

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held April 3, 2018**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Mike Bailey, Kyle Larson, Sean Peterson, and Holly Jibben (telephonically). Council Member Peterson led the pledge of allegiance and Council Member Hancock conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Community Development Director Eric P. Carr, Chief of Police Eric Murphy, Finance Director Mia Harris, and Administrative Assistant/Deputy City Clerk Megan Sims.

**Approval of the Agenda** – Council Member Hancock moved, seconded by Council Member Peterson to approve the agenda as presented. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – None.

**Consent Agenda** – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – March 20, 2018 Regular Council Meeting; Approval of the Minutes – April, 2018 Finance Committee Meeting; Approval of the Finance Committee Recommendations – April 3, 2018: claims to be paid in the amount of \$296,002.21, manual checks in the amount of \$30,696.31 and payroll / liabilities for 3/16/18 & 3/21/18 in the amount of \$220,636.56 for a total of \$547,335.08; Ordinance No. 18-003, 2<sup>nd</sup> Reading: RMC Title 2 Revisions, read by title only; and Open Container Permit Application: Sundowner Spikefest 4<sup>th</sup> Annual Volleyball Tournament, June 9, 2018 @ Softball Fields, 8:00 am – 9:00 pm. Council Member Goede moved, seconded by Council Member Peterson to approve the consent agenda as presented. Motion passed unanimously.

**Introduction & Oath of Office: Eric P Carr, P.E., Community Development Director** – City Administrator Tony Tolstedt introduced the new Community Development Director, Eric P. Carr, P.E. Mayor Baker conducted the oath of office for Mr. Carr.

**Planning Commission Appointment** – Mayor Baker reported on a letter of interest that was received from a citizen who is interested in serving on the Planning Commission: Grace Andrus. Council Member Bailey moved, seconded by Council Member Peterson to approve the appointment of Grace Andrus to the Planning Commission to serve a four (4) year term. Motion passed unanimously.

**Mayor's Proclamation: National Service Recognition** – Mayor John L. Baker read and signed the proclamation for National Service Day to be held on April 3, 2018. Mary Rosenberg with Serve Wyoming thanked the Mayor and Council for their support.

**Public Hearing and Consideration of Ordinance No. 18-004, 1<sup>st</sup> Reading: RMC Title 16 Revision – Sidewalk Guidelines** – Public Works Director Kyle Butterfield presented Ordinance No. 18-004 which amends section 16.16.50 of the Riverton Municipal Code. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-004 by title only. Council Member Hancock moved, seconded by Council Member Bailey to open the public hearing for the consideration of Ordinance No. 18-004. Motion passed unanimously. There being no one to speak, Council Member Peterson moved, seconded by Council Member Bailey to close the public hearing. Motion passed unanimously. Council Member Goede moved, seconded by Council Member Bailey to adopt Ordinance No. 18-004 on first reading. Motion passed unanimously.

**Consideration of Cell Tower Lease Agreement** – City Administrator Tony Tolstedt presented an amendment to the current Cellular Inc. Network Corporation d/b/a Verizon Wireless lease agreement. Council Member Bailey moved, seconded by Council Member Peterson to approve the cell tower lease agreement. Motion passed unanimously.

**Public Hearing and Consideration of Ordinance No. 18-005, 1<sup>st</sup> Reading: RMC Title 16 Revision – Street Development Guidelines** – Public Works Director Kyle Butterfield presented Ordinance No. 18-005 which amends section 16.16.20 of the Riverton Municipal Code. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-005 by title only. Council Member Peterson moved, seconded by Council Member Bailey to open the public hearing for the consideration of Ordinance No. 18-005. Motion passed unanimously. There being no one to speak, Council Member Hancock moved, seconded by Council Member Bailey to close the public hearing. Motion passed unanimously. Council Member Peterson moved, seconded by Council Member Larson to adopt Ordinance No. 18-005 on first reading. Council Member Larson moved, seconded by Council Member Peterson to table this item until the April 17, 2018 meeting. Motion passed unanimously.

**Resolution No. 1372: WAM Resolution Supporting Optional Municipality Participation in Wyoming State Health Insurance** – City Clerk/Human Resource Director Kristin Watson presented Resolution No. 1372 to the Council. This resolution supports legislative efforts in regards to optional health insurance participation for municipalities through the State of Wyoming’s insurance programs. Mrs. Watson also read Resolution No. 1372 by title only. Council Member Peterson moved, seconded by Council Member Hancock to approve Resolution No. 1372. Motion passed unanimously.

**Parks Time Reservations and Permit Process Discussion** – City Administrator Tony Tolstedt led the council in discussion regarding city parks curfew. Currently, in the Riverton Municipal Code, parks are open between sunrise and sunset. However, with addition of the Tyler Ray Apodaca Skatepark, the consensus of the Council is to allow lighted activity at the skatepark after dusk. The Council agreed on a permitting process, allowing staff to approve such requests. No action was taken.

**Council Committee Reports & Council Members’ Roundtable** – Council Member Peterson reminded that the community block grant is due on April 25<sup>th</sup>; Council Member(s) Peterson and Goede expressed their excitement for the Solutions Committee; and Council Member Bailey thanked City Administrator Tony Tolstedt for his diligent work on the Verizon lease agreement.

**City Administrator’s Report** – City Administrator Tony Tolstedt reported on the upcoming Special Meeting, the WAM Region 4 meeting, and the FORCC meeting.

**Mayor’s Comments** – Mayor Baker expressed his gratitude to Matt Wright regarding his volunteer efforts. Mayor Baker suggested nominating Mr. Wright for the Community Hero Award. Council Member Bailey moved, seconded by Council Member Larson to nominate Central Wyoming Skateboard Association President Matt Wright for the Community Hero Award. Motion passed unanimously.

**Executive Session** – Council Member Hancock moved, seconded by Council Member Larson to convene into executive session for the purpose of litigation. Motion passed unanimously at 7:56 pm. Chair invited City Administrator Tony Tolstedt and City Clerk/Human Resource Director Kristin Watson into executive session. Council Member Bailey moved, seconded by Council Member Goede to reconvene into Regular Session at 8:05 p.m. Council Member Hancock moved, seconded by Council Member Peterson to allow staff to enter into an MOU with Fremont County representing the City of Riverton in a writ of certiorari regarding the EPA boundary dispute with the U.S. Supreme Court. Motion passed unanimously.

**Adjourn** – Council Member Larson moved, seconded by Council Member Hancock to adjourn the Regular Council meeting at 8:06 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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John L. Baker  
Mayor

ATTEST:

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Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: *April 20, 2018*