

**RIVERTON CITY COUNCIL**

Minutes of the  
Regular Council Meeting  
Held February 2, 2016  
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Mike Bailey, Martin Cannan, Lee Martinez, Kyle Larson, Sean Peterson and Holly Jibben. Council Member Martinez led the Pledge of Allegiance and Council Member Larson conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Steven Weaver, City Clerk/Director of Administrative Services Courtney V. Bohlender, City Secretary Megan Sims, Public Works Director Kyle J. Butterfield, Community Development Director Sandy Luers and Chief of Police Mike Broadhead.

**Approval of the Agenda** – Council Member Larson moved, seconded by Council Member Peterson to approve the agenda with the addition of Resolution No. 1331 after item # 13. Motion passed unanimously.

**Communication from the Floor/Response to Citizen’s Comments** – None.

**Consent Agenda** – City Clerk/Director of Administrative Services Courtney V. Bohlender read the consent agenda items by title only: Approval of the Minutes – January 19, 2016 Regular Council Meeting; Approval of the Minutes – January 26, 2016 Goal Setting Retreat; Approval of the Minutes – February 2, 2016 Finance Committee Meeting; Approval of the Finance Committee Recommendations – February 2, 2016; and Replat of Lot 2, Wind River Industrial Park: RJ Mowrey - Petitioner. Council Member Martinez moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously.

**Riverton Police Department Citizen’s Awards: Sherlee Morris and Mike Parazoo** – Chief of Police Mike Broadhead recognized and presented two citizen awards to Mike Parazoo and Sherlee Morris for their efforts as community members and helping others in need, respectively.

**Annual Audit Report Presented by Dennis Tschacher and Abbey Hagerman of Anton Collins Mitchell LLP** – Dennis Tschacher from Anton Collins Mitchell LLP provided a brief summary, telephonically, of the Fiscal Year 2015 Annual Audit Report noting that it was a very clean audit report. Mr. Tschacher also commended city staff for accommodating the auditors with efficiency and professionalism. Council Member Martinez moved, seconded by Council Member Peterson to accept the 2015 Annual Audit Report as presented. Motion passed unanimously.

**Museum Presentation by Scott Goetz** – Scott Goetz, Central Museum Director of Fremont County Museums, presented to the council an overview of the daily operations and activities of the three museums in Fremont County: The Dubois Museum, The Pioneer Museum in Lander, and the Riverton Museum.

**Cliffview Lift Station Bid Award** – Public Works Director Kyle J. Butterfield reported that there were six fee estimates submitted for the Cliffview Lift Station Replacement Project. Mr. Butterfield and staff recommended the City Council award the lift station replacement to 71 Construction in the amount of \$110,171.00. Council Member Larson moved, seconded by Council Member Martinez to award the lowest and most responsible bid for the Cliffview Lift Station Replacement Project to 71 Construction. Motion passed unanimously.

**Disclosure Statements** – City Administrator Steven Weaver reported he has received the following signed financial disclosure statements in conjunction with his own signed statement: John L. Baker, Mike Bailey, Martin Cannan, Lee Martinez, Kyle Larson, Sean Peterson, Holly Jibben, Finance Director Gloria Hardman and Director of Administrative Services Courtney V. Bohlender.

**Council Committee Reports & Council Members’ Roundtable** – Council Member Jibben and Cannan reported on the Senior Center Endowment Board meeting and PAWS Board meeting they attended, respectively.

**City Administrator’s Report** – City Administrator Steven Weaver reminded the council of the Community Dialogue Meeting to be held in Fort Washakie on February 11<sup>th</sup> as well as the agenda for the upcoming work session meeting.

**Mayor’s Comments** – None.

**Adjourn** – There being no further business to come before the Mayor and Council, Council Member Larson moved, seconded by Council Member Martinez to adjourn the Regular Council Meeting at 7:47 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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John L. Baker  
Mayor

ATTEST:

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Courtney V. Bohlender  
City Clerk/Director of Administrative Services

Publication Date: