

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held April 4, 2017
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Tim Hancock, Mike Bailey, Kyle Larson, Sean Peterson (arrived at 8:02 pm), and Holly Jibben. Council Member Larson led the pledge of allegiance and Council Member Hancock conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council. Council Member Larson moved, seconded by Council Member Bailey to excuse Council Member(s) Lee Martinez & Sean Peterson from tonight's meeting. Motion passed unanimously. Council Member Sean Peterson arrived at 8:02 pm.

City Staff present: Interim City Administrator Courtney V. Bohlender, City Clerk/Human Resources Kristin Watson, Public Works Director Kyle Butterfield, Interim Chief of Police Eric Murphy and City Secretary Megan Sims.

Approval of the Agenda – Council Member Larson moved, seconded by Council Member Bailey to approve the agenda with the removal of the open container permit application for 8/18/17 on the consent agenda and with the addition of FAA award acceptance after agenda item no. 14. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Jim Davis with the Riverton Chamber of Commerce updated the council on the Chambers 3rd quarter.

Consent Agenda – City Clerk/Human Resources Kristin Watson read the consent agenda items by title only: Approval of the Minutes – March 21, 2017 Regular Council Meeting; Approval of the Minutes – March 21, 2017 Executive Session Minutes; Approval of the Minutes – April 4, 2017 Finance Committee Meeting; Approval of the Finance Committee Recommendations – April 4, 2017; and Open container Permit Applications: D'Anna Powell – 6/3/17, Benefit Volleyball Tournament @ Sunset Park – 6:00 am – 8:00 pm; Boot Bar – 7/14/17, Street Dance @ 702 E Main St, 8:00 pm – 1:00 am. Council Member Bailey moved, seconded by Council Member Larson to approve the consent agenda as presented. Motion passed unanimously.

Introduction and Oath of Office of Interim Chief of Police Eric Murphy – Mayor John L. Baker introduced and conducted the Oath of Office for Interim Chief of Police Eric Murphy.

Public Hearing and Consideration of New Restaurant Liquor License: Cowboy Café 3, LLC d/b/a Cowboy Cafe – City Clerk/Human Resources Kristin Watson reported on a new restaurant liquor license application for Cowboy Café 3, LLC d/b/a Cowboy Café. Council Member Bailey moved, seconded by Council Member Larson to open the public hearing for the consideration of a new restaurant liquor license application. Motion passed unanimously. There being no one to address the council, Council Member Bailey moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously. Council Member Bailey moved, seconded by Council Member Larson to approve the new liquor license application for Cowboy Café 3, LLC d/b/a Cowboy Cafe. Motion passed unanimously.

Veteran's Park Update – Kent Cook with Veteran's Memorial Park Committee updated the Council on the progress of Veteran's Memorial Park Renovation Project. Mr. Cook presented ways for the community to participate in the changes made at the park by purchasing service member bricks to be placed along the sidewalk of the park. Mr. Cook also stated they will be holding a ribbon cutting for Veteran's Park on July 6, 2017.

Contract for Services Quarterly Updates: CWC 'R' Recreation; Fremont County Youth Services; Injury Prevention Resources; Riverton Chamber of Commerce; Riverton Volunteer Fire Department – Mary Axthelm with CWC 'R' Recreation Services, Susan Shipley & Melinda Cox with Fremont County Youth Services, Noel Cooper with Injury Prevention Resources, and Cory Higgs with Riverton Volunteer Fire Department updated the council on their 3rd quarters, respectively.

Public Hearing and Consideration of Ordinance No. 17-003, First Reading: Temporary Merchant Permitting – Interim City Administrator Courtney V. Bohlender presented proposed Ordinance No. 17-003. This ordinance addresses permitting for temporary merchants. City Clerk/Human Resources Kristin Watson read Ordinance No. 17-003 by title only. Council Member Bailey moved, seconded by Council Member Larson to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Hancock moved, seconded by Council Member Bailey to close the public hearing. Motion passed unanimously. Council Member Larson moved, seconded by Council Member Jibben to approve Ordinance No. 17-003 on first reading. Council Member Hancock moved, seconded by Council Member Bailey to table Ordinance No. 17-003 on first reading. The motion passed unanimously.

Temporary Merchant Permitting Fee Discussion – Interim City Administrator Courtney V. Bohlender reported on the permitting fees for temporary merchant. Council Member Bailey moved, seconded by Council Member Peterson to table this agenda item. Motion passed unanimously.

FAA Award Acceptance – Public Works Director Kyle Butterfield presented a Certificate of Excellence Award for the Riverton Regional Airport that was received at the Northwest Regional Conference.

Council Committee Reports & Council Members' Roundtable – Council Member(s) Jibben, Peterson, and Bailey commented on the School District Recreation Board Meeting, PAWS event, and Riverton Chamber of Commerce Meeting the attended, respectively.

City Administrator's Report – Interim City Administrator Courtney V. Bohlender reminded the Council of the budget meeting and commented on the Work Session meeting to be held on April 11, 2017.

Mayor's Comments – Mayor John L. Baker commented on the WAM Board Meeting to be held on Wednesday, April 5, 2017.

Executive Session – if needed.

Adjourn – There being no further business to come before the Mayor and Council, Council Member Hancock moved, seconded by Council Member Bailey to adjourn the Regular Council Meeting at 8:36 p.m. Motion passed unanimously.

John L. Baker
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resources

Publication Date: