

RIVERTON CITY COUNCIL

Minutes of the
Regular Council Meeting
Held February 17, 2015
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Martin Cannan, Jonathan Faubion, Lee Martinez, Kyle Larson and Holly Jibben. Council Member Faubion led the Pledge of Allegiance and conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council. Council Member Martinez moved, seconded by Council Member Larson to excuse Council Member Bailey from tonight's meeting. Motion passed unanimously.

City Staff present were City Administrator Steven M. Weaver, City Clerk/Director of Administrative Services Courtney V. Bohlender, Public Works Director Kyle J. Butterfield, Community Development Director Sandy Luers, and Police Chief Mike Broadhead.

Approval of the Agenda – Council Member Faubion moved, seconded by Council Member Martinez to approve the agenda with the addition of a presentation to Chery Wise who is retiring and an announcement of City board/commission appointments. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – None

Consent Agenda – City Clerk/Director of Administrative Services Courtney V. Bohlender read the consent agenda items by title only: Approval of the Minutes – February 3, 2015 Regular Council Meeting; Approval of the Minutes – February 9, 2015 Goal Setting Retreat; Approval of the Minutes – February 10, 2015 Council Work Session; Approval of the Minutes – February 17, 2015 Finance Committee Meeting; Approval of the Finance Committee Recommendations – February 17, 2015; Approval of the Municipal Court Report for the month of January 2015; Ordinance No. 15-002, 2nd Reading (Read by title only) – Child Care Permit Changes; Ordinance No. 15-003, 2nd Reading (Read by title only) – Home Occupation Permit Changes; Catering Permit Applications: **Bar Ten** – February 21, 2015, Ducks Unlimited @ Armory, 5:00 p.m. – 1:00 a.m.; **Bar Ten** – March 10, 2015, Paint-N-Party @ 214 E Park, 5:00 p.m. – 10:00 p.m.; **Bar Ten** – March 12, 2015, Paint-N-Party @ 214 E Park, 5:00 p.m. – 10:00 p.m.; **Bar Ten** – March 26, 2015, Paint-N-Party @ 214 E Park, 5:00 p.m. – 10:00 p.m.; **Bar Ten** – April 9, 2015, Paint-N-Party @ 214 E Park, 5:00 p.m. – 10:00 p.m.; **Bar Ten** – April 23, 2015, Paint-N-Party @ 214 E Park, 5:00 p.m. – 10:00 p.m.; Open Container Permit Application: **Cook Family** – July 17, 2015, Wedding Rehearsal @ Sunset Park, 4:00 p.m. – 10:00 p.m. Council Member Martinez moved, seconded by Council Member Larson to approve the consent agenda as presented. Motion passed unanimously.

Presentation to Chery Wise- City Clerk/Director of Administrative Services Courtney V. Bohlender presented Chery Wise with her "ten years of service" pin and commended her on excellent service and dedication to the City of Riverton.

City Board/Committee and Commission Appointments- Mayor John L. Baker announced the following Mayoral appointments: **Planning Commission** - reappointment of Shawn Tessman, Mark Sehnert and Kim Johnson for 4 year terms, new appointment of Sarah Kalbach for a 4 year term and Eric Carr as the alternate for a 3 year term; **Airport Board** - reappointment of Bruce Kamminga for a 4 year term, new appointment of George Wright and Mick Pryor for 2 year terms, new appointment of Bob Lebeda for a 4 year term, and appointments of alternates John Howell for a 2 year term and Jim Gores for a 4 year term; **Tree Board** – reappointment of Rosie Albright, Gregg Schaub and Tom Johnson for 4 year terms; **Beautification Committee** - Sherry L. Moore, Jim Gores and Marian Baker. Council Member Jonathan Faubion moved, seconded by Council Member Larson to accept the Mayor's appointments to City boards/commission/committees. Motion passed unanimously.

Public Hearing & Consideration of 2015 Liquor License Renewals – Council Member Martinez moved, seconded by Council Member Faubion to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Faubion moved, seconded by Council Member Martinez to close the public hearing. Motion passed unanimously. City Clerk/Director of Administrative Services Courtney V. Bohlender reported thirty two (32) liquor license renewal applications were received and staff is recommending approval of the renewals with the exception of Fraternal Order of Eagles (current license will end March 31, 2015). Council Member Faubion moved, seconded by Council Member Martinez to approve the liquor license renewals with the exception of the Fraternal Order of Eagles. Motion passed unanimously.

