

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held March 20, 2018
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Mike Bailey, Kyle Larson, Sean Peterson, and Holly Jibben (telephonically). Council Member Larson led the pledge of allegiance and Mayor Baker conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Interim Community Development Director Dave Paskett, Chief of Police Eric Murphy, Finance Director Mia Harris, and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Larson moved, seconded by Council Member Peterson to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Lloyd Eckstein with the Riverton Community Food Bank informed the Council of the upcoming food bank hours which they will be open one day per month; Matt Wright, President of Central Wyoming Skateboarding Association, discussed with the Council the possibility of having lights on at the Tyler Apodaca Skatepark seven days a week instead of only on Fridays; and Cole White, CEO of Wyoming Community Health Centers, approached the Council regarding health care services in Riverton, respectively.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – March 6, 2018 Regular Council Meeting; Approval of the Minutes – March 13, 2018 Council Work Session; Approval of the Minutes – March 13, 2018 Executive Session; Approval of the Minutes – March 20, 2018 Finance Committee Meeting; and Approval of the Finance Committee Recommendations – March 20, 2018: claims to be paid in the amount of \$190,587.44, manual checks in the amount of \$62,258.28 and payroll / liabilities for 3/2/18 in the amount of \$373,362.06 for a total of \$626,207.78. Council Member Peterson moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously with Council Member Bailey abstaining from the Bailey's and WEX items on the claims approval list.

Public Hearing and Consideration of Transfer of Ownership of a Restaurant Liquor License from Inga & Jacob J Tyra d/b/a Roasted Bean & Cuisine to Tyra Enterprises d/b/a Roasted Bean & Cuisine – City Clerk/Human Resource Director Kristin Watson reported on a transfer of ownership of a restaurant liquor license submitted for Tyra Enterprises d/b/a Roasted Bean & Cuisine. Council Member Hancock moved, seconded by Council Member Bailey to open the public hearing for the consideration of the restaurant liquor license transfer of ownership application. Motion passed unanimously. There being no one to speak, Council Member Peterson moved, seconded by Council Member Hancock to close the public hearing. Motion passed unanimously. Council Member Bailey moved, seconded by Council Member Goede to approve the transfer of ownership of a restaurant liquor license to Tyra Enterprises d/b/a Roasted Bean & Cuisine. Motion passed unanimously.

Bid Award: Big Wyoming Resurfacing Project – Public Works Director Kyle Butterfield reported that the City received three (3) sealed bids for the Big Wyoming Resurfacing Project. This project entails asphalt patching and replacement of damaged curb and gutters. Council Member Peterson moved, seconded by Council Member Larson to award the Big Wyoming Resurfacing Project to the lowest and most responsive bid to 71 Construction, Inc in the amount of \$853,246.00. Motion passed unanimously.

Bid Award: East Logan Park Concrete Project – Public Works Director Kyle Butterfield reported that the City received four (4) sealed bids for the East Logan Park Concrete Project. This project entails asphalt patching and replacement of damaged curb and gutters. Council Member Bailey moved, seconded by Council Member Hancock to award the East Logan Park Concrete Project to the lowest and most responsive bid to Dave's Asphalt Company in the amount of \$522,700.00. Motion passed unanimously.

Approval of Child Development Services Bill of Sale – City Administrator Tony Tolstedt presented a bill of sale for Child Development Services Center located at 1205 E Lincoln St. Council Member Bailey moved, seconded by Council Member Peterson to approve the property transfer from the City of Riverton to Child Development Services. Motion passed unanimously.

Public Hearing and Consideration of Ordinance No. 18-003, 1st Reading: RMC Title 2 Revisions – City Administrator Tony Tolstedt presented Ordinance No. 18-003. This ordinance addresses the amendment of chapter 2.20, City Engineer. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-003 by title only. Council Member Larson moved, seconded by Council Member Bailey to open the public hearing for the consideration of Ordinance No. 18-003. Motion passed unanimously. There being no one to speak, Council Member Larson moved, seconded by Council Member Bailey to close the public hearing. Motion passed unanimously. Council Member Goede

moved, seconded by Council Member Peterson to adopt Ordinance No. 18-003 on first reading. Motion passed unanimously.

Resolution No. 1369: Establishing Solutions Committee – City Administrator Tony Tolstedt presented Resolution No. 1369 to the Council. This resolution supports the establishment of a solutions committee in regards to substance abuse and public intoxication within the City of Riverton. Council Member Hancock moved, seconded by Council Member Larson to approve Resolution No. 1369. After further discussion, Council Member Hancock moved, seconded by Council Member Peterson to amend main motion to include two City Council members to sit on the committee instead of one. Amended motion passed unanimously. Main motion also passed unanimously. Council Member Peterson moved, seconded by Council Member Bailey to approve Mayor Baker’s appointment of Council Member(s) Hancock and Goede to the established Solutions Committee. Motion passed unanimously.

Resolution No. 1370: Establishing Parks & Trails Committee – City Clerk/Human Resource Director Kristin Watson read Resolution No. 1370 by title only. This resolution supports the establishment of parks & trails committee to develop a parks master plan as well as improvements to be made to city parks. Council Member Larson moved, seconded by Council Member Bailey to approve Resolution No. 1370. Motion passed unanimously. Council Member Larson moved, seconded by Council Member Bailey to approve Mayor Baker’s appointment of Council Member Peterson to the established Parks & Trails Committee. Motion passed unanimously.

Resolution No. 1371: Emergency Management Operations Plan – Chief of Police Eric Murphy presented Resolution No. 1371 to the Council. This resolution addresses the unified emergency operations plan. Council Member Peterson moved, seconded by Council Member Bailey to approve Resolution No. 1371. Motion passed unanimously.

Council Committee Reports & Council Members’ Roundtable – Council Member(s) Peterson, Larson, and Bailey reported on the Splash Pad updates, Fremont County Solid Waste District meeting, and Airport Board meeting, respectively; Council Member Jibben reminded the Council of the WAM Region 4 meeting to be held on April 4th at City Hall; and Council Member Goede reminded the Council of the Community Summit at Central Wyoming College.

City Administrator’s Report – City Administrator Tony Tolstedt reported on no increases to health insurance rates, the upcoming budget calendar, and the WAM resolutions. Mr. Tolstedt also announced the new Community Development Director which is Eric Carr and thanked Interim Community Development Director Dave Paskett for his hard work and dedication to the City.

Mayor’s Comments – Mayor Baker expressed his excitement for filling the Community Development Director position and also informed the Council of his intention to run for Mayor again.

Adjourn – Council Member Hancock moved, seconded by Council Member Peterson to adjourn the Regular Council meeting at 8:15 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *April 6, 2018*