

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held April 17, 2018
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Mike Bailey, Kyle Larson, Sean Peterson, and Holly Jibben. Council Member Hancock led the pledge of allegiance and Mayor Baker conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Community Development Director Eric P. Carr, Police Captain Todd Byerly, Finance Director Mia Harris, and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Hancock moved, seconded by Council Member Goede to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen’s Comments – Steven Burns approached the Council regarding the possibility of posting ‘children at play’ signs around 802 N Broadway.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – April 3, 2018 Regular Council Meeting; Approval of the Minutes – April 3, 2018 Executives Session; Approval of the Minutes – April 10, 2018 Special Council Meeting; Approval of the Minutes – April 17, 2018 Finance Committee Meeting; Approval of the Finance Committee Recommendations – April 17, 2018: claims to be paid in the amount of \$306,095.45, manual check in the amount of \$29,465.91 and payroll / liabilities for 4/3/18 in the amount of \$506,220.28 for a total of \$841,781.64; Approval of the Riverton Municipal Court Report for the month of March 2018; Ordinance No. 18-004, 2nd Reading: RMC Title 16 Revisions – Sidewalk Guidelines, read by title only; and Open Container Permit Application: Wedding, July 21, 2018 @ Sunset Park, 2:00 pm – 7:00 pm. Council Member Peterson moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously with Council Member Bailey abstaining from Bailey’s and WEX on the claim approval list.

Mayor’s Proclamation: Building Safety Month – Mayor John L. Baker read and signed the proclamation for the Building Safety Month for May 2018.

Quarterly Fiscal Health Report by Mia Harris – Finance Director Mia Harris presented a report to the Council reflecting the City’s fiscal health for the 3rd quarter of the fiscal year. Mrs. Harris reported on the revenues verses expenditures in the general fund and enterprise funds. Also reviewed were the airport funds. No action was taken.

Ordinance No. 18-003, 3rd and Final Reading: RMC Title 2 Revisions – City Clerk/Human Resource Director Kristin Watson ready Ordinance No. 18-003 by title only. This ordinance addresses the amendment of chapter 2.20, city engineer in the Riverton Municipal Code. Council Member Bailey moved, seconded by Council Member Hancock to adopt Ordinance no. 18-003 on 3rd and final reading. Roll call vote was conducted with Council Member(s) Goede, Hancock, Bailey, Larson, Peterson, Jibben and Mayor Baker voting aye. Motion passed unanimously.

Ordinance No. 18-005, 1st Reading: RMC Title 16 Revision – Street Development Guidelines – Council Member Peterson moved, seconded by Council Member Bailey to remove Ordinance No. 18-005 from the table. Motion passed unanimously. Public Works Director Kyle Butterfield presented Ordinance No. 18-005 which amends section 16.20.030 of the Riverton Municipal Code. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-005 by title only. Mayor Baker called for a vote for the motion on the table: Council Member Peterson moved, seconded by Council Member Larson to adopt Ordinance No. 18-005 on 1st reading. Council Member Hancock moved, seconded by Council Member Bailey to direct staff to revise Ordinance No. 18-005 to read consistent with street developments in chapter 15 of the Riverton Municipal Code. Amended motion passed unanimously. Main motion also passed unanimously.

Public Hearing and Consideration of Ordinance No. 18-006, 1st Reading: Police Department Revisions – City Administrator Tony Tolstedt presented Ordinance No. 18-006 which amends Chapter 2.32: Police Department of the Riverton Municipal Code. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-006 by title only. Council Member Larson moved, seconded by Council Member Hancock to open the public hearing for the consideration of Ordinance No. 18-006. Motion passed unanimously. There being no one to speak, Council Member Peterson moved, seconded by Council Member Jibben to close the public hearing. Motion passed unanimously. Council Member Goede moved, seconded by Council Member Bailey to adopt Ordinance No. 18-006 on first reading. Motion passed unanimously.

Council Committee Reports & Council Members’ Roundtable – Council Member Jibben reminded the Council of the Spring WAM Board Meeting on April 25, 2018; Council Member Larson commented on the Chamber of Regular Council Meeting Minutes

Commerce Board Meeting he attended; and Council Member Goede commented on the Placemaking Training he attended.

City Administrator's Report – City Administrator Tony Tolstedt reported on the Placemaking Training, the Airport Board Meeting, Solutions Committee and reminded the Council of the upcoming WAM Convention and Budget Meetings.

Mayor's Comments – Mayor Baker thanked Finance Director Mia Harris for her diligent work.

Adjourn – Council Member Larson moved, seconded by Council Member Peterson to adjourn the Regular Council meeting at 7:50 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *May 4, 2018*