

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held April 16, 2019
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Rebecca Schatza, Kyle Larson and Cory Rota. Council Member Schatza led the pledge of allegiance and Council Member Borders conducted the invocation.

Roll call was conducted. Council Member Schatza moved, seconded by Council Member Hancock to excuse Council Member Mike Bailey from tonight's meeting. Motion passed unanimously. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr, Fleet and Sanitation Supervisor Brian Eggleston and Deputy City Clerk/Administrative Assistant Megan Sims.

Approval of the Agenda – Council Member Larson moved, seconded by Council Member Schatza to approve the agenda with the addition of Resolution No. 1389: WAM Support for State Health Insurance to be added before item #9. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Ginger Bennett with the Fremont County Republican Women approached the Council in support of the Missing and Murdered Indigenous Women and Girls Day proclamation. Members from Leadership Fremont County also informed the Council of the Free Little Pantry that will be in the entryway of City Hall.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – April 2, 2019 Regular Council Meeting; Approval of the Minutes – April 9, 2019 Council Work Session; Approval of the Minutes – April 16, 2019 Finance Committee Meeting; Approval of the Finance Committee Recommendations – April 16, 2019 claims to be paid in the amount of \$441,146.13, manual checks in the amount of \$50,379.18 and payroll / liabilities for 3/29/2019 in the amount of \$377,792.13 for a total of \$829,317.44; Approval of the Municipal Court Report for the month of March 2019; and Replat for Riverton Chrysler Addition Replat No. 1 – Petitioners: Gunner's Automotive Center. Council Member Rota moved, seconded by Council Member Schatza to approve the consent agenda as presented. Motion passed unanimously.

Consideration of Resolution No. 1389: WAM Support for State Health Insurance – City Administrator Tony Tolstedt presented Resolution No. 1389 to the Council. This resolution supports legislative efforts in regards to optional health insurance participation for municipalities through the State of Wyoming's insurance programs. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1389 by title only. Council Member Borders moved, seconded by Council Member Hancock to approve Resolution No. 1389. Motion passed unanimously.

Mayor's Proclamation: Missing & Murdered Indigenous Women's Day – Mayor Gard proclaimed May 5, 2019 as Missing & Murdered Indigenous Women's Day and Council Member Rebecca Schatza read the Mayor's Proclamation.

Ordinance No. 19-004, 3rd & Final Reading: Public Intoxication Prohibited on Public Property – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 19-004 by title only. This ordinance addresses the use of alcohol on public property as well as defining an open container and establishing a penalty for violating this section. Council Member Rota moved, seconded by Council Member Schatza to adopt Ordinance No. 19-004 on 3rd and final reading. Roll call vote was conducted and the motion passed unanimously.

Public Hearing & Consideration of a Retail Liquor License Transfer of Ownership for Riverton Hotel Development, LLC – City Clerk/Human Resource Director Kristin Watson reported of a liquor license transfer of ownership application received from Riverton Hotel Development LLC, d/b/a Hampton Inn & Suites to transfer ownership from Liquor Holdings, LLC d/b/a Hampton Inn & Suites. Council Member Borders moved, seconded by Council Member Larson to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Schatza moved seconded by Council Member Rota to close the public hearing. Motion passed unanimously. Council Member Borders moved, seconded by Council Member Schatza to approve the liquor license transfer of ownership to Riverton Hotel Development, LLC. Motion passed unanimously.

Consideration of Riverton Wyoming Splash Pad Group Mural – Kristina Olson, President of Riverton Wyoming Splash Pad Group (RWSPG), approached the Council requesting to have a sponsorship mural painted on the blank wall of the bathrooms near the construction of the splash pad. Mrs. Olson introduced the three artists that will be painting the mural: Tacy Moore, Patrick Cosner, and Rusty Wuertz. Council Member Schatza moved, seconded by

Council Member Borders to approve the splash pad mural as presented but to give the artists the leniency to make any changes they deem necessary. Motion passed unanimously.

Consideration of Alive @ 5 Summer Events at City Park – Ryan Preston, Board Member of the Riverton Chamber of Commerce, approached the Council in regards to the City allowing the Chamber to serve alcohol at the Alive @ 5 events this summer in City Park. Mr. Preston and Jim Davis, Director of the Riverton Chamber Commerce, reminded the Council of the Alive @ 5 events two years ago and noted there were no alcohol related issues in City Park during their event. It is the consensus of the Council to have the Riverton Chamber of Commerce submit all permit applications required. No action was taken.

