved, seconded by Council Member Larson to approve the consent agenda as presented. Motion passed unanimously.

**Ward II Interviews: Richard Bennett, Lance Goede, Rebecca Schatza, Scott Wilcox** – Mayor Baker announced the candidates for the vacant seat in Ward II: Richard Bennett, Lance Goede, Rebecca Schatza, and Scott Wilcox. Candidates were asked to respond to questions posed by the council.

**Executive Session for Personnel** - After each candidate responded to the questions posed to them, Council Member Larson moved, seconded by Council Member Peterson to convene into an executive session at 7:42 p.m. for personnel. Mayor Baker invited City Clerk/Human Resources Kristin Watson to attend the executive session. Council Member Bailey moved, seconded by Council Member Peterson to reconvene into the regular meeting at 7:55 p.m. Motion passed unanimously. Mayor Baker announced the Council will conduct a secret ballot vote for the candidate of their choice with the Interim Chief of Police and Interim City Administrator counting the ballots. Mayor Baker announced the new Ward II Council Member is Lance Goede.

**Council Committee Assignments** – Mayor John L. Baker assigned Council Member Goede to the Board of Appeals and alternate of the Finance Committee.

**Building Safety Month Proclamation** – Mayor John L. Baker presented the Building Safety Month Proclamation for the month of May 2017.

**FORCC Committee Recommendation – Alley Improvements** – Public Works Director Kyle Butterfield requested direction from the Council regarding the alley behind Rocky Mountain Sporting Goods, between Forest and Pershing. Mr. Butterfield noted the alley is in need of improvements. Council Member Bailey moved, seconded by Council Member Jibben to approve the Public Works Department to place crushed base or recycled asphalt on the alley using monies from the streets and alleys fund. Motion passed unanimously.

**Consideration of Ordinance No. 17-003, 2<sup>nd</sup> Reading: Temporary Merchant Permitting** - Community Development Director Sandy Luers presented proposed Ordinance No. 17-003. This ordinance addresses permitting for temporary merchants. City Clerk/Human Resources Kristin Watson read Ordinance No. 17-003 by title only. Council Member Bailey moved, seconded by Council Member Larson moved to adopt Ordinance No. 17-003 on second reading. Council Member Hancock moved, seconded by Council Member Bailey to amend the motion to contain verbiage changes from the first reading. The amended motion passed unanimously. The main motion also passed unanimously.

**Bid Award – Snow Removal Equipment** – Public Works Director Kyle Butterfield reported that only one firm submitted a bid for the purchase of snow removal equipment. The purchase of the plow truck will be covered at a 90/10 ratio with 90% covered by Wyoming Department of Transportation (WYDOT). Staff recommends awarding the bid to Jack's Truck and Equipment after WYDOT reviews the bid. Council Member Bailey moved, seconded by Council Member Peterson to award the bid to Jack's Truck and Equipment contingent with WYDOT bid award approval.

**Public Hearing and Consideration of Ordinance No. 17-005, 1<sup>st</sup> Reading: Repealing and Revising Archaic Laws** – Interim Chief of Police Eric Murphy presented proposed Ordinance No. 17-005. This ordinance addresses repealing and amending sections in title 9 – Public Peace, Morals and Welfare. City Clerk/Human Resources Kristin Watson read Ordinance No. 17-005 by title only. Council Member Peterson moved, seconded by Council Member Jibben to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Peterson moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously. Council Member Larson moved, seconded by Council Member Bailey to adopt Ordinance No. 17-005 on first reading. The motion passed unanimously.

**Public Hearing for Ordinance Nos. 17-006 & 17-007** – City Clerk/Human Resources Kristin Watson read Ordinance Nos. 17-006 & 17-007 by title only. Council Member Bailey moved, seconded by Council Member Peterson to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Bailey moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously.

**Consideration of Ordinance No. 17-006, 1<sup>st</sup> Reading: Amending Title 17 – Zoning** – Community Development Director Sandy Luers presented proposed Ordinance No. 17-006. This ordinance addresses the change of use in ‘R-2’ allowing not more than two living units per multi-family dwelling. Council Member Peterson moved, seconded by Council Member Larson to adopt Ordinance No. 17-006 on first reading. Motion passed unanimously.