Replat – Lots 15A & 16A, Block 25, Original Town of Riverton- Council Member Martinez moved, seconded by Council Member Larson to approve the replat of Lots 15A & 16A, Block 25, Original Town of Riverton. Community Development Director Sandy Luers reported the petitioners Benjamin Kister and Kristi Judd are requesting this replat to acquire more parking for the business located at 400 E. Adams. The Planning Commission recommended approval to the governing body at their Feb. 5, 2015 regular meeting. Motion passed unanimously.

Public Hearing & Consideration of Ordinance No. 15-004, First Reading – Rezone Lots 15A & 16A, Block 25, Original Town of Riverton - Council Member Faubion moved, seconded by Council Member Larson to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Martinez moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously. Community Development Director Sandy Luers reported the petitioner, Kristi Judd, is requesting the rezone of an additional twenty five (25) feet of property from Residential "B" to Commercial "C-1" in order to be consistent with the zoning of a business located at 400 E. Adams. City Clerk/Director of Administrative Services Courtney V. Bohlender read Ordinance No. 15-004 by title only. Council Member Martinez moved, seconded by Council Member Faubion to adopt Ordinance No. 15-004 on first reading. Motion passed unanimously.

Ordinance No. 15-005 – Second Reading – Title 5, Chapter 5.04 Alcoholic Beverages - City Clerk/Director of Administrative Services Courtney V. Bohlender reported after reviewing Title 5 some inconsistencies with Wyoming State Statutes were noted. Ms. Bohlender recommended the Council accept the changes and comply with state statutes. The changes are to Sections 5.04.150, 5.04.180(A)(5), 5.04.230(B)(2) and 5.04.240(B)(4) of the Riverton Municipal Code. Council Member Martinez moved, seconded by Council Member Jibben to adopt Ordinance No. 15-005 on second reading. Council Member Faubion moved, seconded by Council Member Larson to amend the second reading of Ordinance No. 15-005 to include the City Clerk’s recommended changes noted above. Motion to amend passed unanimously. The main motion to adopt Ordinance No. 15-005 on second reading passed unanimously.

Fix Our Roads Citizens Committee (FORCC) Recommendation – Request for Qualifications (RFQ) for Pavement Assessment- Public Works Director Kyle J. Butterfield reported the FORCC Committee is recommending the Council solicit an RFQ for a pavement assessment with One Percent funds for an approximate cost of \$150,000. The assessment is an empirical process of analyzing and taking inventory of a pavement network’s condition as well as the evaluation of how well a pavement is performing relative to its traffic load and life span. Council Member Martinez moved, seconded by Council Member Larson to approve the FORCC Committee recommendation to solicit a request for qualifications (RFQ) to perform a pavement assessment and pavement management plan. Motion passed unanimously.

Big Bend Ditch Acquisition- Council Member Larson moved to remove from the table discussion regarding the transfer of warranty deed pursuant to the Big Bend Drainage District from Riverton Valley Irrigation District. Council Member Martinez moved, seconded by Council Member Jibben to accept the transfer of the warranty deed of the Big Bend ditch as presented by the Riverton Valley Irrigation District. Public Works Director Kyle J. Butterfield, along with representatives from the School District and Riverton Valley Irrigation District in attendance, updated the Council on additional information received since the last regular Council meeting regarding the City accepting the Big Bend ditch through a transfer of a warranty deed. The transfer would allow School District #25 to continue with its proposed design of discharging their surface storm water into the Big Bend. The motion passed unanimously.

Council Committee Reports & Council Members’ Roundtable –Council Member Martinez reported he will be attending the PAWS meeting tomorrow. Council Member Larson reported he will be attending the Fremont County Solid Waste Disposal meeting tomorrow as well.

City Administrator’s Report – City Administrator Steven M. Weaver reported Ms. Wise will be missed as she was a great inspiration.

Mayor’s Comments – Mayor Baker also commented that Ms. Wise will be missed and he was excited to see so many people apply for city boards/committees that had vast experience.

Adjourn – There being no further business to come before the Mayor and Council, Council Member Larson moved, seconded by Council Member Martinez to adjourn the Regular Council Meeting at 8:30p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Courtney V. Bohlender
City Clerk/Director of Administrative Services

Publication Date: _____