HDR Contract Amendment for Gannett Drive & Davis Lane – Public Works Director Kyle Butterfield presented amendment to the agreement for the engineering services between the City of Riverton and HDR to incorporate the final engineering phase of the Gannett Drive/Davis Lane project. Council Member Borders moved, seconded by Council Member Hancock to accept Amendment 1 to the design contract between the City of Riverton and HDR Engineering. Motion passed unanimously.

Bid Award: Sanitation Truck – Fleet and Sanitation Supervisor Brian Eggleston reported that the City received two (2) sealed bids for the purchase of a refuse truck. Peterbilt of Wyoming was the lowest and most responsive bidder of a 2020 Peterbilt/New Way refuse truck in the amount of \$296,916.00. Council Member Hancock moved, seconded by Council Member Borders to award the purchase of the sanitation truck to Peterbilt of Wyoming in the amount of \$296,916.00. Motion passed unanimously.

Neiberger First Addition – 3rd Amendment to Easements with Covenants & Restrictions – Community Development Director Eric P. Carr reported of an amendment to the Easements with Covenants and Restrictions (ECR) request to the Neiberger First Addition. City Hall is located within the Neiberger First Addition therefore requiring the City of Riverton to approve the amendment request. Council Member Schatza moved, seconded by Council Member Rota to approve the 3rd amendment of the Easements with Covenants and Restrictions to the Neiberger First Addition. Motion passed unanimously.

Consideration of Resolution No. 1387: Statement of Investment Policy – Finance Director Mia Harris presented Resolution No. 1387 to the Council. This resolution proposes changes to the current policy to address appropriate guidelines and responsibilities in the management of City funds. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1387 by title only. Council Member Larson moved, seconded by Council Member Borders to approve Resolution No. 1387. Motion passed unanimously.

Disposal of Public Property Discussion – City Administrator Tony Tolstedt reported on two requests received regarding the 2007 Chevy Express van. Riverton Legion Baseball inquired about the City of Riverton donating the van to the traveling baseball team. The other request was received from 4A Road Forward, LLC for the purchase of the van. Council Member Hancock moved, seconded by Council Member Schatza to have City Staff dispose of the 2007 Chevy Express van by advertising for sealed bids. Motion passed with Council Member(s) Hancock, Schatza, Rota, and Mayor Gard voting aye. Council Member(s) Borders and Larson voting nay.

New Construction Permitting Process Discussion – Community Development Director Eric P. Carr presented an updated form for the construction permit application. Mr. Carr explained the permitting process and briefly review the form changes and the new capabilities that come with the updated form. No action was taken.

Deer Control Program Discussion – City Administrator Tony Tolstedt led the Council and community in discussion regarding the urban deer control program. Members from the community were in support of the program and expressed the need of starting the process immediately. Council Member Schatza moved, seconded by Council Member Hancock to direct staff to generate an ordinance to prohibit the feeding of deer within the City limits and to proceed with the urban deer control program immediately. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member(s) Borders, Larson, and Schatza commented on the Splash Pad meeting, Fremont County Solid Waste Disposal District meeting, Chamber of Commerce, and PAWS meeting they attended, respectively.

City Administrator's Report – City Administrator Tony Tolstedt informed the Council of the Summer WAM Conference to be held in Sheridan and of two upcoming meetings: Shoplifting Forum and the Airport Board Meeting.

Mayor's Comments – Mayor Richard P. Gard thanked the Town of Shoshoni for their support of the airport and commented on: the construction of the splash pad, the shoplifting forum in Lander, the Village Drive construction, and Gannett Drive repairs. Mr. Gard also expressed his appreciation of all the Council Members.

Executive Session - Council Member Schatza moved, seconded by Council Member Rota to convene into executive session at 8:53 pm for the purpose of litigation. Motion passed unanimously. Mayor Gard invited City Administrator Tony Tolstedt and City Clerk Kristin Watson to attend the executive session. Council Member Hancock moved, seconded by Council Member Schatza to reconvene into regular session at 9:26 pm. Motion passed unanimously.

Adjourn – There being no further business to come before the Council, Council Member Hancock moved, seconded by Council Member Schatza to adjourn the Regular Council meeting at 9:28 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *May 21, 2019*