**Consideration of Ordinance No. 17-007, 1<sup>st</sup> Reading: Amending Title 17 - Zoning** – Community Development Director Sandy Luers presented proposed Ordinance No. 17-007. This ordinance addresses renaming Residential ‘R-A’ to ‘R-2A’. Council Member Hancock moved, seconded by Council Member Peterson to adopt Ordinance No. 17-007 on first reading. Motion passed unanimously.

**Public Hearing for Ordinance Nos. 17-004, 17-009, 17-010, 17-011, & 17-012** – City Clerk/Human Resources Kristin Watson read Ordinance Nos. 17-004, 17-009, 17-010, 17-011 & 17-012 by title only. Council Member Bailey moved, seconded by Council Member Larson to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Peterson moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously.

**Consideration of Ordinance No. 17-004, 1<sup>st</sup> Reading: Definitions**– City Clerk/Human Resources presented proposed Ordinance No. 17-004. This ordinance addresses adding definitions for ‘operational’ and ‘room’. Council Member Bailey moved, seconded by Council Member Jibben to adopt Ordinance No. 17-004 on first reading. Motion passed unanimously.

**Consideration of Ordinance No. 17-009, 1<sup>st</sup> Reading: Licensed Buildings** – City Clerk/Human Resources presented proposed Ordinance No. 17-009. This ordinance addresses updating the previously used term ‘room’ to ‘licensed building’. Council Member Peterson moved, seconded by Council Member Bailey to adopt Ordinance No. 17-009 on first reading. Motion passed unanimously.

**Consideration of Ordinance No. 17-010, 1<sup>st</sup> Reading: Minor Restrictions in Licensed Buildings** – City Clerk/Human Resources presented proposed Ordinance No. 17-010. This ordinance addresses changing the language regarding minors in licensed buildings. Council Member Jibben moved, seconded by Council Member Bailey to adopt Ordinance No. 17-010 on first reading. Motion passed unanimously.

**Consideration of Ordinance No. 17-011, 1<sup>st</sup> Reading: Preference Right on Expired Licenses**– City Clerk/Human Resources presented proposed Ordinance No. 17-011. This ordinance addresses removal of section 5.04.170 (B) and 5.04.210 (B). Council Member Larson moved, seconded by Council Member Bailey to adopt Ordinance No. 17-011 on first reading. Motion passed unanimously.

**Consideration of Ordinance No. 17-012, 1<sup>st</sup> Reading: Issuance and Minimum Purchase Restrictions** – City Clerk/Human Resources presented proposed Ordinance No. 17-012. This ordinance addresses removal of section 5.04.180 (A)(1) & (A)(2). Council Member Peterson moved, seconded by Council Member Bailey to adopt Ordinance No. 17-012 on first reading. Motion passed unanimously.

**Introduction and Oath of Office of Selected Ward II Council Member** – Mayor John L. Baker introduced newly selected Council Member Lance Goede and conducted the Oath of Office.

**Council Committee Reports & Council Members’ Roundtable** – Council Member Peterson commented on the Hunting with Heroes Banquet he attended and invited the community and Council to join the little league in honoring the late Council Member Martinez at the Ron Saban Complex on May 11, 2017 at 6:00 pm. Council Member Bailey commented on the Airport Board Meeting he attended and Council Member Goede is honored to serve as a City Council Member.

**City Administrator’s Report** – Interim City Administrator Courtney V. Bohlender informed of Charter TV/Internet issues, reminded the Council of the 3<sup>rd</sup> budget meeting on May 3, 2017 at 10:30 am, commented on the next work session, and congratulated Council Member Goede.

**Mayor’s Comments** – Mayor John L. Baker commented on the upcoming flood issues.

**Executive Session** – Council Member Hancock moved, seconded by Council Member Larson to convene into Executive Session at 9:22 pm for the purpose of personnel. Motion passed unanimously. Mayor Baker invited City Clerk/Human Resources Kristin Watson and Interim City Administrator to attend the Executive Session. Council Member Peterson moved, seconded by Council Member Bailey to reconvene into regular session at 10:02 pm. Motion passed unanimously.

**Adjourn** – There being no further business to come before the Mayor and Council, Council Member Peterson moved, seconded by Council Member Hancock to adjourn the Regular Council Meeting at 10:02 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

---

John L. Baker  
Mayor

ATTEST:

---

Kristin S. Watson  
City Clerk/Human Resources

Publication Date: