

## RIVERTON CITY COUNCIL

Minutes of the  
Regular Council Meeting  
Held May 17, 2016  
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Martin Cannan, Lee Martinez, Kyle Larson, Sean Peterson and Holly Jibben. Council Member Cannan led the Pledge of Allegiance and Council Member Peterson conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council. Council Member Larson moved, seconded by Council Member Peterson to excuse Council Member Mike Bailey from tonight's meeting. Motion passed unanimously.

City Staff present: City Administrator Steven Weaver, Finance Director Gloria Hardman, City Secretary Megan Sims, Public Works Director Kyle J. Butterfield, Community Development Director Sandy Luers, Business Services Manager Mia Harris and Police Captain Todd Byerly.

**Approval of the Agenda** – Council Member Larson moved, seconded by Council Member Martinez to approve the agenda as presented. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – Jim Gores updated the council on the recreation pathway systems group he is involved with, Ernie Over with County 10 announced his retirement, and Dennis Schofield donated an original art print that he illustrated to the Riverton Police Department, respectively.

**Consent Agenda** – Finance Director Gloria Hardman read the consent agenda items by title only: Approval of the Minutes – May 3, 2016 Regular Council Meeting, Approval of the Minutes – May 17, 2016 Finance Committee Meeting, Approval of the Finance Committee Recommendations – May 17, 2016, Approval of the Municipal Court Report for the Month of April 2016, and Acceptance of Wind River Visitor Council Budget for Fiscal Year 2016-2017. Council Member Martinez moved, seconded by Council Member Jibben to approve the consent agenda as presented. Motion passed unanimously.

**Mayor's Proclamation: National Public Works Week** – Mayor Baker presented the National Public Works Week proclamation for the week of May 15-21, 2016.

**Public Hearing and Consideration of New Restaurant Liquor License Application: Wyoming Smokehouse, LLC d/b/a Smokehouse Burgers and Fries** – Finance Director Gloria Hardman reported on a new restaurant liquor license application for Wyoming Smokehouse, LLC d/b/a Smokehouse Burgers and Fries. Council Member Peterson moved, seconded by Council Member Larson to open the public hearing for the consideration of a new restaurant liquor license application. Motion passed unanimously. There being no one to address the council, Council Member Martinez moved, seconded by Council Member Jibben to close the public hearing. Motion passed unanimously. Council Member Martinez moved, seconded by Council Member Peterson to approve the new liquor license application for Wyoming Smokehouse, LLC d/b/a Smokehouse Burger and Fries. Motion passed unanimously.

**Public Hearing and Consideration of Ordinance No. 16-002 & Ordinance No. 16-003, 1<sup>st</sup> Readings: Riverton Municipal Code, Title XIII Revisions** – Finance Director Gloria Hardman read Ordinance No. 16-002 & Ordinance No. 16-003 by title only. These ordinances address the billing procedure for public services and water service system in Title XIII of the Riverton Municipal Code. Council Member Larson moved, seconded by Council Member Martinez to open the public hearing for the consideration of Ordinance No. 16-002 and Ordinance No. 16-003. Motion passed unanimously. Kate Martin approached the council regarding the ordinances. Council Member Martinez moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously. Council Member Peterson moved, seconded by Council Member Martinez to adopt Ordinance No. 16-002 on first reading. Motion passed unanimously. Council Member Martinez moved, seconded by Council Member Jibben to adopt Ordinance No. 16-003 on first reading. Motion passed unanimously.

**Riverton Wyoming Splash Pad Group Request for Funding** – City Administrator Steven Weaver reported the Riverton Wyoming Splash Pad Group (RWSPG) requested funds from the City of Riverton. Mr. Weaver recommended committing funds received from Wyoming Community Gas to RWSPG. Kristina Olson, President of RWSPG, approached the council in regards to the funding request. Council Member Peterson moved, seconded by Council Member Martinez to commit the Wyoming Community Gas funds for the Riverton Wyoming Splash Pad Group. Motion passed unanimously.

**Senior Center Contract Addendum** – Council Member Holly Jibben informed the Council of proposed changes to the Senior Center Agreement. Council Member Peterson moved, seconded by Council Member Martinez to approve the Senior Center Addendum. Motion passed unanimously.

**Big Bend/West Bend Intersection Drainage Improvement Project Bid Award** – Public Works Director Kyle J. Butterfield informed the Council of two sealed bid proposals submitted for the Big Bend/West Bend Intersection Drainage Improvement Project. City staff and Fix Our Roads Citizens Committee's (FORCC) recommendation is to award the project to Dave's Asphalt Company in the amount of \$99,469.00. Council Member Larson moved, seconded by Council Member Peterson to award the Big Bend/West Bend Intersection Drainage Improvement Project to the lowest and most responsible bid to Dave's Asphalt Company. Motion passed unanimously.

**Airport Mower Bid Award** – Public Works Director Kyle J. Butterfield reported that there were three bid estimates submitted for the purchase of a rotary front mower with attachments. Mr. Butterfield and staff recommended the City Council award the purchase of the rotary front mower with attachments to Stotz Equipment in the amount of \$38,649.84. Council Member Larson moved, seconded by Council Member Martinez to award the purchase of the rotary front mower with attachments to Stotz Equipment. Motion passed unanimously.

**Administration Carpet Project Bid Award** – City Administrator Steven Weaver reported that there were two sealed bid proposals submitted for the purchase and installation of commercial carpet on the Administrative side of City Hall. Council Member Peterson moved, seconded by Council Member Larson to reject all bids for the purchase and installation of commercial carpet. Motion passed unanimously.

**Council Committee Reports & Council Members' Roundtable** – Council Member Peterson informed the Council of the Splash Pad Group Bike Race to be held on Friday, May 20, 2016. Council Member Larson and Martinez commented on the Fremont County Solid Waste Board Meeting and the Recreation Board Meeting they attended, respectively.

**City Administrator's Report** – City Administrator Steven Weaver reminded the Council of the Work Session Meeting to be held on Tuesday, May 24, 2016 at 5:30 pm and commented on the Fremont County Solid Waste Board Meeting.

**Mayor's Comments** – Mayor Baker informed the Council of the Preclipse Meeting on Thursday, May 19, 2016, Arbor Day Celebration on Saturday, May 21, 2016 and the final Community Dialogue Meeting on Thursday, May 26, 2016 at the Arapahoe Tribal Housing.

**Adjourn** – There being no further business to come before the Mayor and Council, Council Member Martinez moved, seconded by Council Member Larson to adjourn the Regular Council Meeting at 8:24 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

---

John L. Baker  
Mayor

ATTEST:

---

Gloria A. Hardman  
Finance Director/Acting Director of Administrative Services

Publication Date: June 10, 2016